



Quay County Government

300 South Third Street, Tucumcari, NM 88401

Post Office Box 1246

Phone: (575)461-2112 Fax: (575) 461-6208

AGENDA REGULAR SESSION QUAY COUNTY BOARD OF COMMISSIONERS June 27, 2024

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session June 10, 2024

Approval/Amendment of Agenda

Public Comment

Recognition of Russell Shafer's Retirement

New Business

- I. **Teri Baca, President of C.R.A.F.T.**
 - Request Approval of **Reduced Fairgrounds Rental Fee**
- II. **Stephen Salas, Quay County Superintendent**
 - Presentation of **Road Update**
- III. **Vickie Gutierrez, Hospital Administrator**
 - Presentation of **Dr. Dan C. Trigg Memorial Hospital Quarterly Report**
 - Request Approval of **Quarterly Mill Levy and Gross Receipts Tax Invoice**
- IV. **Renee Hayoz, PMS Administrator II**
 - Presentation of **RPHCA Report (May)**
 - Request Approval of **RPHCA Invoice (May)**
- V. **Daniel Zamora, Quay County Manager**
 - Request Approval of **USDA- RD Resolution 58**
 - Request Approval of **Information Technology Agreement**
 - Presentation of **GRT Report (June)**
 - Presentation of **Manager's Report**
- VI. **Samantha Salas, Quay County Finance Director**
 - Request Approval of **Resolution No. 55 Budget Increase to Detention Fund**
 - Request Approval of **Resolution No. 56 Budget Increase to Health Care Assistance Fund**

- **Request Approval of Resolution No. 57 Budget Increase to Law Enforcement Recruitment Fund Transfers**
- **Request Approval of Resolution No. 58 Creating Loss Account**
- **Request Approval of Accounts Payable**

VII. Indigent Claims Board

- **Call Meeting to Order**
- **Request Approval of Indigent Minutes of the May 28, 2024, Meeting**
- **Request Approval of Indigent Claims Prepared by Amanda Carl**
- **Adjourn**

VIII. Commissioner Comments

Adjourn

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

**June 27, 2024
9:00 A.M.**

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 27^h day of June, 2024 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Robert Lopez, Chairman
Jerri Rush, Member
Brian Fortner, Member
Ellen L. White, County Clerk
Daniel Zamora, County Manager Via Teams Zoom

OTHERS PRESENT:

Samantha Salas, Quay County Finance Director
Dana Leonard, Quay County Assessor
Patsy Gresham, Quay County Treasurer
Dennis Garcia, Quay County Sheriff
Stephen Salas, Quay County Road Superintendent
Amanda Carl, Quay County Administrative Assistant
Bill Kardokus, Quay County Emergency Manager
Russell Shafer, Quay County Under-Sheriff
Johnny Reid, Quay County Detention Center Administrator
Jamie Luaders, Quay County Dispatch Administrator
Georgia Gallegos, Quay County Detention Center
Patty Lopez, Tucumcari City Police Chief
Vickie Gutierrez, Trigg Memorial Hospital Administrator
Renee Hayoz, PMS Administrator
Andrea Shafer and Becky Saxton, guests of Russell Shafer
Terri Baca, President of C.R.A.F.T., and Terry White, member of C.R.A.F.T.
Ron Warnick, Quay County Sun

Chairman Lopez called the meeting to order followed by the Pledge of Allegiance.

A MOTION was made by Jerri Rush SECONDED by Brian Fortner to approve the June 10, 2024 regular session minutes. MOTION carried with Rush voting "aye", Lopez voting "aye" and Fortner voting "aye".

A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve the Agenda after removing Item No. 6, Part 4; Resolution No. 58 and number the USDA Application Resolution under Zamora to 58. MOTION carried with all members voting "aye".

Public Comments:

Under Sheriff, Russel Shafer was recognized for his 20 years of service in law enforcement leading to his retirement at the end of June. Shafer was presented a Medal of Valor by Sheriff Garcia for services above and beyond the call of duty for his actions on May 14, 2024.

NEW BUSINESS:

Teri Baca, President of C.R.A.F.T requested a reduced rate for rental of the Exhibit Center at the Fairgrounds for the Craft Fair slated for November 8-10. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to reduce the rate to \$50.00 deposit and \$250.00 rental fee. MOTION carried with all members voting "aye".

Quay County Road Superintendent, Stephen Salas, presented the following Road Department report:

- Crews are busy with all varieties of maintenance throughout the County.
- The LGRF funds have been awarded and Agreements should be arriving soon.
- Temporary access has been opened for residents only in the area of the bridge collapse on old Route 66.

Vickie Gutierrez, Trigg Memorial Hospital Administrator, presented a Quarterly Report ending May 31, 2024. The Report is attached. In addition, Gutierrez requested the distribution of the Mill Levy and GRT Payment for the 4th Quarter in the amount of \$250,000.00. A MOTION was made by Jerri Rush, SECONDED by Brian Forter to authorize the payment. MOTION carried with all members voting "aye".

Renee Hayoz, PMS Administrator, presented the monthly RPHCA Report for May, 2024. A copy is attached. A request for approval of the RPHCA Invoice for May in the amount of \$7,530.20 was presented. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to pay the invoice. MOTION carried with all members voting "aye".

Quay County Manager, Daniel Zamora presented items for approval and gave the Manager's Report:

- Resolution No. 58; Authorizing Quay County to submit an Application through the USDA for the proposed hospital project. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Resolution. MOTION carried with all members voting "aye". A copy is attached.
- Requested approval of an Information Technology Professional Services Agreement between Quay County and Henry Martinez. The amount specified will be paid for by the Cyber Security Grant awarded to the County Clerk's Office by the State of New Mexico.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve the Agreement. MOTION carried with all members voting "aye". A copy is attached.

- The monthly Gross Receipts Report was distributed.
- Financially, the offices are preparing for closing out the Fiscal Year.
- Departments are preparing a Capital Asset Report for the Audit, which should begin around September 9, 2024.

Samantha Salas, Quay County Finance Director, requested approval of the following items:

- Resolution No. 55; Increase to Detention Center in the amount of \$700,000.00. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve Resolution No. 55. MOTION carried with all members voting "aye". A copy is attached.
- Resolution No. 56; Increase to Health Care Assistance Fund in the amount of \$75,000.00. A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to approve Resolution No. 56. MOTION carried with all members voting "aye". A copy is attached.
- Resolution No. 57; Increase to Law Enforcement Recruitment Fund in the amount of \$250,000.00. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve Resolution No. 57. MOTION carried with all members voting "aye". A copy is attached.
- Accounts Payable for the time period ending June 26, 2024. A MOTION was made by Brian Fortner, SECONDED by Jerri Rush to approve payments. MOTION carried with all members voting "aye".

Chairman Lopez called the Indigent Claims Board to order. Time noted 9:30 a.m.

--- INDIGENT CLAIMS ---

Indigent Claims Board meeting was adjourned and meeting was returned to Regular Session. Time noted 9:35 a.m.

Commissioners Comments:

Commissioner Rush reported attending a meeting of the ENM Central Landscape and encouraged the Commissioners to become informed.

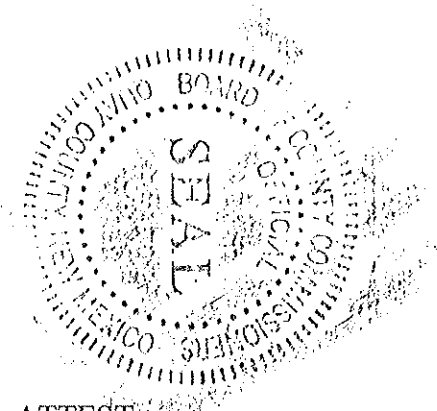
Commissioner Fortner reported attending the Water Pipeline meeting in Logan and the Mental Health Facility planning meeting.

Ellen White, Quay County Clerk invited everyone to attend the Primary Election Audit on Monday, July 1st at 10:00 a.m. in the Commission Room.

A MOTION was made by Jerri Rush, SECONDED by Brian Fortner to adjourn. MOTION carried with all members voting "aye". Time noted 9:40 a.m.

Respectfully submitted by Ellen White, County Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS



Robert Lopez
Robert Lopez, Chairman

Jerri Rush
Jerri Rush, Member

Brian Fortner
Brian Fortner, Member

ATTEST:

Ellen L. White
Ellen L. White, County Clerk

 **PRESBYTERIAN**
Dr. Dan C. Trigg Memorial Hospital

Report to Quay County Commission
June 2024

2024 Volumes to May 31

- Inpatient admissions -56– admitting observation, inpatient, respite care and swing bed patients
- Emergency Department visits at 2,137 – including multiple traumas, seizures, cardiac, fractures and behavioral health patients.
- ED transfers to higher level of care facility: 10.85% of ED visits. Patients are transferred for multiple diagnosis’ – primarily needing specialty care such as ICU, orthopedics, cardiology, or surgical services.

Financial:

Financial Indicators	2023	2024
Net Margin	-1.0%	11.9%
Net Margin Target	-5.9%	4.3%

General Updates

- DCT has been successful in recruitment for open positions. Down to 1 traveler in radiology and 1 in lab.
- Hired APC LaDonna Chacon, to Tucumcari PMG Clinic and Logan Medical Clinic.
- Infusion volumes increasing – services include treatment of chronic diseases such as immune deficiency disorders, blood disorders, multiple sclerosis, rheumatoid arthritis, and inflammatory bowel disease. Provide intravenous (IV) hydration, therapeutic phlebotomies, IV medications and antibiotics.



Dr. Dan C. Trigg Memorial Hospital
301 E. Miel de Luna
Tucumcari, NM 88401-3810
Phone (575) 461-7000
Fax (575) 461-7254
www.phs.org

June 27, 2024

Honorable County Commissioners
Quay County Courthouse
PO Box 1246
Tucumcari, NM 88401

Dear Commissioners:

Dr. Dan C. Trigg Memorial Hospital is requesting Mill Levy and Gross Receipts Tax Payment approval for the 2nd quarter of our fiscal year which corresponds to the 4th quarter of the County fiscal year. We would like to request June payment for \$250,000.

The Mill Levy and Gross Receipts Tax Payment referenced above will be extremely helpful to hospital operations for the year. These funds will help pay for the operations and maintenance on the county owned Dr. Dan C. Trigg Memorial Hospital.

We are grateful for the support we receive from the County Mill Levy and Gross Receipts Tax Funds.

Respectfully submitted,

A handwritten signature in cursive script that reads 'Vickie Gutierrez'.

Vickie Gutierrez

Hospital Administrator/Chief Nurse Executive

RPHCA – Monthly Narrative Report (per site)

Fiscal Year 2024 rev.1

Due: By the second (2nd) Friday of each month in each State fiscal year.

Submit: Email to RPHCA@doh.nm.gov

Month Reporting: May 2024

Contractor Name: Presbyterian Medical Services

Clinic Site: Quay Co. Family Health Ctr.

RPHCA Term: Recipient is required to submit monthly updates **for each clinic site** on status of completion of Contract Action Plan activities. Update should discuss any issues (i.e. staffing, operations) that are impacting the Contract Action Plan.

Complete and submit the following data:

1. Monthly Operations. (Please note: *Failure to achieve 90% of projections could result in funding reductions*) - Excel Spreadsheet
2. Narrative – see below

NARRATIVE (for each clinic site)

Gray shaded areas in the below tables are examples. For each site, please checkmark and enter required data and information.

A. Allowable RPHCA Expenditures:

1. Total dollar amount of RPHCA funding used towards **healthcare provider salaries and/or benefits**. *List number of providers and type of provider. RPHCA funding used for salaries and benefits must be for health care providers*, not for Administrative personnel, such as Chief Executive Officer, Financial Officer, etc.*

Salary Only	Salary and Benefits	# of providers	Provider Type	Total Dollar Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Example -1	Example -Family Practice	Example -\$8,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Example -1	Example -Registered Nurse	Example -\$8,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Example -1	Example -Dentist	Example -\$8,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	3	Family Practice	\$11,936
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

**Health care professionals who contribute to ensuring adequate availability of primary health care services including but not limited to: licensed practical nurses, registered nurses, pharmacists, physician assistants, nurse practitioners, certified nurse midwives, primary care physicians (family practice, general practice, pediatrics, obstetrics and gynecology, and internal medicine), dentists and dental hygienists.*

2. Total dollar amount of RPHCA funds used towards healthcare provider **recruitment**. *This amount reflects recruitment efforts/methods, such as how much is used for advertising positions, recruitment agencies, etc.*

	Recruitment Efforts/Methods	Total Dollar Amount
<input checked="" type="checkbox"/>	Advertising	Example -\$5,000
<input type="checkbox"/>	Recruitment Agency	N/A
<input type="checkbox"/>	Other: <i>please list</i>	N/A

3. If not using RPHCA funds toward healthcare provider salaries and benefits, please checkmark the eligible expenditure(s) and total dollar amount used this reporting month.

RPHCA – Monthly Narrative Report (per site)

Fiscal Year 2024 rev.1

Due: By the second (2nd) Friday of each month in each State fiscal year.

Submit: Email to RPHCA@doh.nm.gov

	Eligible Items/Uses of Expenditures	Total Dollar Amount
<input checked="" type="checkbox"/>	Purchase, repair and/or maintenance of necessary medical and dental equipment.	Example -\$10,000
<input checked="" type="checkbox"/>	Purchase of office, medical, and/or dental supplies.	Example -\$10,000
<input type="checkbox"/>	In-state travel to obtain training or improve coordination to better support or provide primary health care services.	N/A
<input type="checkbox"/>	General operating expenses.	N/A
<input type="checkbox"/>	Programs or plans to improve the coordination, effectiveness, or efficiency of the delivery of primary health care services.	N/A
<input type="checkbox"/>	Contracts for medical and dental personnel services.	N/A

B. Collaboration with public and private providers, SBHCs, and tribal (638) health centers:

RPHCA contractors are expected to work cooperatively with local providers to maximize delivery of primary care health care services. Describe this month's participation in collaborative efforts with other providers in the community or region.

Attendance at both the County and City monthly meetings.

C. Significant Updates and/or Challenges with Contract Action Plan this month:

Received notice of Resignation from Michelle Dean, CNP. Michelle will be leaving in late August due to no longer being able to commute twice a week from Portales to Tucumcari. PMS was looking to transfer Michelle to a remote CNP, but due to her student loans she cant work remote more than 75%.

Two other CNP's from the Quay County area have interviewed and are in the process of being hired at QCFHC to replace both Lee and Dean.

RPHCA Program
Monthly Level of Operations Form

revised 7/7/15

Organization Name: Presbyterian Medical Services		Contract #	25221	
Reporting Site: Quay County Family Health Center		Report Month/Year:	05/01/24	
Action Plan Item		Actual Monthly Level		
Level of Operations	Total Number of Primary Care Encounters			
	By Provider Type:			
	Physician Encounters			
	Midlevel Practitioner Encounters		280	
	Dentist Encounters			
	Dental Hygienist Encounters			
	Behavioral Health Encounters			
	All Other Licensed/Certified Provider Encounters			
	By Payment Source:			
	Sliding Fee Encounters - Medical/Behavioral Health		31	
	Sliding Fee Encounters - Dental			
	Medicaid Encounters - Medical/Behavioral Health		97	
	Medicaid Encounters - Dental			
	County Indigent Encounters			
	Other 3 rd Party Encounters		72	
Medicare Encounters		76		
100% Self Pay (non-discounted/non-3 rd party) Encounters		4		
Unduplicated Number of Users	Total # of unduplicated users		40	
	At or Below Poverty		21	
	Between Poverty and 200% of Poverty		17	
	Above 200% of Poverty		2	
Staffing Level	Administrative Staff	3		
		Clinical FTEs	Admin FTEs	
	Physicians			
	Certified Nurse Practitioners	2		
	Physician Assistants			
	Certified Nurse Midwives			
	Dentists			
	Dental Hygienists			
	Behavioral Health Professionals			
	Community Health Workers			
Clinical Support Staff	2			
All Other Staff	0.5			
Prior Month's Primary Care Financial Information	Please enter the month being reported: June			
	Total Primary Care Revenues - all sources		86,788	
	Sliding Fee Revenues - Medical		9,415	
	Sliding Fee Revenues - Dental		0	
	Medicaid Revenues - Medical		28,861	
	Medicaid Revenues - Dental		0	
	County Indigent Fund Revenues		0	
	Other 3 rd Party Revenues		4,777	
	Medicare Revenues		24,605	
	100% Self Pay (non-discounted/non-3 rd party) Patient Revenues		496	
	Contracts/Grants Revenues (including RPHCA)		18,634	
	Total Primary Care Expenditures		73,074	
	Total Primary Care Charges		110,417	
Sliding Fee Discounts - Medical		24,471		
Sliding Fee Discounts - Dental		0		
Prepared by: C Renee Hayoz		6/6/2024		

PRESBYTERIAN MEDICAL SERVICES
 QUAY COUNTY FAMILY HEALTH CENTER
 1302 EAST MAIN STREET
 TUCUMCARI, NM 88401

Invoice No. May-24

INVOICE

Customer

Name Quay County
 Address PO Box 1246
 City Tucumcari State NM ZIP 88401
 Phone _____

Misc

Date 6/6/2024
 Order No. _____
 Rep _____
 FOB _____

Qty	Description	Unit Price	TOTAL
	Quay RPHCA Contract- MOA #25221 Baseline/Annual Reports		
1	Contract Balance \$ Daily operations of Quay County Family Health Center May	\$ 7,530.20	\$ 7,530.20

SubTotal	\$ 7,530.20
Shipping	
TOTAL	\$ 7,530.20

Payment Select One...

Comments _____
 Name _____
 CC # _____
 Expires _____

Tax Rate(s) _____

PMS Contract Authorization # _____

Please remit payment to the address above. Any questions call 575-461-2200

We appreciate your confidence in our team!

QUAY COUNTY

RESOLUTION NO. 58

A RESOLUTION BY THE COUNTY COMMISSION, THE GOVERNING BODY OF QUAY COUNTY, NEW MEXICO, WHEREBY AUTHORIZES THE COUNTY MANAGER AS AN AUTHORIZED SIGNATURE TO SUBMIT AN APPLICATION AND SIGN ANY NECESSARY DOCUMENTS FOR FUNDING ASSISTANCE THROUGH THE UNITED STATE DEPARTMENT OF AGRICULTURE/RURAL DEVELOPMENT (USDA/RD) AND A COMMITMENT TO THE OPERATION & MAINTENANCE OF THE NEW PROPOSED QUAY COUNTY HOSPITAL.

WHEREAS, Quay County ("Governmental Unit") is a qualified entity under the New Mexico Finance Authority Act, Section 6-21-1 through 6-21-31, NMSA 1978 ("Act"), and the County Commission ("Government Body") has the authority to authorize public projects for benefit of the Governmental Unit; and

WHEREAS, the USDA/RD ("Board") has instituted a program for financing of projects and has developed an application procedure whereby the Governing Body may submit an application ("Application") for financial assistance for public projects; and

WHEREAS, the Governing Body recommends that an application be filed with USDA/RD for Construction funds for the new Quay County Hospital and the County Manager is authorized to sign any documents associated with the loan/grant agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION, THE GOVERNING BODY OF QUAY COUNTY, NEW MEXICO That the Governing Body hereby directs the submittal of the Pre Application, Application and any other applications necessary to USDA/RD for its review, and further authorize to take such other action as may be requested by USDA/RD in its consideration and review of the Pre Application, Application and to further proceed with arrangement for financing the Project. The Governing Body is fully committed to properly operate and maintain the proposed project being submitted for funding.

1. That all action (not consistent with the provision hereof) heretofore taken by the Governing Body and the officers and employees thereof directed toward the Application and the Project, and the same is hereby ratified, approved and confirmed.
2. That the Application authorized by the Governing Body, be and the same is hereby approved and confirmed and authorizes that the County Manager is authorized to submit, sign and any and all documents pertaining to this application and financing documents for the project.
3. That the officers and employees of the governing Body are hereby directed and requested to submit the completed Application to USDA/RD for its review and are further authorized

to take such other action as may be requested by USDA/RD in its consideration and review of the Application and to further proceed with arrangements for financing the Project.

4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled, and repealed.
5. This resolution shall take effect immediately upon its adoption.

BE IT FURTHER RESOLVED that the filing of an application to USDA/RD for funding is hereby authorized and that County Manager is designated as Quay County's representative to act on behalf of this application and necessary documents for funding assistance for this project.

This resolution shall take effect immediately upon its adoption.

PASSED APPROVED AND ADOPTED this 24 day of June 2024.

COUNTY OF QUAY, NEW MEXICO

By 
COUNTY COMMISSION




Clerk

INFORMATION TECHNOLOGY PROFESSIONAL SERVICES AGREEMENT

Managed Security Services and On Demand IT Security and IT Support Services

Quay County

THIS INFORMATION TECHNOLOGY AGREEMENT is made by Quay County Government, hereinafter referred to as "Client" and Henry Martinez, hereinafter referred to as the "Contractor" and collectively referred to as the "PARTIES".

The Contractor has held itself out as expert in implementing the Scope of Work as contained herein; and the client has selected the Contractor as the offerer most advantageous to the client.

WHEREAS, all parties agree that the contractor's rate for services will be an annual amount of \$20,000.00 for a one (1) year term, negotiable to extend at the expiration of this Agreement. (see #2 compensation schedule for details)

IT IS, THEREFORE, MUTUALLY AGREED BETWEEN THE PARTIES:

1. Scope of Work:

Described in Exhibit A attached.

2. Compensation Schedule

Client shall pay the Contractor for services in quarterly-annual payments of \$5,000.00 due at the end of the third month, and \$5,000.00 at the end of the first six months, nine months and 12 months for a one (1) year term, negotiable to extend at the expiration of this Agreement.

3. Term

This Agreement shall terminate on _____ unless terminated pursuant to paragraph 4.

4. Termination

A. General. This Agreement may be terminated by either of the parties upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination.

5. Status of Contractor

The Contractor and its agents and employees are independent contractors performing professional services for the client. The Contractor acknowledges that all sums received

hereunder are personally reportable for income tax purposes as self-employment or business income and are reportable for self-employment tax.

6. Assignment

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the Client.

7. Release

The Contractor's acceptance of final payment of the amount due under this Agreement shall operate as a release of the Client, and its officers and employees claim and obligations whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind the Client unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

8. Confidentiality

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the Client.

9. Product of Service -Copyright

All materials developed or acquired by the Contractor under this Agreement shall become the property of the Client and shall be delivered the Client no later than the termination date of this Agreement. Nothing produced, in whole or in part by the Contractor under this Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

10. Conflict of Interest

The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement.

11. Amendment

This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

12. Invalid Term or Condition

If any term or condition of this agreement shall be held invalid or unenforceable, the remainder of this agreement shall not be affected and shall be valid and enforceable.

13. Enforcement of Agreement

A party's failure to require strict performance of any provision of this agreement shall not

waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

14. Indemnification

The Contractor shall defend, indemnify and hold harmless the Client and its' employees from all actions, proceedings, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable, but no later than two (2) days after it receives notice thereof, notify the legal counsel of the Client by certified mail.

IN WITNESS WHEREOF, parties have executed this Agreement on the date of execution as noted below.

Dated this 27 day of June, 2024.

Henry Martinez



Quay County Government
Chairman

ATTEST: Elle Lubin, County Clerk

EXHIBIT A – SCOPE OF WORK

IT Support services will include the following activities:

- Provide support and maintenance with product installations to the client as requested as part of the security and federal and state compliance. The support will be provided for the following:
 - File Integrity Monitoring for all workstations
 - Patch management solution for Windows environment and third-party applications
 - Support Intrusion detection/prevention solutions in coordination with the State of New Mexico EI-ISAC, CISA and Albert Sensor System.
- Maintain and provide technical support for current environments, computers, servers, printers, switches, routers etc.
- Hardware maintenance on current infrastructure.
- Assistance and support for maintaining and monitoring backup systems. (Utilize services provided by CISA)
- Assist with recommendations for improvement, planning for future needs and attend IT steering committee meetings when needed.
- Troubleshoot software and hardware problems.
- Support and help coordinate annual Disaster Recovery tests utilizing services provided by CISA.
- Recover data and repair from damage caused by malicious activities or accidental incidents involving the network.

New Equipment & Software Support:

- New Server Additions, Replacement or Maintenance.
- New PC Installation including Software.
- New Printer Installations.
- Firewall Replacement.
- Switch Replacement.
- Router Replacement.
- Anti-Virus installation and upgrades.
- Software installation as needed.

**QUAY COUNTY
FISCAL YEAR 2023-2024
RESOLUTION No. 55**

Authorization of Budgetary Increase to **Detention Center (421)**

WHEREAS, at meeting of the Board of Quay County Commissioners on June 27, 2024 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

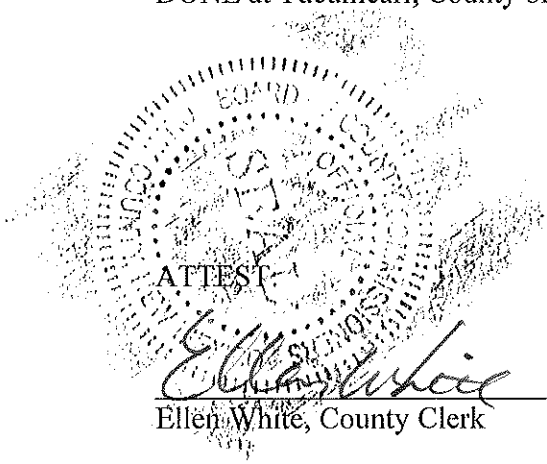
**State Fund 22600
Budgetary Increase**

	<u>DEBIT</u>	<u>CREDIT</u>
22600-8002-57010 Care of Prisoners	\$700,000	

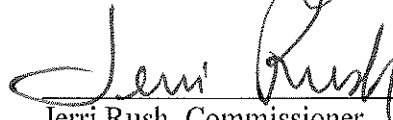
WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved to cover the additional costs and ensure the continued provision of services for the care of prisoners.

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Adjustments be made.

DONE at Tucumcari, County of Quay, New Mexico this 27th day of June, 2024.




Robert Lopez, Commissioner


Jerri Rush, Commissioner


Brian Fortner, Commissioner

**QUAY COUNTY
FISCAL YEAR 2023-2024
RESOLUTION No. 56**

Authorization of Budgetary Increase to **Health Care Assistance Fund (406)**

WHEREAS, at meeting of the Board of Quay County Commissioners on June 27, 2024 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase;

**State Fund 22000
Budgetary Increase**

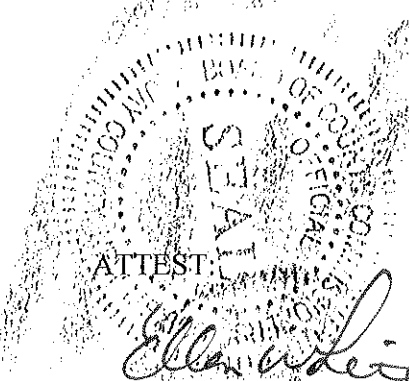
	<u>DEBIT</u>	<u>CREDIT</u>
22000-4001-41201 Gross Receipts Tax - County Indigent		\$75,000
22000-4001-57999- Other Operating Costs	\$75,000	

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved to cover the additional costs and ensure the continued provision of medical cost for prisoners.

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Adjustments be made.

DONE at Tucumcari, County of Quay, New Mexico this 27th day of June, 2024.

ATTEST:


Ellen White
Ellen White, County Clerk

Robert Lopez
Robert Lopez, Commissioner

Jerri Rush
Jerri Rush, Commissioner

Brian Fortner
Brian Fortner, Commissioner

**QUAY COUNTY
FISCAL YEAR 2023-2024
RESOLUTION No. 57**

Authorization of Budgetary Increase to LERF (659)

WHEREAS, at meeting of the Board of Quay County Commissioners on June 27, 2024 the following was among the proceedings;

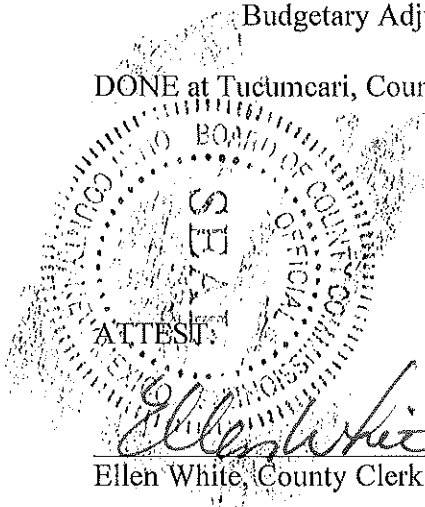
WHEREAS, the Board of Quay County Commissioners deems it necessary to request these Budgetary Increases;


Budgetary Transfers State Fund 21220	<u>DEBIT</u>	<u>CREDIT</u>
21220-0001-61200 Transfer Out	\$250,000	
Budgetary Transfers State Fund 11000		
11000-0001-61100 Transfer In		\$94,504.13
Budgetary Transfers State Fund 22600		
22600-0001-61100 Transfer In		\$76,968.66
Budgetary Transfers State Fund 22700		
22700-0001-61100 Transfer In		\$53,527.21


WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **Transfer from Law Enforcement Recruitment Fund to the General Fund, Detention Center, TQRECC** to cover salaries and benefits of filled vacancies.

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Adjustments be made.

DONE at Tucumcari, County of Quay, New Mexico this 27th day of June, 2024.




Ellen White, County Clerk


Robert Lopez, Commissioner


Jerri Rush, Commissioner


Brian Fortner, Commissioner