



QUAY COUNTY GOVERNMENT

300 South Third Street

P.O. Box 1246

Tucumcari, NM 88401

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AGENDA REGULAR SESSION QUAY COUNTY BOARD OF COMMISSIONERS February 9, 2015

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session January 26, 2015

Approval/Amendment of Agenda

Public Comment

Ongoing Business-None

New Business

- I. **Pat Vanderpool, Greater Tucumcari Economic Development**
 - Quarterly Activity Report

- II. **Patsy Gresham, Tucumcari/Quay County Chamber of Commerce**
 - Quarterly Activity Report

- III. **Veronica Marez, Quay County Clerk**
 - Request Approval of Board of Registration Appointments

- IV. **Larry Moore, Quay County Road Superintendent**
 - Request Approval of Contract Amendments (2) for Waiver of County Match Funding
 - Road Update



DOC #CM-00358

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Quay County, NM Veronica Marez, County Clerk



V. Richard Primrose, Quay County Manager

- Request Approval of 2014-2015 Resolution No. 18 Budget Increase for Road Department
- Discussion of Out of Town Meeting Schedule
- Correspondence

VI. Request Approval of Accounts Payable

VII. Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners

Adjourn

Lunch- Time and Location to be Announced

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

February 9, 2015

9:00 a.m.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 9th of February, 2015, at 9:00 a.m. at the Commission Chamber, Tucumcari, New Mexico for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Franklin McCasland, Chairman
Sue Dowell, Member
Mike Cherry, Member
Richard Primrose, County Manager
Veronica Marez, Quay County Clerk

OTHERS PRESENT:

Larry Moore, Quay County Road Supervisor
Vic Baum, Quay County Assessor
Stephen Hanson, Quay County Sun
Patsy Gresham, Tucumcari/Quay County Chamber of Commerce
Pat Vanderpool, Greater Tucumcari Economic Development Corp Director

The meeting was called to order by Chairman McCasland. Vic Baum led the Pledge of Allegiance.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the minutes from the January 26, 2015 regular commission meeting. MOTION carried. Copy of said minutes is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the agenda. MOTION carried. Copy of said agenda is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

PUBLIC COMMENT: None

ONGOING BUSINESS: None

OLD BUSINESS: None

NEW BUSINESS:

Pat Vanderpool, Greater Tukumcari Economic Development Corporation Director presented the Greater Tukumcari Economic Development Corporation Quarterly report.

Patsy Gresham, Tukumcari/Quay County Chamber of Commerce presented the Chamber of Commerce Quarterly activity report.

Cheryl Simpson, Quay County Manager's Office, joined the meeting. Time noted 9:30 a.m.

Veronica Marez, Quay County Clerk requested approval of Board of Registration Appointments, Ashlee Martinez, Glenda Reid and Nelda Burson. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the appointments. MOTION carried.

Commissioners Voted:

McCasland – "YES"

Dowell – "YES"

Cherry – "YES"

Chairman McCasland requested a 10 minute break. Time noted 9:50 a.m.

Larry Moore, Quay County Road Superintendent requested approval for Contract Amendments (2) for Waiver of County Match Funding. A MOTION was made by Mike Cherry, SECONDED Sue Dowell to approve contract. MOTION carried. Copy of said contracts are attached and made a part of these minutes.

Commissioners Voted:

McCasland – "YES"

Dowell – "YES"

Cherry – "YES"

Larry Moore, Quay County Road Superintendent presented the following report.

1. Crews finished 1 mile of the CAP Coop Project on Quay Road U.
2. Moore received the CAP Coop Project paperwork last week and he will be meeting with Richard to go over the list for 2015-2016 projects that need to be completed. Moore is wanting to finish Quay Road 63.
3. Building inspection tomorrow.
4. Mr. Anderson approached Moore about widening Quay Rd 64. The crews will start clearing the mesquites and begin widening the road.

Richard Primrose gave the following County Manager's Report:

Requested approval of 2014-2015 Resolution No. 28 budget increase for road department for the Match Waiver. A MOTION was made by Sue Dowell, SECONDED Mike Cherry to approve Resolution. MOTION carried. Copy of said Resolution is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Primrose asked the Commissioners if they are ok with the list of the Commission meetings held out in the County's outlying communities. Commissioners all agreed on list of meetings.

CORRESPONDENCE:

1. Received a letter from Patsy Gresham thanking Quay County for their support of the 2014 Pure Expo in Tucumcari.
2. Received a letter from NM Environmental Department informing the Commissioners that they are receiving comments and statements of interest regarding application and will create mailing lists for persons who wish to receive future notices about a particular facility.
3. Alida Brown's summary report to NMAC on Affordable Care Act in Quay County.
4. Commenting on National Environmental Policy ACT Documents Workshop will be held at 9 a.m. on February 20, 2015 at the Tucumcari Convention Center.
5. Presented the monthly RPHCA report.
6. Primrose received a quote for the North entrance construction for a handicap driveway. Commissioner Dowell asked Primrose to get 3 quotes.
7. Tucumcari Quay County Rural Water Authority will meet February 10 at 1:30 p.m. at the City Hall.
8. EPCOG will meet February 11th in Clovis at 10:00 a.m.
9. Regional Water Plan meeting will be held on February 16th at 1:30 p.m. at the Convention Center.
10. Primrose will be attending the Intake Structure meeting on February 17th in Logan at 10 a.m.
11. Primrose informed the Commissioners the County will be having a building inspection tomorrow.

CHECKS WERE REVIEWED.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the expenditures as presented. MOTION carried. A copy of the expenditure report is attached and made a part of these minutes.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Under Other Business That May Arise During the Commission Meeting and/or Comments from the Commissioners.

Commissioner Dowell attended a meeting with Senator Udall’s staff at Tucumcari City Hall and said it was very informative. Commissioner Dowell attended a meeting at the schools and was asked to serve as part of a community committee for the schools. The State Department was here doing the periodic check for accreditation for the school and a good turnout and positive information was given about our school system.

Chairman McCasland and Commissioner Cherry attended a meeting at the State Land Commission office regarding the Lesser Prairie Chicken. March 12, the US Game and Fish will identify the boundaries that’s going to be impacted by the Lesser Prairie Chicken. Jim Lane and Bill Humphries feel that the US Game and Fish are going to use our County borders as the boundary line. Nine County Commissioners from South Eastern NM attended the meeting. One County has had to deal with the Sagebrush Dunes Lizard and it took the County six months to get a permit to grade a road from New Mexico Game and Fish. New Mexico Game and Fish is proposing where the line of the Lesser Prairie Chicken is established. They are going to draw a 3 ½ mile radius where you cannot do anything in that area. 40% of the land that the State has in lease is going to be impacted by this. Once approved you could be fined \$25,000 if you do not have a permit. Commissioner Cherry said it will be a huge impact on the economy if they use County borders for the boundaries. Bill Humphries attended the meeting on behalf of the county.

There being no further business, a MOTION was made by Sue Dowell, SECONDED by Mike Cherry to adjourn the regular meeting of the Board of Quay County Commissioners until the next regular meeting set for February 23, 2015 unless sooner called. The Commissioners announced they would be having lunch at Kix and all those in attendance were invited. MOTION carried.

Commissioners Voted:

McCasland – “YES”

Dowell – “YES”

Cherry – “YES”

Time noted 12:00 p.m.

BOARD OF QUAY COUNTY COMMISSIONERS

Absent

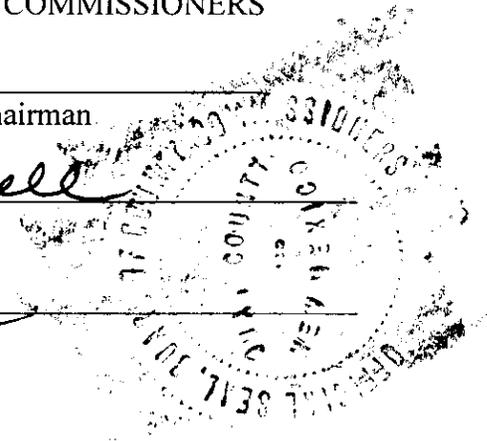
Franklin McCasland, Chairman

Sue Dowell

Sue Dowell, Member

Mike Cherry

Mike Cherry, Member



ATTEST:

Veronica Marez
Veronica Marez, Quay County Clerk

Contract No.	<u>D14573</u>
Vendor No.	<u>54395</u>
Project No.	<u>SP-4-15(954)</u>
Control No.	<u>L400175</u>

**FIRST AMENDMENT TO
COOPERATIVE AGREEMENT**

This First Amendment to Cooperative Agreement is entered into this 9th day of February, 2015, between the NEW MEXICO DEPARTMENT OF TRANSPORTATION (“Department”) and QUAY COUNTY (“Public Entity”).

RECITALS

Whereas, the Department and the Public Entity entered into a Cooperative Agreement, Contract No. **D14573**, on **September 10, 2014**; and,

Whereas, Section Twenty-Two, “Amendment” allows the parties to alter the Cooperative Agreement by written consent of the parties; and,

Whereas, the Department and the Public Entity want to waive the 25% Public Entity’s matching share; as provided for under Section 67-3-28.2 E; NMSA 1978; and,

Whereas, the State Transportation Commission approved the project changes on **January 22, 2015**.

Now, therefore, the Department and the Public Entity agrees as follows:

1. **Section Two, "Project Funding by Parties"** is deleted and replaced by the following:

1. The estimated total cost for the Project is **One Hundred Forty Nine Thousand, Three Hundred Ninety One Dollars (\$149,391.00)**. The Project is to be funded as follows:

a. Department shall fund the Project from the following Programs:

State Road Fund	75%	\$ 112,043.00
Match Waiver Program	25%	\$ 37,348.00

Plan design, construction management, construction, reconstruction, pavement rehab, drainage improvements and miscellaneous construction to various county roads.

b. The **Public Entity's** required proportional matching of 25% is **Waived**

c. **Total Project Cost** **\$ 149,391.00**

2. The Public Entity shall pay all Project costs, which exceed the total amount of **One Hundred Forty Nine Thousand, Three Hundred Ninety One Dollars (\$149,391.00)**.

All other obligations set forth in the Original Agreement shall remain in full force and effect unless expressly amended or modified by this first Amendment.

In witness whereof, the parties have set their hands and seals this day and year set forth below.

NEW MEXICO STATE DEPARTMENT OF TRANSPORTATION

By: _____
Cabinet Secretary or Designee

Date: _____

APPROVED AS TO FORM AND LEGAL SUFFICIENCY BY THE DEPARTMENT'S OFFICE OF GENERAL COUNSEL

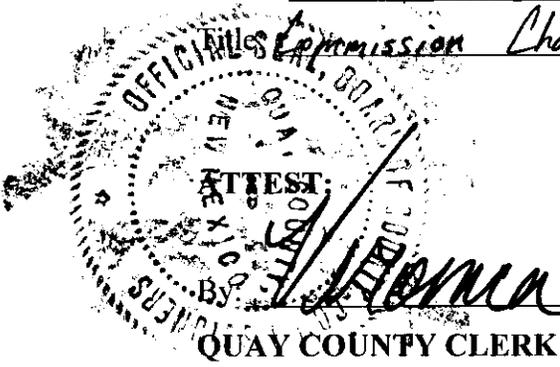
By: _____

Date: _____

QUAY COUNTY

By: Franklin McLasland
Name: Franklin McLasland
Commission Chairman

Date: 2/9/2015



Date: 2/9/2015

In witness whereof, the parties have set their hands and seals this day and year set forth below.

NEW MEXICO STATE DEPARTMENT OF TRANSPORTATION

By: _____
Cabinet Secretary or Designee

Date: _____

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY BY THE DEPARTMENT'S
OFFICE OF GENERAL COUNSEL**

By: _____

Date: _____

QUAY COUNTY

By: Franklin McCasland
Name: Franklin McCasland
Title: Commission Chairman

Date: 2/9/2015

ATTEST:

By: Veronica Perez
QUAY COUNTY CLERK

Date: 2/9/2015

Contract No.	<u>D14583</u>
Vendor No.	<u>54395</u>
Project No.	<u>CAP-4-15(404)</u>
Control No.	<u>L400207</u>

**FIRST AMENDMENT TO
COOPERATIVE AGREEMENT**

This First Amendment to Cooperative Agreement is entered into this 9th day of Feb., 2015, between the NEW MEXICO DEPARTMENT OF TRANSPORTATION (“Department”) and **QUAY COUNTY** (“Public Entity”).

RECITALS

Whereas, the Department and the Public Entity entered into a Cooperative Agreement, Contract No. **D14583**, on **September 10, 2014**; and,

Whereas, Section Twenty-Two, “Amendment” allows the parties to alter the Cooperative Agreement by written consent of the parties; and,

Whereas, the Department and the Public Entity want to waive the 25% Public Entity’s matching share; as provided for under Section 67-3-28.2 E, NMSA 1978; and,

Whereas, the State Transportation Commission approved the project changes on **January 22, 2015**.

Now, therefore, the Department and the Public Entity agrees as follows:

1. **Section Two, "Project Funding by Parties"** is deleted and replaced by the following:

1. The estimated total cost for the Project is **Three Hundred Three Thousand, Six Hundred Eight Dollars (\$303,608.00)**. The Project is to be funded as follows:

a. Department shall fund the Project from the following Programs:

State Road Fund	75%	\$ 227,706.00
Match Waiver Program	25%	\$ 75,902.00

Plan design, construction management, construction, reconstruction, pavement rehab, drainage improvements and miscellaneous construction to various county roads

b. The **Public Entity's** required proportional matching of 25% is **Waived**

c. **Total Project Cost** **\$ 303,608.00**

2. The Public Entity shall pay all Project costs, which exceed the total amount of **Three Hundred Three Thousand, Six Hundred Eight Dollars (\$303,608.00)**.

All other obligations set forth in the Original Agreement shall remain in full force and effect unless expressly amended or modified by this first Amendment.

**QUAY COUNTY
FISCAL YEAR 2014-2015
RESOLUTION No. 28**

Authorization of Budgetary Increase to **Road Fund (402)**

WHEREAS, at meeting of the Board of Quay County Commissioners on February 9, 2015 the following was among the proceedings;

WHEREAS, the Board of Quay County Commissioners deems it necessary to request this Budgetary Increase

**State Fund 204
Budgetary Increase**

	<u>DEBIT</u>	<u>CREDIT</u>
402-00-37030 State-Arterial Project		\$75,902.00
402-00-37050 State Co-Op (SHTD)		\$37,348.00

WHEREAS, the above activity was not contemplated at the time the final budget was adopted and approved **Request for Match Waiver Funds Approved**

NOW THEREFORE, BE IT RESOLVED that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Increase be made.

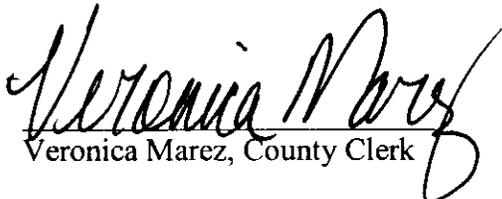
DONE at Tucumcari, County of Quay, New Mexico this 9th day of February, 2015.


Franklin McCasland, Chairman


Sue Dowell, Commissioner


Mike Cherry, Commissioner

ATTEST:


Veronica Marez, County Clerk

