



## QUAY COUNTY GOVERNMENT

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**AGENDA**  
**REGULAR SESSION**  
**QUAY COUNTY BOARD OF COMMISSIONERS**  
**April 27, 2015**  
**Village of Logan Council Room**

**9:00 A.M. Call Meeting to Order**

Pledge of Allegiance

Approval of Minutes-Regular Session April 13, 2015

Approval of Minutes-Special Session April 17, 2015

Approval/Amendment of Agenda

**Public Comment**

**Ongoing Business-None**

**New Business**

- I. Brenda Bishop, Quay County Extension Agent**
  - Quarterly Activity Report
  
- II. Russell Shafer, Quay County Sheriff**
  - Quarterly Activity Report
  
- III. Darla Munsell, CDBG Project Coordinator**
  - Request Approval of 2014-2015 Resolution No. 35 Adopting Required Community Development Block Grant (CDBG) Annual Certifications and Commitments
  - Request Approval of 2014-2015 Resolution No. 36 Adopting Fair Housing Policy as required for the CDBG Project Application
  
- IV. Larry Moore, Quay County Road Superintendent**
  - Road Update



DOC #CM-00364  
05/12/2015 03:27 PM Doc Type: COCOM  
Fee: (No FieldTag Finance.TotalFees found) Pages: 51  
Quay County, NM Veronica Marez, County Clerk



**V. Richard Primrose, Quay County Manager**

- Request Approval of DFA Quarterly Financial Report
- Request Approval of DWI Quarterly Financial Report
- Request Approval of 2015-2016 USDA Wildlife Services Contract
- Discussion of FY16 Budget Work Session
- Correspondence

**VI. INDIGENT CLAIMS BOARD**

- Call Meeting to Order
- Request Approval of Indigent Minutes for the March 23, 2015 Meeting
- Review April Claims Presented by Julie Lafferty
- Adjourn

**VII. Request Approval of Accounts Payable**

**VIII. Request for Closed Executive Session**

- Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act to Discuss Threatened or Pending Litigation
- Pursuant to Section 10-15-1(H) 8. The New Mexico Open Meetings Act to Discuss the Purchase, Acquisition or Disposal of Real Property or Water Rights

**IX. Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners**

**Adjourn**

*Lunch- Time and Location to be Announced*

**REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS**

**April 27, 2015**

**9:00 a.m.**

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 27th of April, 2015 at 9:00 a.m. at the Village Hall, Logan, New Mexico, for the purpose of taking care of any business that may come before them.

**PRESENT & PRESIDING:**

Franklin McCasland, Chairman  
Sue Dowell, Member  
Mike Cherry, Member  
Richard Primrose, County Manager  
Veronica Marez, Quay County Clerk

**OTHERS PRESENT:**

Thomas Garcia, Quay County Sun  
Ellen White, Quay County Chief Deputy Clerk  
Russell Shafer, Quay County Sheriff  
Darla Munsell, CDBG Project Coordinator

The meeting was called to order by Chairman Franklin McCasland. Russell Shafer led the Pledge of Allegiance.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the minutes from the April 13, 2015 Regular Commission Meeting. MOTION carried. Copy of said minutes is attached and made a part of these minutes.

**Commissioners Voted:**

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the minutes from the April 17, 2015 Special Commission Meeting. MOTION carried. Copy of said minutes is attached and made a part of these minutes.

**Commissioners Voted:**

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve agenda as presented. MOTION carried. Copy of said agenda is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

PUBLIC COMMENT: Chairman McCasland thanked Village of Logan for letting us borrow their meeting room for our Commission meeting.

ONGOING BUSINESS: None

OLD BUSINESS: None

NEW BUSINESS:

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to table item No. 1 of the agenda to later in the meeting.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Russell Shafer, Quay County Sheriff, presented the April activity report. A copy of the report is attached and made a part of these minutes.

Brenda Bishop, Quay County Extension Home Economist and Environmental Sciences, Jason Lamb, Agriculture Agent and Joyce Runyan, Program Assistant, joined the meeting. Time noted 9:10.

Brenda Bishop, Quay County Extension Agent, presented the Quay County Extension office quarterly activity report. Copy of said report is attached.

Commissioner Dowell applauded Brenda, Jason and everyone working at the Extension Office for all their hard work and informed them she has had positive comments from the parents involved in 4-H and the community.

Chairman McCasland stated he attended the Weed Management Workshop presented by the Extension Office. He said it was well attended and everyone received a lot of information.

Darla Munsell, CDBG Project Coordinator, requested approval of 2014-2015 Resolution No. 35 Adopting Required Community Development Block Grant (CDBG) Annual Certifications and Commitments. A MOTION was made by Mike Cherry, SECONDED

by Sue Dowell to approve said resolution. MOTION carried. Copy of said Resolution is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Munsell requested approval of 2014-201 Resolution No. 36 Adopting Fair Housing Policy as required by the CDBG Project Application. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve said Resolution. MOTION carried. Copy of said Resolution is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Commissioner Dowell thanked Darla for all the hard work she has done on the CDBG.

Larry Moore, Quay County Road Superintendent presented the following report.

1. Crews have 4/10 left to complete hauling for the Cap Project on Quay Rd U. Moore has \$55,791 left on this project and that money should be enough to get to end of intersection on Quay Rd 65.
2. Meeting in Santa Rosa on April 29 the NMAC Regional Legislative District meeting.
3. Meeting with Susan Mayes about taking over as chairman for Public Works affiliate until someone is re-elected and to go over agenda and ROADEO for NMAC Summer Conference.
4. Crews were sent home early today due to rain and will work on Friday.

Richard Primrose gave the following County Manager’s Report:

Requested approval of DFA Quarterly Financial Report. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve said report. MOTION carried. Copy of said report is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Requested approval of DWI Quarterly Financial Report. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve said report. MOTION carried. Copy of said Report is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Requested approval of 2015-2016 USDA Wildlife Services Contract. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve said contract. MOTION carried. Copy of said report is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Commissioners agreed on May 11, 2015 for budget work session after regular commission meeting.

CORRESPONDENCE:

1. Presented the Gross Receipt Tax Report for April.
2. Job fair will be held on April 29 at the Convention Center.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to go into session as the Indigent Claim Board. MOTION carried.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Time noted 9:30 a.m.

-----INDIGENT CLAIMS BOARD-----

Return to regular session. Time noted 9:35 a.m.

CHECKS WERE REVIEWED.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the expenditures as presented. MOTION carried. A copy of the expenditure report is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Chairman McCasland requested a break. Time noted 9:30 a.m.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell, to go into executive session pursuant to the Section 10-15-1(H)7 to Discuss Threatened or Pending Litigation, and Section 10-15-1(H)8; to Discuss the Purchase, Acquisition or Disposal of Real Property or Water Rights. MOTION carried. Dowell voting “aye”, Cherry voting “aye”, McCasland voting “aye”.

Time noted 11:15 am.

-----EXECUTIVE SESSION-----

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell that only Threatened or pending litigation and the Purchase, Acquisition or Disposal of Real Property or Water Rights was discussed during Executive Session. MOTION carried McCasland voting "aye", Cherry voting "aye", Dowell voting "aye".

Return to regular session. Time noted 1:15 pm.

Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners:

Chairman McCasland requested approval of Tolling Agreement with changes from the attorney. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve said agreement with changes. MOTION carried. Copy of said agreement is attached and made a part of these minutes.

Commissioners Voted:

McCasland - "YES"

Dowell - "YES"

Cherry - "YES"

There being no further business, a MOTION was made by Sue Dowell, SECONDED by Mike Cherry to adjourn the regular meeting of the Board of Quay County Commissioners until the next regular meeting set for May 11, 2015, unless sooner called. MOTION carried.

Commissioners Voted:

McCasland - "YES"

Dowell - "YES"

Cherry - "YES"

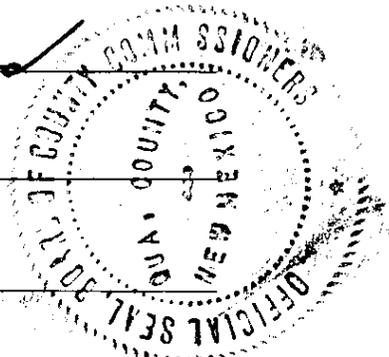
Time noted 11:00 a.m.

BOARD OF QUAY COUNTY COMMISSIONERS

*Franklin McCasland*  
Franklin McCasland, Chairman

*Sue Dowell*  
Sue Dowell, Member

*Mike Cherry*  
Mike Cherry, Member



ATTEST:

*Theresa May*

Veronica Marez, Quay County Clerk



# QUAY COUNTY SHERIFF'S OFFICE

*SHERIFF RUSSELL SHAFER  
CHIEF DEPUTY DENNIS GARCIA*



## Quay County Sheriff's Office Monthly Activity Report

Month of March, 3-April, 19

Total Calls for Service Responded to: 251

Total Civil Process: 272

Total Transports: 21

Total Citations: 80

Total Arrests: 8



# Quay County Extension Service

College of Agricultural, Consumer and Environmental Sciences

## Quarterly Report – January – March 2015

Brenda Bishop, Home Economist, County Program Director

Jason Lamb, Agriculture Agent

Bev Lake, Secretary

Joyce Runyan, Program Assistant

### **Agriculture**

#### **Profitable Livestock Production**

Coordinated a 2014 Farm Bill training program in Tucumcari to inform producers about the Price Loss Coverage, Agricultural Risk Coverage I and Agricultural Risk Coverage II programs that were in the New Farm Bill. The topic was of interest to producers with forty-seven attending the program. Producers gained knowledge on the operation of the program, allocating acreage, and enrolling in the program. Trained Extension agents from Curry and Roosevelt counties presented the training.

A Beef Quality Assurance Program to certify local producers in best practices of the beef industry was taught by the Agriculture Agent. Through this training producers learn about the importance of a quality beef product and the understanding of quality control in processing their cattle. Producers also utilize the certification as a marketing aid. Six producers were certified through the program.

With the recent listing of the Prairie Chicken on the endangered species list local producers and land owners are concerned about their property rights. In conjunction with the Southwest Quay Soil and Water Conservation District, the Agriculture Agent assisted with a National Environmental Policy Act training to inform local citizens about the process of listing endangered species. The NMSU Range Improvement Task Force instructed the training with thirty-five participants in attendance. Attendee's gained an understanding of the complexities of the process and the differences between government agencies. All felt the program was worth their time.

The Tucumcari Bull Test has been a program that occurs annually in which the agent offers assistance throughout the program. Producers from across the state and Texas participate in the program. The agriculture agent assisted with weighing, clipping, and testing over one hundred bulls along with the State Livestock Specialist and Tucumcari Agricultural Science Center employees. This year six students from Mesalands Community College assisted the agent and learned basic clipping and processing techniques. Seventeen producers participated and sold their bulls through the program.

## **Weed and Brush Control**

The Advisory Committee chose to make weed and brush control a priority in Quay County due to the vast amounts of rangeland that ranchers utilize. In response, a Weed Management Workshop was organized by the agent where four specialists, including the agent, presented information on weed identification, weed management, and the Canadian Riparian Restoration Project. 34 people attended the workshop with 97% approval of the presentation, 95% approving of the information presented, and 88% approving of the knowledge gained. As a result of the workshop, one local producer said that he would utilize Teff grass in his crop program this year and two asked for further assistance with identifying weeds.

## **Quay County 4-H Program**

### **Enrollment/Organization**

Quay County 4-H enrollment ended in January and our enrollment increased 20% over last year to 146 members. Forty-three are first year members. Numbers for many of our projects were similar to last year. Rabbit, Archery and Cloverbud projects had large increases. (See Attached Summary.)

January is an organizational month for Quay County 4-H. Meetings are held with the shooting sports leaders to prepare for upcoming year and set dates; finance committee to review the expenses of the council and prepare a budget for presentation to the council; 4-H leaders and parents to work on any issues that they feel need changes and to work on a calendar for the year. The horse show committee also met to look at strategies to keep the participation up in our show without the added incentive of needing to qualify for the State Fair show. The Rodeo and Horse Show Board met in March to prepare for July events. The fair board is meeting monthly to prepare for the fair.

Shooting Sports practices began in March. Trained 4-H leaders conduct practices weekly for Muzzleloader, Rifle, Pistol, Shotgun, and Archery. Agents make sure equipment and supplies are available for each practice.

### **4-H Workshops**

The Annual Welcome to 4-H Workshop and New Parent Orientation was held in February. Nineteen youth participated. Four Junior Leaders assisted with the workshop and ten parents attended the orientation part. New 4-Hers learned the basics of 4-H including the pledge, motto, etc. They learned about leadership and participated in a leadership activity. 4-Hers learned about Citizenship and participated in a citizenship activity. They learned about demonstrations and gave one. They learned about judging and judged a class of apples and then they created a decorated picture frame for a fair exhibit. The program assistant and junior leaders stayed with the 4-Hers as they completed the activities and the Agriculture and Home Economics Agents rotated in for various parts.

During the new parent orientation, the Agriculture and Home Economics Agents gave a detailed introduction to the ins and outs of the county 4-H program using a variety of

handouts. New parents learned where to find information, who to call, information about various projects, learn about insurance coverage, discussed various contests, and learned how to start preparing for record book season.

Quay County hosted the three e-sessions of the Western Leaders Forum coordinated by Oregon State. Four leaders attended the first session on effective club meetings in January. Two leaders attended the February presentation on inclusion of youth with special needs and one in March on community service opportunities.

An introduction to Showing Workshop was held to educate new 4-H families on purchasing, raising, and showing livestock through the 4-H program. The agent instructed four new families on the goat, lamb, and swine projects. All participants gained knowledge in raising and showing animals at the fair and plan on obtaining livestock.

Quay County Extension staff visited 5 4-H Clubs during the month of March to present a program on the different 4-H contests available. Home Economist prepared a PowerPoint presentation outlining the contests, a box with contest study materials, a hand-out describing the contests for parents, and the Program Assistant prepared a box with samples of items from various contests that the 4-Hers could look at and touch. Program Assistant and Ag Agent went to the first two clubs, Home Economist and Program Assistant went to one club, and Ag Agent and Home Economist went to two clubs. The last club will be visited by Home Economist and Agriculture Agent in April. One Hundred and Fifty parents and 4-Hers were present at the five club meetings. We are looking forward to an increase in 4-H participation at county and district contests.

### **Science Time**

The January science workshop focused on mixtures and solutions. We investigated the characteristics of 2 different soaps in different circumstances. We placed them in water, the microwave and dissolved them in water making a solution (body wash). We made observations of the soaps and hypothesized what would happen in each phase. We asked questions as to why the soap behaved as expected or it deviated. We also made a sugar scrub (mixture) to take home. The workshop provided an interactive opportunity for the kids to learn chemistry terms in a hands-on manner. There were 8 people that participated.

The February Science Workshop topic was density with related issues of buoyancy and surface area. Fifteen 4-Hers floated regular and diet soda cans to investigate what would happen. The diet cans did not submerge like the regular soda. Volume was the same so density had to be different. We also made tin foil boats and floated them. They added pennies to the craft until it sank. The record was 119 pennies!

In March, they learned about sugar density. Different concentrations of sugar water were made and food coloring was used to identify density levels. Then they layered the solutions with the heaviest on bottom and lightest on top. There were 4 colored layers. Then they layered the solutions in the opposite order and there were no layers because the heavier water solutions sank and mixed the colors making a gray blob. After the sugar density, the 4-Her

talked about the purpose of bones and did a worksheet identifying bones. Then each child made a noodle skeleton. Nine 4-H members attended.

### **Cloverbud Workshops**

In January the theme was precipitation. The experiment used a pop bottle cut in half with the top half inverted in the bottom. The bottom half held warm water and the top had ice cubes which rested over the warm water. The experiment was set up at the beginning of the workshop and the term precipitation and what it meant was discussed. They also talked about different forms of precipitation and why they occurred (temperature and winds). The kids made a snowman craft with cotton balls and a melting snowman sugar cookie for the snack. Throughout the program they would revisit the soda bottle to see what was happening. They discovered that moisture was beading up inside the container. This is a simple physical representation of the concept of precipitation. There were 10 Cloverbuds and 6 adults at the workshop.

Welcome to Cloverbuds Workshop was held in March. The 4-Hers learned about club meetings, interviewed County Council Officers, created a "critter" and presented the creature to the group, made a family tree, and built and flew paper airplanes (measured distance flown). During snack time they talked about science in a piece of cake. They learned about leavening as they put some baking soda in water and watched the bubbles form. Some of the items made will be able to be entered in the Fair.

### **School Programs**

The Tucumcari FFA Invitational Livestock Judging Contest is a state-wide annual event that tests youth on their skills at evaluating livestock. 124 youth participated in the event with the agriculture agent and local FFA chapters organizing and obtaining livestock to evaluate. Youth gain life skills in decision-making and public speaking and the program provides an opportunity for youth to hone their selection skills, that could benefit them later in life.

The Egg to Chick program emphasizes food production to students and demonstrates the process of raising livestock in a classroom setting. The agent conducted the Egg to Chick program at San Jon Elementary school that involved 12 students. Students learned how the egg develops throughout the incubation process and the stages at which the offspring go through. Students really enjoyed the program and stated that they loved watching the chicks develop. All local schools are scheduled for the Egg to Chick program in April

The Maze of Life program educates youth on health and safety in the community. At the event the Agriculture Agent presented a booth on emergency preparations as part of homeland security. Over 230 youth visited the booth and learned how to assemble an emergency kit and a family emergency plan. Participants gain knowledge that could save their lives during a disaster and minimize the risks associated with emergencies. Everyone received a flashlight key chain.

The Program Assistant presented a booth at the Maze of Life around the theme "Don't be Gross!" The booth's focus was on germs and contamination. Tucumcari High School students learned about the 5 second rule, the 4 types of germs, hand washing, and food safety when

cooking/thawing meats. Each student was given an antibacterial wipe at the end of the presentation. In the afternoon MCC students walked through at their leisure to view the booths. The college students learned more about food safety, the proper temperatures for refrigerators/freezers and temperatures for cooked meats. They were also given meat and refrigerator/freezer thermometers.

## **Economic and Community Development**

The Friends of the NRA Banquet is a large undertaking for our shooting sports leaders and others they have recruited. This year's banquet had 390 attendees and made over \$30,000.00 to support grants in New Mexico. Participants came from Portales, Clovis, Dalhart, Santa Rosa, and Albuquerque in addition to Quay County. Home Economist serves as treasurer and secretary and is responsible for ticket sales and check-out and manages the door greeting participants.

## **Home Economics**

### **GROW Healthy Kids**

The Community Nutrition and Fitness Committee continues to work on a walking path project. Members have been walking some paths to determine safety and has begun working on a marketing plan. Funding has been obtained for part of the project.

### **Diabetes Cooking School**

Kitchen Creations Cooking School for people with diabetes was held in February with 18 people completing the class. Participants attended four three hour sessions where they learned which foods are high in carbohydrates, how to determine serving sizes, and how to plan balanced meals utilizing a minimum amount of carbohydrates. An important part of the curriculum involves reading labels and figuring out how many carbohydrates are in a specified amount. During each class, participants take part in preparing four dishes from the supplied cookbooks. Many reported that they enjoyed the classes and felt they understood meal planning better. One lady reported they had noticed her husband's blood sugar had come down drastically since they started balancing their meals.

### **Strong Seniors Stay Young**

Utilizing research based curriculum, the classes help Senior Citizens improve their activities of daily living by helping them become more mobile and flexible. The classes involve weight training using hand weights and leg weights followed by stretching and balance exercises. Classes are held in our own room at Mesaland's Community College and are team taught by Home Economist and Fitness Center Director.

The Winter Session of Strong Senior Classes began with 32 Senior Citizens enrolled. Two classes were held in January. Our office handles all of the registration and paperwork. Home Economist's main responsibility during beginning classes is to get ankle weights

assigned, handle paperwork and fees for the college, and personally assist new participants the proper ways to do the exercises. Also assist those with balance issues by providing support while they do the exercises. During the three months, there have been noticeable differences in the balancing ability of the newer participants.

### **Foster Grandparents and Senior Companion Trainings**

These trainings were offered at the Senior Center and each had 10 to 12 ladies in attendance.

"What to Eat or Not for Better Sleep" discussed our body's need for sleep and ways to improve sleep. The foods we eat and when we eat them have an effect on our sleep patterns. Participants learned which foods and drinks may make you sleepy and which might keep you awake. Handout for the program was updated with new information.

"A Diet to Reduce Arthritis Pain" discussed the need to reduce inflammation in our joints to reduce pain. The foods we eat can make a difference. Participants learned which foods have anti-inflammatory properties and which ones will cause us to retain fluids increasing inflammation. Participants learned about the importance of water in their diet and how much they should drink each day. The handout for this program was updated with new information.

"Dealing with Different People" focused on celebrating the differences in people and being more accepting of others. Participants learned about the importance of listening to others and accepting things we cannot change. Differing perceptions were discussed and an activity was conducted to show that we all interpret things differently. Comments following the program showed that the participants felt they were good listeners, but maybe they need to be more tolerant of situations that they cannot change.

"Nutrition in Later Life" utilized a handout by Nebraska Extension "Healthy Eating and Lifestyle for the Later Years. During this program participants learned about the changes their bodies go through as they age and how these changes may cause nutrient deficiencies. Participants learned about the importance of eating a variety of nutrient dense foods every day. Participants learned tips for dealing with common problems Seniors face including belching, gas, difficulty chewing or swallowing, and constipation.

"Coping With Sensory Changes" discussed the physical changes that we undergo during the normal aging process and gave tips for dealing with these changes. Participants learned about lighting options that can help with vision problems. They learned about causes of minor hearing loss and things they can do to improve hearing. They learned that using herbs to season food, might help with their loss of taste and things to be aware of to protect themselves from the loss of touch.

"What is Gluten Free" discussed what gluten is and why it is harmful for some people. The participants learned the systems of gluten intolerance and what kinds of foods contain gluten. Participants learned how difficult it is to read labels to determine if a food has gluten. The overall theme of the program was that a Gluten free diet is not a healthy choice for those without gluten intolerance.

"What You Should Know About Meth" utilized the curriculum from the NM Attorney General's Office. Participants learned why meth is addictive and what happens to the bodies of people who use Meth. They learned about the ingredients used in making meth and some of the other names for Meth. They learned about the dangers associated with Meth residue and were cautioned about being aware of their surroundings and avoiding Meth trash and places where Meth may have been made.

### **Extension Association (Extension Homemakers)**

"User Friendly Kitchen part II" was presented at Annual Luncheon. This popular program was expanded with additional information and the attendees participated in a show and tell program about making kitchens user friendly. Many had some great items to share. They also learned storage ideas and creating centers for specific tasks in the kitchen.

The January club program for the Extension Clubs was on "Crafting for Fun and Profit." Information in the program focused on pricing and marketing items in today's world. Information on ways to sell products online was shared. The most important tips were around determining if your product was marketable and if people would purchase it. In addition to on-line marketing, participants learned about presenting a quality display of items for craft fairs.

Members had the opportunity to participate in the first two lessons of the Master FCS Volunteer program. Five members participated in this training conducted by the Home Economist with materials prepared by Montana State Extension Service. Additional lessons will be offered as the year continues.

The March program for the Extension Association was "Communicating with Different Generations". The participants learned about the characteristics of the four main generation classifications and the world events that shaped these generations. They learned about each generation's values and ways they like to communicate. They learned that they may have to make a few changes if they want to have meaningful relationships with other generations. The program ended with a brainstorm of ways to reach out as an organization to other generations. Twenty-three people participated in the presentation.

Home Economist was appointed Co-Advisor to the Extension Association of New Mexico and attended their Mid-year Board Meeting where she addressed the group with greetings from NMSU. Duties include updating the website and providing support to the Executive Committee.

### **Other Community Programs**

"Laughter is Healthy" is a program designed to help people gain health benefits from deep laughter. Participants learn why laughter improves health and they learn ways to laugh to get the most oxygen into their system. Participants practice laughing through a variety of laughing exercises. This program was presented to the Beta Sigma Phi sorority chapter. There were 9 women present

**In addition to these programs and activities,** staffed attended a variety of trainings and conferences. The County Website has been redesigned and launched. Work has been done on the office FaceBook pages reaching over 4000 people in the last three months. Home Economics and Agriculture Blogs were started in March and are ready for people to sign-up to receive. Be sure to check us out!

**Webpage:** <http://quayextension.nmsu.edu/>

**FaceBook:** <https://www.facebook.com/pages/Quay-County-Cooperative-Extension-Service/136226003111147?ref=bookmarks>

**Home Ec Blog:** <http://nmsuquayhomeec.blogspot.com/>

**Ag Blog:** <http://nmsuquayag.blogspot.com/>

**Total contacts by staff at the Quay County Extension Service for January – March 2015 was 14,703**

### **QUAY COUNTY 4-H ENROLLMENT 2014-2015**

**Year runs from October 1 – September 30**

Total number of enrolled youth 146  
43 First Year Members

Total number leaders/parents 144

#### **Animal Projects**

Market Steer	3
Heifer	17 (48% 1st year)
Goat	21 (24% 1st year)
Lamb	8 (13% 1st year)
Swine	16 (25% 1st year)
Poultry	9 (44% 1st year)
Rabbit	13 (77% 1st year)
Dog	8 (63% 1st year)
Horse	11 (36% 1st year)
Rodeo	12 (25% 1st year)

#### **Shooting Sports**

Archery	40 (20% 1st year)
Muzzleloader	5
Rifle	31 (42% 1st year)
Shotgun	13 (31% 1st year)
Pistol	9 (44% 1st year)
Self-Determined	8 (50% 1st year)

Food Projects	17 (71% 1st year)
Clothing Projects	10 (90% 1st year)
Arts/Crafts/Fiber	25 (72% 1st year)

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Other Projects  
Cloverbud Projects

32  
56 (29 members)



# QUAY COUNTY GOVERNMENT

FISCAL YEAR 2014-2015

CDBG ProjectNumber14-C-RS-I-01-G-01

## RESOLUTION # 35 ADOPTION OF REQUIRED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL CERTIFICATIONS AND COMMITMENTS

**WHEREAS**, municipalities or other entities that accept Community Development Block Grant (CDBG) funds must adopt certain required federal regulations; and

**WHEREAS**, the County of Quay (hereinafter referred to as the County) wishes to ensure compliance with federal regulations by adopting the following required certifications and commitments:

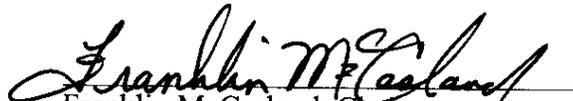
<b>Citizen Participation</b>	certifies its commitment to citizen participation by preparing and adopting a Citizen Participation Plan that includes ways to encourage public input using various methods to reach the public and assures that citizens are provided reasonable notice and timely access to local meetings, per the Open Meetings Act (NMSA 1978, Chapter 10, Article 15)
<b>Fair Housing</b>	certifies its commitment to the Fair Housing Act of 1968 to affirmatively further fair housing, which prohibits discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing on the basis of race, color, religion, sex, disability, familial status, or national origin
<b>Residential Anti-Displacement &amp; Relocation Assistance</b>	certifies its compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, whose purpose is to provide uniform, fair, and equitable treatment for persons whose real property is acquired or for persons displaced as a result of a CDBG-funded project or activity
<b>Section 3</b>	certifies its commitment to Section 3, a provision of the Housing and Urban Development (HUD) Act of 1968, which requires recipients of certain HUD financial assistance, to the greatest extent feasible, provide job training, employment, and contracting opportunities for low and very low income residents in connection with projects and activities in their community

**Procurement**

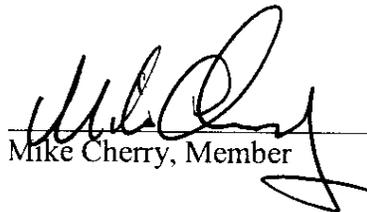
certifies its compliance with federal procurement code (24 CFR Part 85.36) and New Mexico Procurement Code (§13-1-120 NMSA 1978) by adopting a procurement policy annually for CDBG projects

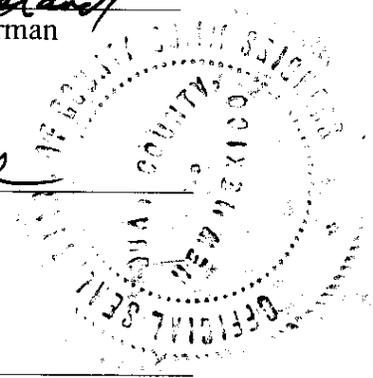
**NOW, THEREFORE, BE IT RESOLVED**, that the County adopts the above CDBG certifications and commitments that must be adopted annually.

**PASSED, APPROVED, SIGNED, AND ADOPTED** at a duly called and convened regular meeting of the governing body of the County of Quay this 27 day of April, 2015.

  
Franklin McCasland, Chairman

  
Sue Dowell, Member

  
Mike Cherry, Member



Attest:

  
Veronica Marez, Quay County Clerk



FISCAL YEAR 2014-2015

RESOLUTION NO. 36

## Exhibit 1-O

A resolution of the Commissioners of the County of Quay, adopting a fair housing policy, making known its commitment to the principle of fair housing, and describing actions it shall undertake to affirmatively further fair housing.

WHEREAS; the Housing and Community Development act of 1974 as amended requires that all applicant for Community Development Block Grants funds certify that they shall affirmatively further fair housing; and

WHEREAS; the Civil Rights Act of 1968 (commonly known as the Federal Fair Housing Act) and the Fair Housing Amendments Act of 1988 declare a national policy to prohibit discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing or in the provision of brokerage services, on the basis of race, color, religion, sex, disability, familial status or national origin; and

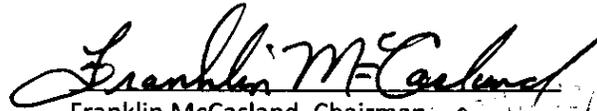
WHEREAS; fairness is the foundation of the American system and reflects traditional American values; and

WHEREAS; discriminatory housing practices undermine the strength and vitality of America and its people;

NOW, THEREFORE, BE RESOLVED THAT the Commissioners of the County of Quay hereby wish all persons living, working, doing business in or traveling through this (city/town/county) to know that: discrimination in the sale, rental, leasing, and financing of housing or land to be used for construction of housing, or in the provision of brokerage services on the basis of race, color, religion, sex, handicap, familial status or national origin is prohibited by Title VIII of the Fair Housing Act Amendments of 1988; and that it is the policy of the County of Quay to implement programs, within the constraints of its resources, to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, handicap, familial status or national origin; and within available resources the County of Quay will assist all persons who feel they have been discriminated against in housing issues on the basis of race, color, religion, sex, handicap, familial status or national origin to seek equality under existing federal and state laws to file a complaint with the New Mexico Attorney General's Office or the U.S. Department of Housing and Urban Development; and that the County of Quay shall publicize this Resolution and thereby encouraging owners of rental properties, developers, builders and others involved with housing to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances; and that the County of Quay shall undertake the following actions to affirmatively further fair housing:

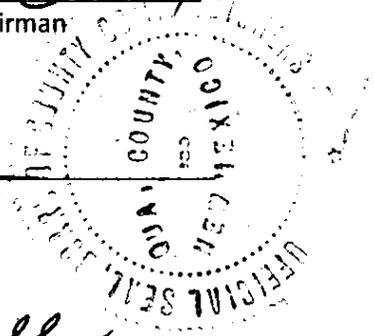
(List all such actions to include: mailing copies of this resolution to the real estate community, banks, developers, community organizations and local media; posting copies of this resolution at identified locations; distributing flyers; sponsoring schools)

PASSED AND ADOPTED BY THE Commissioners of the County of Quay on this 27  
day of April, 2015.

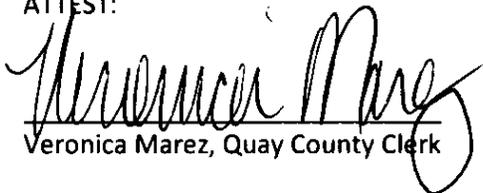
  
Franklin McCasland, Chairman

  
Mike Cherry, Member

  
Sue Dowell, Member



ATTEST:

  
Veronica Marez, Quay County Clerk

COUNTY: Quincy  
 Period Ending: 3/31/15  
 Prepared By: Richard Primrose

DEPARTMENT OF FINANCE AND ADMINISTRATION  
 LOCAL GOVERNMENT DIVISION  
 SUBMIT TO LOCAL GOVERNMENT DIVISION NO LATER THAN 30 DAYS  
 AFTER THE CLOSE OF EACH QUARTER

I HEREBY CERTIFY THAT THE CONTENTS IN THIS REPORT ARE TRUE AND CORRECT TO THE BEST OF  
 MY KNOWLEDGE AND THAT THIS REPORT DEPICTS ALL FUNDS:  
 Signature: M. Anne Angel Date: 4-22-15

Fund #	FUND NAME	BEGINNING CASH BALANCE CURRENT FY (1)	YEAR-TO-DATE TRANSACTIONS					QTR ENDING CASH BALANCE (1)+(2)-(3)+(4)+(5) (6)	INVESTMENTS (7)	CASH + INVESTMENTS (8)	REQUIRED RESERVES (9)	AVAILABLE CASH (8) - (9)
			REVENUES TO DATE (2)	TRANSFERS TO DATE (3)	EXPENDITURES TO DATE (4)	ADJUSTMENTS (5)	INVESTMENTS (7)					
101	GENERAL FUND (GF)	\$800,074	2,422,591	(616,223)	1,380,398	34,106	\$1,260,150	0	\$1,260,150	345,100	\$915,050	
201	CORRECTION	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
202	ENVIRONMENTAL GR	\$75,233	24,214	0	0	0	\$99,447	0	\$99,447	0	\$99,447	
203	County Property Valuation	\$83,401	38,828	0	52,863	0	\$69,366	0	\$69,366	0	\$69,366	
204	COUNTY ROAD	\$453,346	383,913	0	786,005	0	\$51,254	0	\$51,254	65,500	(\$14,247)	
206	EMS	\$11,356	17,165	0	7,922	0	\$20,599	0	\$20,599	0	\$20,599	
207	ENHANCED 911	\$0	22,882	0	0	0	\$22,882	0	\$22,882	0	\$22,882	
208	Farm & Range Improvement	\$92	41	0	0	0	\$133	0	\$133	0	\$133	
209	FIRE PROTECTION FUND	\$805,445	942,925	(16,377)	704,394	0	\$1,027,599	0	\$1,027,599	0	\$1,027,599	
211	LEPP	\$0	23,600	0	8,601	0	\$14,999	0	\$14,999	0	\$14,999	
214	LODGERS' TAX	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
217	RECREATION	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
218	INTERGOVERNMENTAL GRANTS	\$292,030	158,109	29,493	175,436	0	\$304,196	0	\$304,196	0	\$304,196	
219	SENIOR CITIZEN	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
220	COUNTY INDIGENT FUND	\$64,925	201,236	122,000	265,873	0	\$122,288	0	\$122,288	0	\$122,288	
221	COUNTY HOSPITAL FUND	\$1,172,490	874,457	(167,000)	1,031,830	0	\$848,117	0	\$848,117	0	\$848,117	
222	COUNTY FIRE PROTECTION	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
223	DWI PROGRAM	\$0	74,621	0	66,187	0	\$8,434	0	\$8,434	0	\$8,434	
225	Clerk Recording & Filing	\$27,384	24,584	0	23,041	0	\$28,927	0	\$28,927	0	\$28,927	
226	JAIL - DETENTION FUND	\$73,129	371,522	598,107	899,234	0	\$143,524	0	\$143,524	0	\$143,524	
299	OTHER	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
300	CAPITAL PROJECT FUNDS	\$2,986,910	17,257	50,000	472,215	0	\$2,581,952	0	\$2,581,952	0	\$2,581,952	
401	G. O. BONDS	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
402	REVENUE BONDS	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
403	DEBT SERVICE OTHER	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
500	ENTERPRISE FUNDS											
	Water Fund	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Solid Waste	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Waste Water	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Airport	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Ambulance	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Cemetery	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Housing	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Parking	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Other Enterprise (enter fund)	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Other Enterprise (enter fund)	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Other Enterprise (enter fund)	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
	Other Enterprise (enter fund)	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
600	INTERNAL SERVICE FUNDS	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
700	TRUST AND AGENCY FUNDS	\$0	0	0	0	0	\$0	0	\$0	0	\$0	
GRAND TOTAL		\$6,845,813	\$5,597,945	\$0	\$5,873,999	\$34,106	\$6,603,865	\$0	\$6,603,865	\$410,600	\$6,193,265	

GENERAL FUND - COUNTY

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
<b>REVENUES</b>							
<b>Taxes:</b>							
Property Tax - Current Year	\$1,577,043	\$0	\$1,577,043	\$1,165,422		(\$411,621)	73.90%
Property Tax - Delinquent	\$80,000	\$0	\$80,000	\$72,793		(\$7,207)	90.99%
Property Tax - Penalty & Interest	\$25,000	\$0	\$25,000	\$23,463		(\$1,537)	93.85%
Oil and Gas - Equipment	\$32,050	\$0	\$32,050	\$22,135		(\$9,915)	69.06%
Oil and Gas - Production	\$5,943	\$0	\$5,943	\$6,324		\$381	106.41%
Franchise Fees	\$500	\$0	\$500	\$296		(\$204)	59.20%
Gross receipts - Local Option	\$345,000	\$0	\$345,000	\$267,527		(\$77,473)	77.54%
Gross Receipts - Infrastructure	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - Environment	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - Other Dedication	\$0	\$0	\$0	\$0		\$0	n/a
PILT	\$4,623	\$0	\$4,623	\$0		(\$4,623)	0.00%
<b>Intergovernmental - State Shared:</b>							
Gross receipts	\$110,000	\$0	\$110,000	\$115,047		\$5,047	104.59%
Cigarette Tax	\$0	\$0	\$0	\$0		\$0	n/a
Gas Tax	\$1,500	\$0	\$1,500	\$2,017		\$517	134.47%
Motor Vehicle	\$119,000	\$0	\$119,000	\$86,731		(\$32,269)	72.88%
Other	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Local	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriations	\$0	\$2,763	\$2,763	\$2,202		(\$561)	79.70%
Small Counties Assistance	\$304,000	\$0	\$304,000	\$344,000		\$40,000	113.16%
<b>Licenses and Pernits</b>	\$6,000	\$0	\$6,000	\$5,260		(\$740)	87.67%
<b>Charges for Services</b>	\$98,220	\$0	\$98,220	\$85,034		(\$13,186)	86.58%
<b>Fines and Forfeits</b>	\$0	\$0	\$0	\$0		\$0	n/a
<b>Interest on Investments</b>	\$7,000	\$0	\$7,000	\$6,003		(\$997)	85.76%
<b>Miscellaneous</b>	\$355,320	\$0	\$355,320	\$218,337		(\$136,983)	61.45%
<b>TOTAL GENERAL FUND REVENUES</b>	\$3,071,199	\$2,763	\$3,073,962	\$2,422,591		(\$651,371)	78.81%
<b>EXPENDITURES</b>							
Executive-Legislative	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Judicial	\$18,581	\$0	\$18,581	\$13,546	\$0	\$5,035	72.90%
Elections	\$53,525	\$0	\$53,525	\$38,719	\$0	\$14,806	72.34%
Finance & Administration	\$625,597	\$2,763	\$628,360	\$425,897	\$0	\$202,463	67.78%
Public Safety	\$546,788	\$0	\$546,788	\$371,069	\$0	\$175,719	67.86%
Highways & Streets	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Senior Citizens	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Sanitation	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Health and Welfare	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Economic Development & Housing	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other - Miscellaneous	\$807,693	\$0	\$807,693	\$531,167	\$0	\$276,526	65.76%
<b>TOTAL GENERAL FUND EXPENDITURES</b>	\$2,052,184	\$2,763	\$2,054,947	\$1,380,398	\$0	\$674,549	67.17%
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$61,377	\$0	\$61,377	\$61,377		\$0	100.00%
Transfers (Out)	(\$1,159,650)	\$0	(\$1,159,650)	(\$677,600)		\$482,050	58.43%
<b>TOTAL - OTHER FINANCING SOURCES</b>	(\$1,098,273)	\$0	(\$1,098,273)	(\$616,223)		\$482,050	56.11%
<b>Excess (deficiency) of revenues over expenditures</b>				\$425,970			

SPECIAL REVENUES - COUNTY FUNDS - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS		Encumbrances (expend line only)	Budget Balance	Budget Variance%
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total				
<b>CORRECTIONS REVENUES</b>	201								
Correction Fees	201	0	0	0	0		0	n/a	
Miscellaneous	201	0	0	0	0		0	n/a	
<b>TOTAL Revenues</b>		0	0	0	0		0	n/a	
<b>EXPENDITURES</b>	201	0	0	0	0	0	0	n/a	
<b>OTHER FINANCING SOURCES</b>									
Transfers In	201	0	0	0	0		0	n/a	
Transfers (Out)	201	0	0	0	0		0	n/a	
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expe	201				0				
<b>ENVIRONMENTAL REVENUES</b>	202								
GRT - Environmental	202	30,240	0	30,240	23,650		(6,590)	76.34%	
Miscellaneous	202	700	0	700	554		(146)	79.14%	
<b>TOTAL Revenues</b>		30,940	0	30,940	24,204		(6,736)	78.26%	
<b>EXPENDITURES</b>	202	70,000	0	70,000	0	0	70,000	0.00%	
<b>OTHER FINANCING SOURCES</b>									
Transfers In	202	0	0	0	0		0	n/a	
Transfers (Out)	202	0	0	0	0		0	n/a	
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expe	202				24,204				
<b>PROPERTY VALUATION REVENUES</b>	203								
Administrative Fee	203	55,195		55,195	37,559		(17,636)	68.05%	
Miscellaneous	203	3,500		3,500	1,269		(2,231)	36.26%	
<b>TOTAL Revenues</b>		58,695	0	58,695	38,828		(19,867)	66.15%	
<b>EXPENDITURES</b>	203	52,642	15,000	67,642	52,863	0	14,779	78.15%	
<b>OTHER FINANCING SOURCES</b>									
Transfers In	203	0	0	0	0		0	n/a	
Transfers (Out)	203	0	0	0	0		0	n/a	
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expe	203				(14,035)				
<b>EMS REVENUES</b>	206								
State EMS Grant	206	15,157	2,008	17,165	17,165		0	100.00%	
Miscellaneous	206	0	0	0	0		0	n/a	
<b>TOTAL Revenues</b>		15,157	2,008	17,165	17,165		0	100.00%	
<b>EXPENDITURES</b>	206	26,513	2,008	28,521	7,922	0	30,599	27.78%	
<b>OTHER FINANCING SOURCES</b>									
Transfers In	206	0	0	0	0		0	n/a	
Transfers (Out)	206	0	0	0	0		0	n/a	
<b>TOTAL - OTHER FINANCING SOURCES</b>		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expe	206				9,243				

SPECIAL REVENUES - COUNTY FUNDS - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS			
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total	Encumbrances (expended for only)	Budget Balance	Budget Variance%
<b>207</b>								
<b>REVENUES</b>								
State-E-911 Enhancement	207	0	0	0	22,882		22,882	n/a
Network & Data Base Grant	207	0	0	0	0		0	n/a
Miscellaneous	207	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>22,882</b>		<b>22,882</b>	<b>n/a</b>
<b>EXPENDITURES</b>	207	0	0	0	0	0	0	n/a
<b>OTHER FINANCING SOURCES</b>								
Transfers In	207	0	0	0	0		0	n/a
Transfers (Out)	207	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expen	207				22,882			
<b>208</b>								
<b>REVENUES</b>								
Federal - Taylor Grazing	208	45	0	45	41		(4)	91.11%
Miscellaneous	208	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		<b>45</b>	<b>0</b>	<b>45</b>	<b>41</b>		<b>(4)</b>	<b>91.11%</b>
<b>EXPENDITURES</b>	208	137	0	137	0	0	137	0.00%
<b>OTHER FINANCING SOURCES</b>								
Transfers In	208	0	0	0	0		0	n/a
Transfers (Out)	208	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expen	208				41			
<b>209</b>								
<b>COUNTY FIRE PROTECTION REVENUES</b>								
State - Fire Marshall Allotment	209	772,328	0	772,328	772,328		0	100.00%
Miscellaneous	209	165,754	100,000	265,754	170,597		(95,157)	64.19%
<b>TOTAL Revenues</b>		<b>938,082</b>	<b>100,000</b>	<b>1,038,082</b>	<b>942,925</b>		<b>(95,157)</b>	<b>90.83%</b>
<b>EXPENDITURES</b>	209	1,054,473	0	1,054,473	701,391	135	349,944	66.80%
<b>OTHER FINANCING SOURCES</b>								
Transfers In	209	0	0	0	0		0	n/a
Transfers (Out)	209	(16,377)	0	(16,377)	(16,377)		0	100.00%
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>(16,377)</b>	<b>0</b>	<b>(16,377)</b>	<b>(16,377)</b>		<b>0</b>	<b>100.00%</b>
Excess (deficiency) of revenues over expen	209				222,154			
<b>211</b>								
<b>LAW ENFORCEMENT PROTECTION REVENUES</b>								
State-Law Enforcement Protection	211	23,600	0	23,600	23,600		0	100.00%
Miscellaneous	211	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		<b>23,600</b>	<b>0</b>	<b>23,600</b>	<b>23,600</b>		<b>0</b>	<b>100.00%</b>
<b>EXPENDITURES</b>	211	23,600	0	23,600	8,601	0	14,999	36.44%
<b>OTHER FINANCING SOURCES</b>								
Transfers In	211	0	0	0	0		0	n/a
Transfers (Out)	211	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expen	211				14,999			
<b>214</b>								
<b>LODGERS TAX REVENUES</b>								
Lodgers' Tax	214	0	0	0	0		0	n/a
Miscellaneous	214	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>n/a</b>
<b>EXPENDITURES</b>	214	0	0	0	0	0	0	n/a
<b>OTHER FINANCING SOURCES</b>								
Transfers In	214	0	0	0	0		0	n/a
Transfers (Out)	214	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>n/a</b>

SPECIAL REVENUES - COUNTY FUNDS - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS		Budget Balance	Budget Variance%
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total	Encumbrances ( expend line only)		
Excess (deficiency) of revenues over exp	214				0			
<b>RECREATION REVENUES</b>	<b>217</b>							
Cigarette Tax - (1 cent)	217	0	0	0	0	0	0	n/a
Miscellaneous	217	0	0	0	0	0	0	n/a
<b>TOTAL Revenues</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>EXPENDITURES</b>	<b>217</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>								
Transfers In	217	0	0	0	0	0	0	n/a
Transfers (Out)	217	0	0	0	0	0	0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
Excess (deficiency) of revenues over exp	217				0			
<b>INTERGOVERNMENTAL GRANTS REVENUES</b>	<b>218</b>							
State Grants	218	139,600	0	139,600	108,370		(31,230)	77.63%
Federal Grants	218	0	0	0	0		0	n/a
Miscellaneous	218	100,717	0	100,717	49,739		(50,978)	49.38%
<b>TOTAL Revenues</b>		<b>240,317</b>	<b>0</b>	<b>240,317</b>	<b>158,109</b>		<b>(82,203)</b>	<b>65.79%</b>
<b>EXPENDITURES</b>	<b>218</b>	<b>418,703</b>	<b>0</b>	<b>418,703</b>	<b>175,436</b>	<b>0</b>	<b>243,267</b>	<b>41.90%</b>
<b>OTHER FINANCING SOURCES</b>								
Transfers In	218	44,067	0	44,067	29,493		(14,574)	66.93%
Transfers (Out)	218	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>44,067</b>	<b>0</b>	<b>44,067</b>	<b>29,493</b>		<b>(14,574)</b>	<b>66.93%</b>
Excess (deficiency) of revenues over exp	218				12,166			
<b>SENIOR CITIZENS REVENUES</b>	<b>219</b>							
State Grants	219	0	0	0	0		0	n/a
Federal Grants	219	0	0	0	0		0	n/a
Miscellaneous	219	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>EXPENDITURES</b>	<b>219</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>								
Transfers In	219	0	0	0	0		0	n/a
Transfers (Out)	219	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
Excess (deficiency) of revenues over exp	219				0			
<b>INDIGENT REVENUES</b>	<b>220</b>							
GRT - County Indigent	220	270,000	0	270,000	200,645		(69,355)	74.31%
Miscellaneous	220	700	0	700	591		(109)	84.43%
<b>TOTAL Revenues</b>		<b>270,700</b>	<b>0</b>	<b>270,700</b>	<b>201,236</b>		<b>(69,464)</b>	<b>74.34%</b>
<b>EXPENDITURES</b>	<b>220</b>	<b>413,500</b>	<b>0</b>	<b>413,500</b>	<b>265,873</b>	<b>0</b>	<b>147,627</b>	<b>64.30%</b>
<b>OTHER FINANCING SOURCES</b>								
Transfers In	220	142,800	0	142,800	122,000		(20,800)	85.43%
Transfers (Out)	200	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>142,800</b>	<b>0</b>	<b>142,800</b>	<b>122,000</b>		<b>(20,800)</b>	<b>85.43%</b>
Excess (deficiency) of revenues over exp	220				57,363			

SPECIAL REVENUES - COUNTY FUNDS - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS		Budget Balance	Budget Variance%
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total	Encumbrances (suspend line only)		
<b>HOSPITAL REVENUES</b>	<b>221</b>							
GRT - Special/Local Hospital	221	890,000	0	890,000	664,899		(225,101)	74.71%
GRT - Hospital Emergency	221	0	0	0	0		0	n/a
GRT - County Health Care	221	0	0	0	0		0	n/a
Miscellaneous	221	301,003	0	301,003	209,558		(91,445)	69.62%
<b>TOTAL Revenues</b>		<b>1,191,003</b>	<b>0</b>	<b>1,191,003</b>	<b>874,457</b>		<b>(316,546)</b>	<b>73.42%</b>
<b>EXPENDITURES</b>	<b>221</b>	<b>1,415,000</b>	<b>0</b>	<b>1,415,000</b>	<b>1,031,830</b>	<b>0</b>	<b>383,170</b>	<b>72.92%</b>
<b>OTHER FINANCING SOURCES</b>								
Transfers In	221	0	0	0	0		0	n/a
Transfers (Out)	221	(167,000)	0	(167,000)	(167,000)		0	100.00%
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>(167,000)</b>	<b>0</b>	<b>(167,000)</b>	<b>(167,000)</b>		<b>0</b>	<b>100.00%</b>
Excess (deficiency) of revenues over expe	221				(324,373)			
<b>COUNTY FIRE PROTECTION REVENUES</b>	<b>222</b>							
GRT - Fire Excise Tax (1/4 or 1/8 cent)	222	0	0	0	0		0	n/a
Miscellaneous	222	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>n/a</b>
<b>EXPENDITURES</b>	<b>222</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>OTHER FINANCING SOURCES</b>								
Transfers In	222	0	0	0	0		0	n/a
Transfers (Out)	222	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expe	222				0			
<b>DWI REVENUES</b>	<b>223</b>							
State - Formula Distribution (DFA)	223	77,113	0	77,113	64,409		(12,704)	83.53%
State - Local Grant (DFA)	223	16,151	0	16,151	10,212		(5,939)	63.23%
State Other	223	0	0	0	0		0	n/a
Federal Grants	223	0	0	0	0		0	n/a
Miscellaneous	223	0	0	0	0		0	n/a
<b>TOTAL Revenues</b>		<b>93,264</b>	<b>0</b>	<b>93,264</b>	<b>74,621</b>		<b>(18,643)</b>	<b>80.01%</b>
<b>EXPENDITURES</b>	<b>223</b>	<b>93,264</b>	<b>0</b>	<b>93,264</b>	<b>66,187</b>	<b>0</b>	<b>27,077</b>	<b>70.97%</b>
<b>OTHER FINANCING SOURCES</b>								
Transfers In	223	0	0	0	0		0	n/a
Transfers (Out)	223	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expe	223				8,434			
<b>CLERK RECORDING AND FILING REVENUES</b>	<b>225</b>							
Clerk Equipment Fees	225	13,000	0	13,000	16,401		3,401	126.16%
Miscellaneous	225	1,000	0	1,000	8,183		7,183	818.30%
<b>TOTAL Revenues</b>		<b>14,000</b>	<b>0</b>	<b>14,000</b>	<b>24,584</b>		<b>10,584</b>	<b>175.60%</b>
<b>EXPENDITURES</b>	<b>225</b>	<b>31,000</b>	<b>0</b>	<b>31,000</b>	<b>23,011</b>	<b>0</b>	<b>7,989</b>	<b>74.33%</b>
<b>OTHER FINANCING SOURCES</b>								
Transfers In	225	0	0	0	0		0	n/a
Transfers (Out)	225	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expe	225				1,573			
<b>JAIL - DETENTION REVENUES</b>	<b>226</b>							
GRT - County Correctional Dedication	226	150,000	0	150,000	132,974		(17,026)	73.87%
Care of Prisoners	226	150,000	0	150,000	73,690		(76,310)	49.13%
Work Release	226	0	0	0	0		0	n/a
State - Care of Prisoners	226	5,000	0	5,000	2,204		(2,796)	44.08%
Federal - Care of Prisoners	226	7,600	0	7,600	2,765		(4,835)	36.38%
Miscellaneous	226	521,900	0	521,900	159,889		(362,011)	30.64%
<b>TOTAL Revenues</b>		<b>864,500</b>	<b>0</b>	<b>864,500</b>	<b>371,522</b>		<b>(492,978)</b>	<b>42.98%</b>
<b>EXPENDITURES</b>	<b>226</b>	<b>1,455,135</b>	<b>0</b>	<b>1,455,135</b>	<b>899,234</b>	<b>0</b>	<b>555,901</b>	<b>61.80%</b>
<b>OTHER FINANCING SOURCES</b>								
Transfers In	226	598,107	0	598,107	598,107		0	100.00%
Transfers (Out)	226	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>		<b>598,107</b>	<b>0</b>	<b>598,107</b>	<b>598,107</b>		<b>0</b>	<b>100.00%</b>
Excess (deficiency) of revenues over expe	226				70,288			
<b>OTHER - SPECIAL REVENUES</b>	<b>299</b>							
REVENUES	299	0	0	0	0		0	n/a
EXPENDITURES	299	0	0	0	0		0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>	<b>299</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>n/a</b>
Excess (deficiency) of revenues over expe	299				0			

COUNTY: Quay  
 Period Ending: 3/31/15

ROAD FUND - COUNTY

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRANCES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
<b>REVENUES</b>							
<b>Taxes:</b>							
Gross receipts - County	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - Infrastructure	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - Other Dedication	\$0	\$0	\$0	\$0		\$0	n/a
<b>Intergovernmental-State Shared:</b>							
Gas Tax	\$224,000	\$0	\$224,000	\$156,055		(\$67,945)	69.67%
Motor Vehicle Registration	\$300,000	\$0	\$300,000	\$226,274		(\$73,726)	75.42%
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$468,123	\$113,250	\$581,373	\$0		(\$581,373)	0.00%
Grants - Local	\$0	\$0	\$0	\$0		\$0	n/a
Federal - Bankhead Jones	\$0	\$0	\$0	\$0		\$0	n/a
Federal - Forest Reserve	\$0	\$0	\$0	\$0		\$0	n/a
<b>Legislative Appropriations</b>	\$0	\$0	\$0	\$0		\$0	n/a
<b>Interest Income</b>	\$2,000	\$0	\$2,000	\$1,509		(\$491)	75.45%
<b>Investment Income</b>	\$0	\$0	\$0	\$0		\$0	n/a
<b>Miscellaneous</b>	\$6,000	\$0	\$6,000	\$75		(\$5,925)	1.25%
<b>TOTAL ROAD FUND REVENUES</b>	<b>\$1,000,123</b>	<b>\$113,250</b>	<b>\$1,113,373</b>	<b>\$383,913</b>		<b>(\$729,460)</b>	<b>34.48%</b>
<b>EXPENDITURES</b>							
<b>Current:</b>							
General Government	\$1,760,911	\$0	\$1,760,911	\$786,005	\$569	\$974,337	44.64%
Public Works	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	n/a
<b>Debt Service:</b>							
Principal	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Interest	\$0	\$0	\$0	\$0	\$0	\$0	n/a
<b>TOTAL ROAD FUND EXPENDITURES</b>	<b>\$1,760,911</b>	<b>\$0</b>	<b>\$1,760,911</b>	<b>\$786,005</b>	<b>\$569</b>	<b>\$974,337</b>	<b>44.64%</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$490,000	\$0	\$490,000	\$0		(\$490,000)	0.00%
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
<b>TOTAL - OTHER FINANCING SOURCES</b>	<b>\$490,000</b>	<b>\$0</b>	<b>\$490,000</b>	<b>\$0</b>		<b>(\$490,000)</b>	<b>0.00%</b>
<b>Excess (deficiency) of revenues over expenditures</b>				<b>(\$402,092)</b>			

CAPITAL PROJECTS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRANCES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive	(Negative)
						\$	%
<b>REVENUES</b>							
GRT- Dedication	\$0	\$0	\$0	\$0		\$0	n/a
GRT- Infrastructure	\$0	\$0	\$0	\$0		\$0	n/a
Bond Proceeds	\$0	\$0	\$0	\$0		\$0	n/a
State Grants	\$0	\$0	\$0	\$0		\$0	n/a
CDBG funding	\$500,000	\$0	\$500,000	\$0		(\$500,000)	0.00%
State Grants	\$0	\$0	\$0	\$0		\$0	n/a
Federal Grants (other)	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriations	\$0	\$0	\$0	\$0		\$0	n/a
Investment Income	\$0	\$0	\$0	\$0		\$0	n/a
Miscellaneous	\$64,500	\$0	\$64,500	\$17,257		(\$47,243)	26.76%
<b>TOTAL CAPITAL PROJECTS REVENUES</b>	<b>\$564,500</b>	<b>\$0</b>	<b>\$564,500</b>	<b>\$17,257</b>		<b>(\$47,243)</b>	<b>3.06%</b>
<b>EXPENDITURES</b>							
Parks/Recreation	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Housing	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Equipment & Buildings	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Facilities	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Transit	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Airports	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Debt Service Payments (P&I)-GO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Debt Service Payments (P&I)-Rev. Bonds	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other	\$1,659,698	\$0	\$1,659,698	\$472,215	\$0	\$1,187,483	28.45%
<b>TOTAL CAPITAL PROJECTS EXPENDITURES</b>	<b>\$1,659,698</b>	<b>\$0</b>	<b>\$1,659,698</b>	<b>\$472,215</b>	<b>\$0</b>	<b>\$1,187,483</b>	<b>28.45%</b>
<b>OTHER FINANCING SOURCES</b>							
Transfers In	\$250,000	\$0	\$250,000	\$50,000		(\$200,000)	20.00%
Transfers (Out)	(\$240,000)	\$0	(\$240,000)	\$0		\$240,000	0.00%
<b>TOTAL - OTHER FINANCING SOURCES</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$50,000</b>		<b>\$40,000</b>	<b>500.00%</b>
<b>Excess (deficiency) of revenues over expenditures</b>				<b>(\$404,958)</b>			

**QUAY COUNTY**  
**FISCAL YEAR: 2014-15**  
**REPORT PERIOD: 03/15**

FUND NUMBER AND TITLE	BEGINNING CASH				CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
	BALANCE	REVENUES	TRANSFERS	EXPENDITURES		
401 GENERAL FUND	800,073.80	2,422,590.54	( 616,223.00)	1,380,397.41	34,105.72	1,260,149.65
402 ROAD FUND	453,345.78	383,912.67	.00	786,005.22	.00	51,253.23
403 FARM & RANGE FUND	92.12	41.30	.00	.00	.00	133.42
406 HEALTH CARE ASSISTANCE FUND	64,924.59	201,236.47	.00	178,530.50	.00	87,630.56
407 FIRE DISTRICT NO 1 FUND	43,372.98	169,476.06	.00	58,652.86	.00	154,196.18
408 FIRE DISTRICT NO 2 FUND	35,927.77	69,314.13	.00	32,441.26	.00	72,800.64
409 FIRE DISTRICT NO 3 FUND	83,937.86	69,561.88	.00	40,698.35	.00	112,801.39
410 NARA VISA FIRE FUND	64,037.04	49,898.39	.00	30,018.96	.00	83,916.47
411 FORREST FIRE FUND	51,021.77	66,727.71	.00	45,237.59	.00	72,511.89
412 JORDAN FIRE FUND	33,343.73	113,505.83	.00	59,403.07	.00	87,446.49
413 BARD ENDEE FIRE FUND	150,748.25	217,250.53	.00	345,689.15	.00	22,309.63
414 EMERGENCY MEDICAL SERVS FUND	11,355.79	17,165.00	.00	7,922.32	.00	20,598.47
415 QUAY FIRE DIST FUND	152,297.16	67,436.28	.00	35,335.98	.00	184,367.46
416 FORRESTRY FIRE FUNDS	80,942.12	3,090.24	.00	3,396.78	.00	80,635.58
418 PORTER FIRE DEPT	98,800.16	50,150.80	.00	19,063.00	.00	129,897.96
419 QUAY COUNTY EMERGENCY MANAG	.00	.00	29,493.00	5,311.59	.00	24,181.41
420 QUAY COUNTY FIRE MARSHALL	11,015.74	66,533.48	( 16,377.00)	34,456.78	.00	26,715.44
421 DETENTION CENTER	39,627.81	355,442.94	425,017.00	724,190.76	.00	95,896.99
430 SAFETY NET CARE POOL FUND	.00	.00	122,000.00	87,342.00	.00	34,658.00
431 COUNTY EMERGENCY COMMUNICAT	.00	22,882.03	.00	.00	.00	22,882.03
499 REAPPRAISAL FUND	83,401.43	38,828.15	.00	52,862.86	.00	69,366.72
501 HOSPITAL FUND	1,172,489.63	874,456.40	( 167,000.00)	1,031,829.58	.00	848,116.45
503 RURAL ADDRESSING FUND	64,391.60	714.59	.00	2,513.63	.00	62,592.56
516 ASAP - OTHER CHARGES	4,368.21	1,283.86	.00	860.50	.00	4,791.57
520 TUC DOMESTIC VIOLENCE PROGRA	10,932.29	3,137.39	.00	2,023.37	.00	12,046.31
601 SEIZURE FUND	4,502.34	28.54	.00	.00	.00	4,530.88
602 CONFISCATED/SEIZURE FUND	102.82	.03	.00	.00	.00	102.85
603 DRUG ENFORCEMENT FUND	33,819.18	206.23	.00	8,716.80	.00	25,308.61
607 LAW ENFORCEMENT PROTECTION F	.00	23,600.00	.00	8,600.67	.00	14,999.33
608 LAW ENFORCEMENT-JAG GRANT	2,528.01	14.10	.00	2,522.00	.00	20.11
610 JUVENILE DET OFFICER FUND	33,500.72	16,079.28	173,090.00	175,042.99	.00	47,627.01
613 PRIMARY CARE CLINIC	110,078.81	105,500.15	.00	98,328.85	.00	117,250.11
621 CLERK'S EQUIP REC FUND	27,384.48	24,584.66	.00	23,041.40	.00	28,927.74
622 DWI DISTRIBUTION	.00	64,409.10	.00	53,901.62	.00	10,507.48
623 ENVIRONMENTAL GROSS REC FUND	75,232.78	24,213.81	.00	.00	.00	99,446.59
624 DWI GRANT FUND	.00	10,211.69	.00	12,285.10	.00	( 2,073.41)
626 UNDERAGE DRINKING PREVENTION	.00	22,566.62	.00	25,545.81	.00	( 2,979.19)
628 MISDEMEANOR COURT COMPLIANCE	26,142.02	11,829.25	.00	11,051.57	.00	26,919.70
631 DWI PROBATION FEES	18,059.33	9,009.52	.00	14,165.42	.00	12,903.43
632 DWI SCREENING FEES	3,679.73	1,367.35	.00	375.00	.00	4,672.08
633 DWI TREATMENT FEES	3,936.56	24.90	.00	.00	.00	3,961.46
634 DWI UA FEES	3,688.42	1,926.52	.00	21.00	.00	5,593.94
639 WILDLIFE SERVICES	5,800.19	500.00	.00	4,000.00	.00	2,300.19
649 COUNTY IMPROVEMENTS	2,481,758.33	1,106.99	.00	398,679.08	.00	2,084,186.24
650 ROAD EQUIPMENT FUND	500,646.44	925.80	.00	.00	.00	501,572.24
655 CDBG - QUAY COUNTY	4,504.99	224.69	50,000.00	6,197.54	.00	48,532.14
656 NMFA PLANNING GRANT	.00	15,000.00	.00	67,338.74	.00	( 52,338.74)
<b>GRAND TOTAL</b>	<b>6,845,812.78</b>	<b>5,597,945.90</b>	<b>.00</b>	<b>5,873,997.11</b>	<b>34,105.72</b>	<b>6,603,867.29</b>

LOCAL DWI GRANT PROGRAM  
Request For Payment/Financial Status Report

3

**A. Grantee:** Quay County  
**B. Address:** P.O. Box 1246  
 Tucuman, N.M. 88401  
**C. Telephone No.:** (757) 461-2112  
**D. Grant No.:** 15-D-J-G-21

**Payment Request No.:** 3

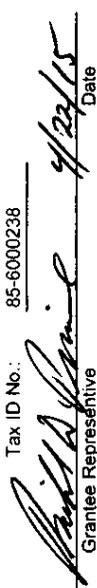
**II. Payment Computation:**  
 A. Grant Award: \$16,151.00  
 B. Funds Received To Date: \$10,211.69  
 C. Amount Requested This Payment: \$2,073.41  
 D. Grant Balance: \$3,865.90

**III. Report Period Ending:** 31-Mar-15

Budget Categories	Approved Budget			Expenditures Year to Date			Expenditures This Request		
	Grant Funds	In/Kind Match	Total Budget	Grant Funds	In/Kind Match	Total Budget	Grant Funds	In/Kind Match	Total Expenditures
<b>ADMINISTRATIVE*</b>									
Personnel Services			0.00		314.31	314.31		314.31	314.31
Employee Benefits			0.00		0.00	0.00		0.00	0.00
Travel		0.00	0.00		0.00	0.00		0.00	0.00
Contractual Services		0.00	0.00		0.00	0.00		0.00	0.00
Operating Expenses	615.00		615.00	628.62		628.62			0.00
<b>PROGRAM</b>									
Personnel Services	10,499.00	0.00	10,499.00	9,191.92	950.00	10,141.92	1,529.50		1,529.50
Employee Benefits	5,652.00	0.00	5,652.00	3,093.18	0.00	3,093.18	543.91		543.91
Travel (In-State)			0.00		0.00	0.00			0.00
Travel (Out-of-State)	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Supplies		1,001.00	1,001.00	0.00	860.50	860.50	0.00		0.00
Operating Costs			0.00	0.00	0.00	0.00	0.00		0.00
Contractual Services			0.00	0.00	0.00	0.00	0.00		0.00
Minor Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
<b>TOTAL EXPENDITURES</b>	<b>16,151.00</b>	<b>1,616.00</b>	<b>17,767.00</b>	<b>12,285.10</b>	<b>2,753.43</b>	<b>15,038.53</b>	<b>2,073.41</b>	<b>314.31</b>	<b>2,387.72</b>

IV. CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required/matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.


  
 Grantee Fiscal Officer      Date 4-22-15

Tax ID No.: 85-6000238  

  
 Grantee Representative      Date



**Exhibit G**  
**Detailed Breakdown By Budget Category**  
**LOCAL DWI GRANT PROGRAM**

Grantee: Quay County  
 Project No.: 15-D-J-G-21  
 Request No.: 3

Total Grant Funds Requested This Request: 2,073.41  
 Total Matching Funds Reported This Request: 314.31  
 Total Expenditures Reported This Request: 2,387.72

**Grant or Distribution Expenditures:**

**ADMINISTRATIVE**

Administrative expenses are not allowed.

**PROGRAM**

**Personnel Services**

<u>Pay Period Dates</u>	<u>Name</u>	<u>Job title</u>	<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Explanation</u>
12/14/15 - 12/27/14	Susan Lease	Preventionist	Direct Deposit	1/1/2015	218.50	
12/28/15-1/10/15	Susan Lease	Preventionist	Direct Deposit	1/15/2015	218.50	
1/11/15-1/24/15	Susan Lease	Preventionist	Direct Deposit	1/29/2015	218.50	
1/25/15-2/7/15	Susan Lease	Preventionist	Direct Deposit	2/12/2015	218.50	
2/8/15-2/21/15	Susan Lease	Preventionist	Direct Deposit	2/26/2015	218.50	
2/22/15-3/7/15	Susan Lease	Preventionist	Direct Deposit	3/12/2015	218.50	
3/8/15-3/21/15	Susan Lease	Preventionist	Direct Deposit	3/16/2015	218.50	
<b>Total Personnel Services:</b>					<u>1,529.50</u>	

**Employee Benefits**

<u>Pay Period Dates</u>	<u>Name</u>	<u>Job title</u>	<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Explanation</u>
12/14/15 - 12/27/14	Susan Lease	Preventionist	Direct Deposit	1/1/2015	84.34	
12/28/15-1/10/15	Susan Lease	Preventionist	Direct Deposit	1/15/2015	84.34	
1/11/15-1/24/15	Susan Lease	Preventionist	Direct Deposit	1/29/2015	37.59	
1/25/15-2/7/15	Susan Lease	Preventionist	Direct Deposit	2/12/2015	84.34	
2/8/15-2/21/15	Susan Lease	Preventionist	Direct Deposit	2/26/2015	84.34	
2/22/15-3/7/15	Susan Lease	Preventionist	Direct Deposit	3/12/2015	84.34	
3/8/15-3/21/15	Susan Lease	Preventionist	Direct Deposit	3/16/2015	84.62	
<b>Total Employee Benefits:</b>					<u>543.91</u>	

**Travel (In-State)**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Travel (In-State):</b>					<u>0.00</u>	

**Travel (Out-of-State)**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Travel (Out-of-State):</b>					<u>0.00</u>	

**Supplies (\*Please list Prevention Giveaways/Promotional Items separately below)**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>

\*Prevention Giveaways/Promotional Items

Total Supplies:

**Operating Costs**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Operating Costs:</b>					<u>0.00</u>	

**Contractual Services**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Contractual Services:</b>					<u>0.00</u>	

**Minor Equipment**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Minor Equipment:</b>					<u>0.00</u>	

**Capital Outlay**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Capital Outlay:</b>					<u>0.00</u>	

**Total Grant Fund Reimbursement Request: 2,073.41**

Check: 2073.41

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required / matching funds have been spent / obligated in the reported amount, and that copies of all required documentation are attached or on file for review. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

  
Name

  
Title

  
Date

## Exhibit G

### Detailed Breakdown By Budget Category LOCAL DWI GRANT PROGRAM

Grantee: Quay County  
Project No.: 15-D-J-G-21  
Request No.: 2

Total Grant Funds Requested This Request: 2,073.41  
Total Matching Funds Reported This Request: 314.31  
Total Expenditures Reported This Request: 2,387.72

### In-Kind/Match Expenditures:

**ADMINISTRATIVE expenses are allowed for in-Kind Match only.**

**Personnel Services**

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Jan, Feb, Mar	Richard	Reporting		94.08	
Jan, Feb, Mar	Cheryl	Bookkeeping		100.95	
Jan, Feb, Mar	Julie	Bookkeeping		119.28	
Total Personnel Services:				314.31	

**Employee Benefits**

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Total Employee Benefits:				0.00	

**Travel**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Total Travel:				0.00		

**Contractual Services**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Total Contractual Services:				0.00		

**Operating Costs**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Total Operating Costs:				0.00		

**PROGRAM**

**Personnel Services**

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
				0.00	
Total Personnel Services:				0.00	

**Employee Benefits**

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Total Employee Benefits:				0.00	

**Travel (In-State)**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>



## Distribution Fund Financial Status Report

### Local DWI Grant Fund

Financial Status Report No.: **3**

<b>A. Program Name</b>	Quay County	<b>iii. Distribution Computation:</b>	<b>iii. Distribution Balance Computation:</b>
<b>B. Address:</b>	P.O. Box 1246 Tucuman, N.M. 88401	<b>A. September:</b> 20,704.03	<b>A. Current Yr. Distribution Year To Date:</b> \$64,409.10
<b>C. Telephone No.:</b> (575) 461-2112		<b>B. December:</b> 19,709.51	<b>B. Current Yr. Expenditures To Date:</b> \$53,981.62
<b>D. Grant No.:</b> 15-D-J-D-21		<b>C. March:</b> 23,995.56	<b>C. Current Expenditures This Period:</b> \$18,359.82
		<b>D. June:</b> 0.00	<b>D. Distribution Balance:</b> \$10,567.48
		<b>E. Total Year To Date:</b> 64,409.10	<b>IV. Report Period Ending:</b> 31-Mar-15

10,507.48

Budget Categories	Approved Budget			Expenditures Year to Date			Expenditures This Request		
	Distribution Funds	In/Kind Match	Total Budget	Distribution Funds	In/Kind Match	Total Budget	Distribution Funds	In/Kind Match	Total Expenditures
<b>ADMINISTRATIVE*</b>									
Personnel Services		2,845.00	2,645.00		1,998.90	1,998.90		666.30	666.30
Employee Benefits		0.00	0.00		0.00	0.00		0.00	0.00
Travel (In-State)		0.00	0.00		0.00	0.00		0.00	0.00
Contractual Services		0.00	0.00		0.00	0.00		0.00	0.00
Operating Expenses		0.00	0.00		0.00	0.00		0.00	0.00
<b>PROGRAM</b>									
Personnel Services	53,198.00	5,066.00	58,264.00		3,520.00	42,261.85		14,068.14	15,518.14
Employee Benefits	15,075.00	0.00	15,075.00		168.32	8,622.70		3,100.13	3,191.94
Travel (In-State)	2,000.00	0.00	2,000.00		0.00	478.90		169.68	169.68
Travel (Out-of-State)		0.00	0.00		0.00	0.00		0.00	0.00
Supplies	1,000.00	0.00	1,000.00		0.00	1,105.19		67.30	67.30
Operating Costs	5,840.00	12,200.00	18,040.00		9,348.10	14,469.40		954.57	4,063.07
Contractual Services		3,600.00	3,600.00		2,875.00	2,875.00		1,200.00	1,200.00
Minor Equipment		0.00	0.00		0.00	0.00		0.00	0.00
Capital Outlay*	0.00	0.00	0.00		0.00	0.00		0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>77,113.00</b>	<b>23,511.00</b>	<b>100,624.00</b>	<b>53,901.62</b>	<b>17,910.32</b>	<b>71,811.94</b>	<b>18,359.82</b>	<b>6,516.61</b>	<b>24,876.43</b>

IV. CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required/matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.



  
 Tax ID No.: 85-6000238  
 Date: 4/22/15

(DFALocal Government Division Use Only)

Local Government Division Fiscal Officer
Local Government Division Project Representative

**LOCAL DWI GRANT FUND**  
**Distribution Fund Financial Status Report**  
**Breakdown By Program Component Expenditures F(1)**

Program: Quay County  
 Project No 15-D-J-D-21  
 Report No. 3

Total Distribution Funds Reported This Period 18,359.82  
 Total Matching Expenditures Reported This Period 6,516.61  
 Total Expenditures Reported This Period 24,876.43

**Distribution Expenditures:**

Prevention	<u>Budget</u>	<u>YTD</u>
Enforcement	23,913.00	12,434.17
Screening		0.00
Domestic Violence		0.00
Treatment:Outpatient/Jailbased		0.00
Compliance Monitoring/Tracking	37,802.00	37,802.00
Coor, Plan & Eval	15,398.00	3,665.45
Alternative Sentencing		0.00
<b>Totals:</b>	<u>77,113.00</u>	<u>53,901.62</u>

<u>This Request</u>	<u>YTD</u>
5,012.32	12,434.17
	0.00
	0.00
	0.00
9,682.05	37,802.00
3,665.45	3,665.45
	0.00
<u>18,359.82</u>	<u>53,901.62</u>

**In-Kind/Match Expenditures:**

Prevention	<u>Budget</u>
Enforcement	
Screening	
Domestic Violence	
Treatment:Outpatient/Jailbased	
Compliance Monitoring/Tracking	23,511.00
Coor, Plan & Eval	
Alternative Sentencing	
<b>Totals:</b>	<u>23,511.00</u>

<u>This Request</u>	<u>YTD</u>
	0.00
	0.00
	0.00
	0.00
6,516.61	17,910.32
	0.00
	0.00
<u>6,516.61</u>	<u>17,910.32</u>

Checks: Total Expenditures This Reimbursement: 24,876.43  
 Total Expenditures Year to Date: 71,811.94

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required/matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Phillip D. Parise  
 Name

County Manager  
 Title

4/29/15  
 Date

# Exhibit G

## Detailed Breakdown By Budget Category LOCAL DWI GRANT PROGRAM

Grantee: Quay County  
Project No.: 15-D-J-D-21  
Request No.: 3

Total Grant Funds Requested This Request: 18,359.82  
Total Matching Funds Reported This Request: 6,516.61  
Total Expenditures Reported This Request: 24,876.43

### Grant or Distribution Expenditures:

#### ADMINISTRATIVE

Administrative expenses are not allowed.

#### PROGRAM

##### Personnel Services

<u>Pay Period Dates</u>	<u>Name</u>	<u>Job title</u>	<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Explanation</u>
12/14/14 - 12/27/14	Bryan Riestine	DWI Coordinator	Direct Deposit	1/1/2015	1,481.70	
12/28/14 - 1/10/15	Bryan Riestine	DWI Coordinator	Direct Deposit	1/15/2015	1,481.70	
1/11/15 - 1/24/15	Bryan Riestine	DWI Coordinator	Direct Deposit	1/29/2015	1,481.70	
1/25/15 - 2/7/15	Bryan Riestine	DWI Coordinator	Direct Deposit	2/12/2015	1,481.71	
2/8/15 - 2/21/15	Bryan Riestine	DWI Coordinator	Direct Deposit	2/26/2015	1,481.71	
2/22/15 - 3/7/15	Bryan Riestine	DWI Coordinator	Direct Deposit	3/12/2015	1,481.70	
3/8/15 - 3/21/15	Bryan Riestine	DWI Coordinator	Direct Deposit	3/26/2015	1,481.71	
12/14/14 - 12/27/14	Susan Lease	Preventionist	Direct Deposit	1/1/2015	528.03	
12/28/14 - 1/10/15	Susan Lease	Preventionist	Direct Deposit	1/15/2015	528.03	
1/11/15 - 1/24/15	Susan Lease	Preventionist	Direct Deposit	1/29/2015	528.03	
1/25/15 - 2/7/15	Susan Lease	Preventionist	Direct Deposit	2/12/2015	528.03	
2/8/15 - 2/21/15	Susan Lease	Preventionist	Direct Deposit	2/26/2015	528.03	
2/22/15 - 3/7/15	Susan Lease	Preventionist	Direct Deposit	3/12/2015	528.03	
3/8/15 - 3/21/15	Susan Lease	Preventionist	Direct Deposit	3/26/2015	528.03	
<b>Total Personnel Services:</b>					<u>14,068.14</u>	

##### Employee Benefits

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Explanation</u>
12/14/14 - 12/27/14	Bryan Riestine	DWI Coordinator	Direct Deposit	1/1/2015	254.86	
12/28/14 - 1/10/15	Bryan Riestine	DWI Coordinator	Direct Deposit	1/15/2015	254.86	
1/11/15 - 1/24/15	Bryan Riestine	DWI Coordinator	Direct Deposit	1/29/2015	254.86	
1/25/15 - 2/7/15	Bryan Riestine	DWI Coordinator	Direct Deposit	2/12/2015	254.86	
2/8/15 - 2/21/15	Bryan Riestine	DWI Coordinator	Direct Deposit	2/26/2015	254.86	
2/22/15 - 3/7/15	Bryan Riestine	DWI Coordinator	Direct Deposit	3/12/2015	254.86	
3/8/15 - 3/21/15	Bryan Riestine	DWI Coordinator	Direct Deposit	3/26/2015	254.86	
12/14/14 - 12/27/14	Susan Lease	Preventionist	Direct Deposit	1/1/2015	203.80	
12/28/14 - 1/10/15	Susan Lease	Preventionist	Direct Deposit	1/15/2015	203.80	
1/11/15 - 1/24/15	Susan Lease	Preventionist	Direct Deposit	1/29/2015	93.31	
1/25/15 - 2/7/15	Susan Lease	Preventionist	Direct Deposit	2/12/2015	203.80	
2/8/15 - 2/21/15	Susan Lease	Preventionist	Direct Deposit	2/26/2015	203.80	
2/22/15 - 3/7/15	Susan Lease	Preventionist	Direct Deposit	3/12/2015	203.80	
3/8/15 - 3/21/15	Susan Lease	Preventionist	Direct Deposit	3/26/2015	203.80	
<b>Total Employee Benefits:</b>					<u>3,100.13</u>	

##### Travel (In-State)

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
3/3/2015	DWI Meeting	3/3/2015	Bryan Riestine	150	169.68	
					<u>0.00</u>	
<b>Total Travel (In-State):</b>					<u>169.68</u>	

##### Travel (Out-of-State)

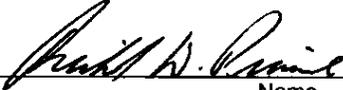
<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>



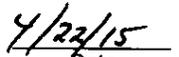
Check: 18359.82

Exhibit G - Page 3  
Grant or Distribution

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required / matching funds have been spent / obligated in the reported amount, and that copies of all required documentation are attached or on file for review. The documentation for this payment is true and reflects correct copies of the originals.  
I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program.  
I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

  
Name

  
Title

  
Date

## Exhibit G

### Detailed Breakdown By Budget Category LOCAL DWI GRANT PROGRAM

Grantee: Quay County  
 Project No.: 15-D-J-D-21  
 Request No.: 2

Total Grant Funds Requested This Request: 18,359.82  
 Total Matching Funds Reported This Request: 6,516.61  
 Total Expenditures Reported This Request: 24,876.43

### In-Kind/Match Expenditures:

#### ADMINISTRATIVE expenses are allowed for in-Kind Match only.

##### Personnel Services

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Jan, Feb, Mar	Richard	Reporting		453.10	
Jan, Feb, Mar	Cheryl	Bookkeeping		96.00	
Jan, Feb, Mar	Julie	Bookkeeping		117.20	
				0.00	
				0.00	
<b>Total Personnel Services:</b>				<u>666.30</u>	

##### Employee Benefits

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
				0.00	
				0.00	
				0.00	
<b>Total Employee Benefits:</b>				<u>0.00</u>	

##### Travel

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Travel:</b>					<u>0.00</u>	

##### Contractual Services

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Contractual Services:</b>					<u>0.00</u>	

##### Operating Costs

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
<b>Total Operating Costs:</b>					<u>0.00</u>	

### PROGRAM

##### Personnel Services

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
January	DWI Council		5	125.00	
February	DWI Council		1	25.00	
March	DWI Council		4	100.00	
1/2/2015	Andrea Shafer	Part Time Employee Direct Deposit		500.00	Probation Fees
1/15/2015	Andrea Shafer	Part Time Employee Direct Deposit		490.00	Probation Fees
1/29/2015	Andrea Shafer	Part Time Employee Direct Deposit		95.00	Probation Fees
2/12/2015	Andrea Shafer	Part Time Employee Direct Deposit		80.00	Probation Fees
3/12/2015	Andrea Shafer	Part Time Employee Direct Deposit		35.00	Probation Fees
<b>Total Personnel Services:</b>				<u>1,450.00</u>	

##### Employee Benefits

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
1/2/2015	Andrea Shafer	Part Time Employee Direct Deposit		38.25	Probation Fees

1/15/2015	Andrea Shafer	Part Time Employee Direct Deposit	Probation Fees	37.49
1/29/2015	Andrea Shafer	Part Time Employee Direct Deposit	Probation Fees	7.27
2/12/2015	Andrea Shafer	Part Time Employee Direct Deposit	Probation Fees	6.12
3/12/2015	Andrea Shafer	Part Time Employee Direct Deposit	Probation Fees	2.68

Total Employee Benefits: 91.81

**Travel (In-State)**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Total Travel (In-State):					<u>0.00</u>	

**Travel (Out-of-State)**

<u>Date of Travel/Location</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Total Travel (Out-of-State):					<u>0.00</u>	

**Supplies**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
					0.00	
Total Supplies:					<u>0.00</u>	

**Operating Costs**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Jan, Feb, Mar	Probation Fees	Quay County	Rent	403, 140, 137	1,500.00	
Jan, Feb, Mar	Probation Fees	Plateau	Cell Phone/Internet	266	1,608.50	
					0.00	
					0.00	
Total Operating Costs:					<u>3,108.50</u>	

**Contractual Services**

<u>Period Covered</u>	<u>Check Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Jan, Feb, Mar	Probation Fees	San Jon Billboards	Public Service Ads	449, 452, 399	825.00	
1/29/2015	Screening Fees	ADC Incorporated		5	375.00	
Total Contractual Services:					<u>1,200.00</u>	

**Minor Equipment**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Total Minor Equipment:					<u>0.00</u>	

**Capital Outlay**

<u>Date of Order</u>	<u>Check Date</u>	<u>Vendor/Item</u>	<u>Description</u>	<u>Check Number</u>	<u>Amount</u>	<u>Explanation</u>
Total Capital Outlay:					<u>0.00</u>	

**Total In-Kind/ Matching Reimbursement Request: 6,516.61**

Check: 6516.61

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required / matching funds have been spent / obligated in the reported amount, and that copies of all required documentation I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

Paul D. Davis  
Name

County Manager  
Title

4/22/15

**EXHIBIT E**  
**Fees Collected Summary**

<b>Grantee:</b>	Quay County
<b>Address:</b>	P. O. Box 1246 Tucumcari, NM 88401

Component	FY15 Beginning Balance (From FY14 Ending Balance)	Q1		
		Dollar Amt Collected in Fees	Dollar Amt of Fees Spent for DWI	Quarter Ending Balance
Prevention				\$ -
Enforcement				\$ -
Screening	\$ 3,679.73	\$ 658.69		\$ 4,338.42
Domestic Violence				\$ -
Treatment	\$ 3,936.56	\$ 8.92		\$ 3,945.48
Compliance Monitoring/Tracking	\$ 18,059.33	\$ 2,609.63	\$ 3,978.08	\$ 16,690.88
Coordination, Planning & Evaluation	\$ 3,688.42	\$ 653.87		\$ 4,342.29
Alternative Sentencing				\$ -
<b>Totals</b>	<b>\$ 29,364.04</b>	<b>\$ 3,931.11</b>	<b>\$ 3,978.08</b>	<b>\$ 29,317.07</b>

Component	Q1 Ending Balance	Q2		
		Dollar Amt Collected in Fees	Dollar Amt of Fees Spent for DWI	Quarter Ending Balance
Prevention	\$ -			\$ -
Enforcement	\$ -			\$ -
Screening	\$ 4,338.42	\$ 309.34		\$ 4,647.76
Domestic Violence	\$ -			\$ -
Treatment	\$ 3,945.48	\$ 8.24		\$ 3,953.72
Compliance Monitoring/Tracking	\$ 16,690.88	\$ 2,836.05	\$ 4,962.03	\$ 14,564.90
Coordination, Planning & Evaluation	\$ 4,342.29	\$ 495.29	\$ 21.00	\$ 4,816.58
Alternative Sentencing	\$ -			\$ -
<b>Totals</b>	<b>\$ 29,317.07</b>	<b>\$ 3,648.92</b>	<b>\$ 4,983.03</b>	<b>\$ 27,982.96</b>

Component	Q2 Ending Balance	Q3		
		Dollar Amt Collected in Fees	Dollar Amt of Fees Spent for DWI	Quarter Ending Balance
Prevention	\$ -			\$ -
Enforcement	\$ -			\$ -
Screening	\$ 4,647.76	\$ 399.32	\$ 375.00	\$ 4,672.08
Domestic Violence	\$ -			\$ -
Treatment	\$ 3,953.72	\$ 7.74		\$ 3,961.46
Compliance Monitoring/Tracking	\$ 14,564.90	\$ 3,563.84	\$ 5,225.31	\$ 12,903.43
Coordination, Planning & Evaluation	\$ 4,816.58	\$ 777.36		\$ 5,593.94
Alternative Sentencing	\$ -			\$ -
<b>Totals</b>	<b>\$ 27,982.96</b>	<b>\$ 4,748.26</b>	<b>\$ 5,600.31</b>	<b>\$ 27,130.91</b>

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Component	Q3 Ending Balance	Dollar Amt Collected in Fees	Dollar Amt of Fees Spent for DWI	Quarter Ending Balance
Prevention	\$ -			\$ -
Enforcement	\$ -			\$ -
Screening	\$ 4,672.08			\$ 4,672.08
Domestic Violence	\$ -			\$ -
Treatment	\$ 3,961.46			\$ 3,961.46
Compliance Monitoring/Tracking	\$ 12,903.43			\$ 12,903.43
Coordination, Planning & Evaluation	\$ 5,593.94			\$ 5,593.94
Alternative Sentencing	\$ -			\$ -
<b>Totals</b>	\$ 27,130.91	\$ -	\$ -	\$ 27,130.91

Component	FY15 Beginning Balance (From FY14 Ending Balance)	Total Fee Summary and In-Kind		
		Dollar Amt Collected in Fees	Dollar Amt of Fees Spent for DWI	Fiscal Year Fee Ending Balance
Prevention	\$ -	\$ -	\$ -	\$ -
Enforcement	\$ -	\$ -	\$ -	\$ -
Screening	\$ 3,679.73	\$ 1,367.35	\$ 375.00	\$ 4,672.08
Domestic Violence	\$ -	\$ -	\$ -	\$ -
Treatment	\$ 3,936.56	\$ 24.90	\$ -	\$ 3,961.46
Compliance Monitoring/Tracking	\$ 18,059.33	\$ 9,009.52	\$ 14,165.42	\$ 12,903.43
Coordination, Planning & Evaluation	\$ 3,688.42	\$ 1,926.52	\$ 21.00	\$ 5,593.94
Alternative Sentencing	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	\$ 29,364.04	\$ 12,328.29	\$ 14,561.42	\$ 27,130.91

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, all fees collected are reported here and fees are properly deposited within 24 hours of receipt into the Local DWI Grant and Distribution Program fund. All backup documentation for this report is attached here or on file for review. I certify adequate internal fiscal controls are in place to provide proper fiscal reporting, oversight of records and management of funds.

Nadine Angul 4-22-15  
 Grantee Fiscal Officer Date

Paul D. Rime  
 Grantee Representative

**WORK AND FINANCIAL PLAN**  
**between**  
**QUAY COUNTY**  
**and**  
**UNITED STATES DEPARTMENT OF AGRICULTURE**  
**ANIMAL AND PLANT HEALTH INSPECTION SERVICE**  
**WILDLIFE SERVICES (APHIS-WS)**  
**for**  
**July 1, 2015 through June 30, 2016**

Pursuant to Cooperative Service Agreement No. 14-73-35-2385-RA between the county of QUAY and APHIS-WS, this Work Plan defines the objectives, plan of action, resources and budget for the maintenance of an Integrated Wildlife Damage Management (IWDM) program to protect residents, property, livestock, crops, and natural resources from damage caused by predators and other nuisance wildlife to be conducted from July 1, 2015 through June 30, 2016.

APHIS-WS is a federal agency with a broad mission that includes carrying out wildlife damage management activities. In recent years, USDA-APHIS has maintained an effective IWDM program to resolve conflicts with wildlife throughout the County. APHIS-WS is available and qualified to conduct the wildlife damage management services necessary to accomplish the County's goals.

**I. OBJECTIVES/GOALS**

Wildlife Services' overall goal is to maintain a biologically-sound IWDM program to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conduct control activities in accordance with applicable Federal, State and local laws and regulations. Assistance may be in the form of providing technical assistance or direct control activities. Recommendations and control activities will emphasize long term solutions and incorporate the Integrated Wildlife Damage Management approach.

The scope of this program is limited only by the financial resources allocated by the cooperator and APHIS-WS. Although successful elimination of any specific threat is not guaranteed, all reasonable efforts will be made to resolve or mitigate human-wildlife conflicts within financial and regulatory constraints.

**II. PLAN OF ACTION**

To accomplish this goal, the following general field services will be provided: (1) technical assistance through demonstration and instruction of wildlife damage prevention and/or control techniques; (2) predator identification and removal when livestock, crop or natural resource damage

is verified; (3) nuisance wildlife removal when property damage is identified; (4) removal of wildlife displaying aggressive behavior or causing actual injury to county residents. To provide these basic services, APHIS-WS will:

1. Assign one Wildlife Specialist(s) for 12 staff-months averaging 40 hours per week distributed among direct control activities, technical assistance, APHIS-required administrative tasks and annual leave.
2. Procure and maintain a vehicle, tools, supplies, and other specialized equipment as deemed necessary by the State Director to accomplish the objectives identified in this plan.
3. Safely & professionally utilize approved wildlife damage management tools/equipment including firearms (including high-pressure air rifles), advanced optics, assorted snaring devices, trailing hounds, all-terrain vehicles, leg-hold traps for the protection of endangered species and public safety, cage-type & other specialized traps, deterrent methods/devices (including pyrotechnics), Environmental Protection Agency approved toxicants (including euthanasia drugs), night vision equipment and electronic calling devices.
  - a. Field Specialists will ensure that the most effective, efficient, and humane tools will be utilized and will conduct direct control operations in a safe manner.
  - b. Equipment will be maintained in good working order to help prevent accidents and/or hazardous situations.
4. Conduct all control activities with trained USDA-WS employees and volunteers.
  - a. Technical Assistance may be in the form of recommendations for implementing various non-lethal techniques. Official USDA pamphlets may be used to convey this information to the public.
  - b. Direct Control activities may include, but are not limited to the monitoring, trapping, dispersal, and shooting of known and potential predators or nuisance wildlife.

The District Supervisor in the WS District Office will supervise this project. This project will be monitored by the State Director and administrative staff in Albuquerque. The Cooperator will be kept advised on the status of this project on a regular basis.

APHIS-WS will cooperate with the New Mexico Department of Game and Fish, the U.S. Fish and Wildlife Service, County and local city governments, and other entities to ensure compliance with applicable Federal, State, and local laws and regulations.

### **III. PROCUREMENT**

Purchase of supplies, equipment and miscellaneous needs including salaries will be made by APHIS-WS. All expenditures will be processed through APHIS's Financial Management Modernization Initiative (FMMI) system and charged to the Cooperator as described in the Financial Plan.

#### **IV. STIPULATIONS AND RESTRICTIONS**

APHIS-WS activities under this cooperative effort will be limited to the State of New Mexico, County of Quay. Techniques will be environmentally sound, safe, and selective. If applicable, both Federal and State permits will be secured to perform wildlife damage management activities, and those activities will be conducted within the policy guidelines of APHIS-WS. All program activities will be conducted in compliance with Local, State, and Federal regulations.

In the absence of a finalized county budget, a letter of intent must be provided pending final budget approval. The cooperative Wildlife Services Program can't continue unless a mutual agreement is negotiated by June 30, 2014.

#### **V. COST ESTIMATE FOR SERVICES**

The cooperator will be billed quarterly by APHIS FMMI for costs incurred, but will not exceed \$34,500 annually. This figure includes: Pooled Job Costs, which cover costs associated with vehicle replacement, employee leave and retirement expenses. Indirect Costs, which cover costs associated with APHIS program support. APHIS-WS and NMDA will also contribute to the balance of salary and benefits. An estimated itemization of expenses is listed below; however funds may be distributed between itemized categories at the discretion of APHIS-WS if required:

<b>CATEGORY</b>	<b>PROGRAM DELIVERY COST COOPERATOR</b>
Vehicle Maint./ Replacement/Fuel	\$ 22,700
Supplies/Equipment	\$ 2,433
Travel/Training	\$ 2,000
Pooled Job Costs	\$ 2,985
Indirect Costs	\$ 4,382
<b>Total:</b>	<b>\$ 34,500</b>

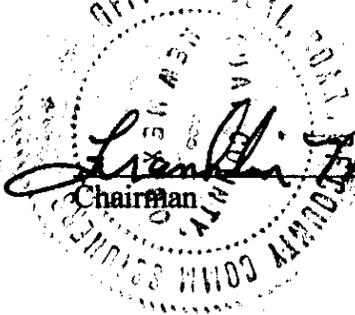
In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by WS are due and payable within 30 days of receipt. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

The financial point of contact for this Work Plan/Financial Plan is Patsy Baca, Budget Analyst (505) 346-2640. This plan has been approved by the USDA APHIS WS Western Regional Office for use in the State of New Mexico for cost-share agreements. Copies of this approval and the APHIS Overhead waiver are available upon request.

Agreement Number: 15-73-35-2385-RA  
WBS: AP.RA.RX35.73.0989

QUAY COUNTY BOARD OF COMISSIONERS

Tax Identification Number: 85-6000238



*Franklin M. Carland*  
Chairman

4-27-2015  
Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES

Albuquerque, NM  
Tax Identification Number: 41-0696271

\_\_\_\_\_  
State Director, New Mexico

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Western Region

\_\_\_\_\_  
Date