

JOB OPENING

POSITION TITLE: Public Safety Telecommunicator (Dispatcher)

Public Safety Telecommunicator duties may include:

- Handling emergency and non-emergency calls for police, fire, and emergency medical services using telephone and Computer Aided Dispatch (CAD) equipment;
- Quickly assessing both emergency and non-emergency situations and providing appropriate assistance to citizens;
- Utilizing good judgment in applying policies and procedures while functioning in a stressful environment;
- Communicating and carrying out instructions; and
- Coordinating calls for service between citizens and service providers, often multi-tasking, prioritizing and making quick decisions.

Requirements:

- Must be at least 18 years old;
- Have a High School Diploma or GED;
- Submit to a post offer pre-employment physical, drug and alcohol test;
- A passing score on a pre-employment public safety communications skills test;
- Successful completion of a criminal history check and an audiology examination provided at the employer's expense.

Applications may be obtained at and returned to the County Manager's Office, 300 South Third Street, Tucumcari, NM during normal business hours.

Position Open Until Filled

To be published in the QC Sun:

March 14, 2018

March 21, 2018