



QUAY COUNTY GOVERNMENT

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**AGENDA
REGULAR SESSION
QUAY COUNTY BOARD OF COMMISSIC NERS
January 26, 2015**

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session January 12, 2015

Approval/Amendment of Agenda

Public Comment

Ongoing Business-None

New Business

- I. Brenda Bishop, Quay County Extension Agent**
 - Extension Office Quarterly Report

- II. Russell Shafer, Quay County Sheriff**
 - Sheriff's Department Activity Report

- III. Larry Moore, Quay County Road Superintendent**
 - Road Update

- IV. Richard Primrose, Quay County Manager**
 - DWI Quarterly Activity Report
 - Request Approval of DWI Quarterly Financial Report
 - Request Approval of DFA Quarterly Financial Report
 - Correspondence



DOC #CM-00357

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Fee: (No FieldTag Finance.TotalFees found)

Pages: 14

Quay County, NM Veronica Marez, County Clerk



V. INDIGENT CLAIMS BOARD

- Call Meeting to Order
- Request Approval of Indigent Minutes for the December 22, 2014 Meeting
- Review January Claims Presented by Julie Lafferty
- Adjourn

VI. Request Approval of Accounts Payable

VII. Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners

VIII. Request for Closed Executive Session Pursuant to Section 10-15-1 (H)2. The New Mexico Open Meetings Act to Discuss Limited Personnel Matters.

Adjourn

Lunch- Time and Location to be Announced

SREGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

January 26, 2015

9:00 a.m.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 26th day of January, 2015 at 9:00 a.m. at the Quay County Commission Room, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Franklin McCasland, Chairman
Mike Cherry, Member
Sue Dowell, Member
Veronica Marez, Quay County Clerk
Richard Primrose, County Manager

OTHERS PRESENT:

Larry Moore, Quay County Road Superintendent
Cheryl Simpson, Quay County Manager's Office
Stephen Hansen, Quay County Sun
Russell Braziel, KTNM Radio Station
Janie Hoffman, Quay County Chief Deputy Assessor
Vic Baum, Quay County Assessor
Russell Shafer, Quay County Sheiff
Brenda Bishop, Quay County Extension Agent
Joyce Runyan,
Ellen White, Quay County Chief Deputy Clerk
Becky Wallace, Presbyterian Health Administrator

Chairman Franklin McCasland called the meeting to order. Brenda Bishop led the Pledge of Allegiance.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the minutes from the January 12, 2015 regular commission meeting. MOTION carried. ROLL CALL; Cherry voting "aye", Dowell voting "aye" McCasland voting "aye". A copy of the minutes is attached and made a part of these minutes.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the agenda. MOTION carried. ROLL CALL; McCasland voting "aye", Cherry voting "aye", Dowell voting "aye". A copy of the agenda is attached and made a part of these minutes.

PUBLIC COMMENT: Chairman McCasland attended the NMAC Conference and he was pleased to announce that Quay County was awarded the Honorable Safety Award for 2014 and presented Richard Primrose with the plaque. McCasland also recognized Janie Hoffman for completing the NM Edge classes and received her New Mexico Certified Public Assessment Officer certificate.

ONGOING BUSINESS:

NEW BUSINESS:

Brenda Bishop, Quay County Extension Agent presented the extension office quarterly report. A copy of the report is attached and made a part of these minutes.

Russell Shafer, Quay County Sheriff presented the sheriff activity report. A copy of the report is attached and made a part of these minutes.

Larry Moore, Quay County Road Superintendent gave the following report:

1. Received paperwork for the 2015-2016 LGLF Project.
2. Moore has not received any word on the Match Waiver.
3. Crews bladed snow.
4. Crews worked on pot holes on Quay Rd AI.
5. Crews working on cemetery road today.
6. Crews have completed 2 ½ tenths on Quay Rd U.
7. Equipment is being repaired in Amarillo and will be ready tomorrow.

Chairman McCasland thanked Moore for having his crews keep the roads clean during the snow storm.

County Manager, Richard Primrose gave the following report:

1. Primrose presented the DWI quarterly activity report. A copy of the report is attached and made a part of these minutes.
2. Primrose requested approval of DWI Quarterly Financial report. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the DWI Quarterly Financial report. MOTION carried. ROLL CALL; Dowell voting "aye", McCasland voting "aye", Cherry voting "aye".
3. Primrose requested approval of DFA Quarterly Financial report. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the DFA Quarterly Financial report. MOTION carried. ROLL CALL; Dowell voting "aye", McCasland voting "aye", Cherry voting "aye".

CORRESPONDENCE

1. Presented the January Gross Receipt Tax Report.

2. Advertisement and interviews are completed for the Emergency Manager position. Curtis Simpson was welcomed by Commissioners to Quay County as the new Emergency Manager.
3. January 13, 2014 Tucumcari Regional Water Authority had a meeting and discussed the possibility of applying for funding for a pipe line between Tucumcari and Twelve Shores.
4. Primrose attended the Legislative breakfast that was held on January 14, 2015 with Senator Woods and State Representative Roch.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to go into session as the Indigent Claim Board. MOTION carried. ROLL CALL; Cherry voting "aye", Dowell voting "aye", McCasland voting "aye". Time noted 9:40 a.m.

-----INDIGENT CLAIMS BOARD-----

Return to regular session. Time noted 9:43 a.m.

CHECKS WERE REVIEWED. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve payments. MOTION carried. ROLL CALL; Dowell voting "aye", Cherry voting "aye", McCasland voting "aye".

Chairman McCasland requested a ten minute break. Time noted 9:45 a.m.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell, to go into executive session pursuant to Section 10-15-1(H)2. The New Mexico Open Meetings Act to Discuss Limited Personnel Matters. MOTION carried. ROLL CALL; Dowell voting "aye", Cherry voting "aye", McCasland voting "aye". Time noted 9:50 a.m.

-----EXECUTIVE SESSION-----

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell that only limited personnel matters was discussed during Executive Session and no action was taken. MOTION carried. ROLL CALL; Bryant voting "aye", Cherry voting "aye", Dowell voting "aye".

Return to regular session. Time noted 11:00 am.

Other Quay County Business That May Arise During the Commission Meeting and /or Comments from the Commissioners. NONE

There being no further business, a MOTION was made by Mike Cherry, SECONDED by Sue Dowell to adjourn the regular meeting of the Board of Quay County Commissioners until the next regular meeting set for Monday, February 9, 2015 at 9:00 a.m. unless sooner called. The Commissioners announced they would be having lunch at Corner Stone and all those in attendance were invited. MOTION carried. ROLL CALL; Cherry voting "aye", Dowell voting "aye", McCasland voting "aye". Time noted 11:25 a.m.

BOARD OF QUAY COUNTY COMMISSIONERS

Franklin McCasland

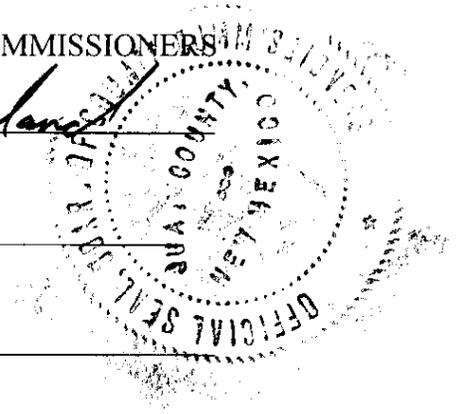
Franklin McCasland, Chairman

Sue Dowell

Sue Dowell, Member

Mike Cherry

Mike Cherry, Member



ATTEST:

Veronica Marez

Veronica Marez, County Clerk



Quay County Extension Service

College of Agricultural, Consumer and Environmental Sciences

Quarterly Report – October – December 2014

Brenda Bishop, Home Economist, County Program Director

Jason Lamb, Agriculture Agent

Bev Lake, Secretary

Joyce Runyan, Program Assistant

Quay County 4-H Program

4-H enrollment for the current year runs from October 1 – January 31. We have already met many new families joining our 4-H program and expect final enrollment numbers to increase over last year.

4-H Leadership Activities

This quarter is a busy one for our council officers. The first week in October is National 4-H Week and the officers and clubs do a variety of activities to bring attention to 4-H. The officers also met with staff several times during the quarter to plan and prepare for upcoming workshops and the achievement program. New officers are elected in November and installed during Achievement Night.

In October the Extension Staff worked with the outgoing council officers to host a leadership workshop they titled "Becoming Your Best." Sixteen 4-Hers and 8 adults attended. Some of the attendees were new 4-Hers. The participants learned tips for communicating with others, working as a team, and public speaking. The Agriculture Agent taught an informative lesson on public speaking.

Office staff worked with the council officers to host a very successful achievement program and dinner. There were 125 people in attendance and many awards were given. The council officers learned public speaking skills as they prepared and presented the awards. As a fun activity 4-Hers were divided into teams to play 4-H Feud. Quay County 4-Hers and parents were surveyed during the summer and their answers were compiled to make 4-H related questions for the game.

In December the council officers hosted a Quay County 4-H New Officer Training workshop where council officers explained the officers positions and responsibilities and led games with the assistance of office staff. The Agriculture Agent conducted a program on parliamentary procedure which gave the participants the opportunity to practice some of the techniques. Thirty-one people attended the workshop 21 youth and 10 adults. Youth commented that they would use more parliamentary procedure at their club meeting.

Record Books and Yearend Achievement

Record keeping is an important part of life and every 4-H project. The 4-H year ends in September and 4-Hers complete their record books about their year in October. Record books were traded with Roosevelt County for judging. Work over the past few years is paying off as our number of record books turned in for judging continued to increase this year. Forty-five record books were turned in for judging plus 10 Cloverbud books and one career record book. This is an increase from 45 total record books last year.

Six leaders and three 4-Hers assisted the office staff with judging Roosevelt County's record books. The leaders enjoyed the experience and reported that they learned some things to help their 4-Hers. Three were first time leaders. Two of the 4-Hers gained organizational skills, in addition to judging some of the smaller projects, they worked to keep the books straight and brought them to the judges who needed books.

Twenty-nine 4-Hers participated in the record book reward bowling party. 4-Hers were rewarded for completing their record book by having their bowling paid for. A total of 59 people enjoyed the evening of bowling.

The end of the year achievement program awards 4-Hers for their work displayed in their record books. Families and guests are treated to a meal and a fun activity as they watch the awards program. During the program community people and businesses are thanked with special recognition for the help with the 4-H program. Outstanding 4-Hers are also named and council officers are installed. This is the highlight of the year and many hours of work goes into the preparation for the program and awards.

Livestock Projects

Eastern New Mexico State Fair is held in October and signals the end of our showing season. Twenty-six Quay County 4-Hers participated in this fair. Because of school and school activities, the Agriculture Agent and Agriculture teachers work to take care of the animals on the days the youth are not showing, so the kids can stay in school as much as possible. Four 4-H members made the Junior Livestock sale. Members learn responsibility, work ethics, animal husbandry, and finance through their livestock projects.

4-Hers interested in showing Steers and Heifers, select their animals in the Fall. The Agriculture Agent has worked with several families to help them select animals and get started with these projects.

Shooting Sports

Shooting sports is our largest project area and maintaining this program is ongoing. The Home Economist wrote and submitted six grants to the NRA Foundation for equipment and supplies for the Quay County 4-H Shooting Sports Program. The combined grants are about \$12,500.00. These grants were fully funded and product should begin arriving in March.

4-H Science Time

4-H Science Time has been developed to draw new kids to 4-H and provide a new learning experience for our non-traditional 4-H members. By holding their interest, we hope to retain these 4-Hers. We have discovered that it is also a great venue for developing leadership skills as the kids often work in teams to do the activities.

In October we hosted the Rockets to the Rescue National 4-H Science Day Activity with 6 youth participating. The 4-Hers learned about aerodynamics as they designed a rocket that would fly and protect its payload as it landed. The rockets were small and launched with air pushed through PVC pipe. The kids enjoyed the launching. After the initial launches, they made design changes to see if they could make their rockets fly better and land in the target zone.

Science Time for November focused on wind energy. The "Wired for Wind" curriculum was used. Youth learned how wind turbines worked and watched a video of the building of the wind tower in Tucumcari. 4-Hers then designed their own blades and tried them in a wind hub to measure the amount of electricity their design created. After comparing styles and numbers of blades, they were able to make pitch adjustments to see if they could generate more electricity. 4-Hers learned about wind speeds and angle adjustments to get the best results. Six youth and 2 adults attended.

December's Science Time included experiments in cooking. Participants made mini cakes with missing ingredients as they learned the role of each ingredient and how it effects the final product. The participants learned about chemical reactions while making their own tasty marshmallows. While cooking the kids learned about kitchen safety and food safety. Eight youth participated. Two were not 4-H members, but have since convinced their parents to let them join.

Cloverbud Workshops

Cloverbud members are 5 – 8 years old and do not take regular 4-H projects. These monthly workshops are geared towards keeping them excited about 4-H and provide an opportunity for older 4-Hers to assist and gain leadership skills.

October's workshop involve completing a record book packet and make a pumpkin craft. Only one 4-Her attended, but was able to complete the record book and receive his award.

November's workshop was focused on community service. The 4-Hers made a turkey craft and took it to Quailridge for their elderly residents. This was a good opportunity for our youngest members in 4-H to realize that they can also give something back to their community. They even sang a song while we visited! There were 16 people in attendance. They enjoyed a delicious baked caramel apple dessert.

December's workshop was holiday themed. We made Christmas trees and decorated them. They also prepared a reindeer cookie snack. There were 11 people in attendance.

Volunteers/Leaders

The Home Economist prepared support letters and nomination packets to nominate two Quay County 4-H leaders for the Salute to Excellence Leader Awards. One award is for a leader who has volunteered for 10 years or less and the other is a life-time volunteer award. Both of our leaders were selected as the state winners and their packets will go on to regionals.

Economic and Community Development

Pure Energy Expo

The 3rd Annual Pure Energy Expo was held in Tucumcari with approximately 60 registered participants. The hosting of this event was a joint adventure by several organizations in Tucumcari. A lot was learned by the committee about hosting this type of event. Extension was one of the hosting organizations. Home Economist was in charge of marketing and created implemented a detailed plan including a timeline. There was a \$6,000.00 budget. The Home Economist learned a lot about arranging for paid advertising and media. When the event was completed and marketing was reviewed, the committee felt that the marketing had hit their target audience and was well done, but the speaker topics may not have been new enough to draw a larger audience. It was determined that the free advertising avenues identified and pursued were as effective as the paid ones with the target audience. The Expo did meet the goals of providing an affordable conference for landowners to attend. Many expressed that they enjoyed the event and the hospitality of Tucumcari. In addition to the marketing, Home Economist provided IT services to the speakers during the event, making sure all of their PowerPoint presentations and movies were able to be shown to the audience. The Extension Service also helped with insurance costs and copying.

Home Economics

GROW Healthy Kids

The Nutrition and Fitness Committee of the Quay County Health Council has joined with the Extension Service to plan and host a fun run/walk for October and will be working on fitness issues in the community.

The Annual Fun Run was held in October with 200 walkers and 60 volunteers who worked the event. A committee of 5 planned the event. This year's walk had great weather. Thirteen sponsors provided \$3250 to cover the cost of finisher's shirts and other expenses. Agent was responsible for media, coordination of the committee, permits, obtaining cones and driving the sag wagon. A committee of 5 coordinated this event.

In November and December, the committee began working on a project to identify safe walking paths in the community and promote walking as a way to improve health for all ages.

November and December were spent recruiting new members to the committee and researching similar programs in other communities and steps involved to meeting the goal.

Strong Seniors Stay Young

Utilizing research based curriculum, the classes help Senior Citizens improve their activities of daily living by helping them become more mobile and flexible. The classes involve weight training using hand weights and leg weights followed by stretching and balance exercises. Classes are held in our own room at Mesaland's Community College and are team taught by Home Economist and Fitness Center Director. Fall Session began in August and ended in December with 24 people participating at the end of the session. Classes are held twice a week for 12 to 15 weeks. Participants report that they are able to move better during the day after they have been to class.

Community Cares Bags

The Extension Association of Quay County stuffed over 150 bags as its community service project in November. These bags are filled with comfort items for people going through chemo and dialysis. The members make hats and greeting cards, gather donations of items to put in the bags and purchase additional items. Bags were designated with items specific for men, women and children and 50 of each were made. Bags were delivered to the Children's Cancer Center in Albuquerque and to the Cancer and Dialysis Centers in Clovis.

Food Safety

A booth on food safety was set up at the Tucumcari Middle School open house and thermometers with temperature magnets were passed out to 58 adults, and kids backpacks with food safety information were passed out to 94 kids.

Agriculture

Weed and Brush Control

A professor at the Mesalands Community College asked for assistance in identifying range plants for the plant science class that she was instructing. The agent along with six students and the professor went to Five Mile Park and collected and identified 22 different species of native range plants. The students learned about careers in range science and what is the importance of identifying the plants. All students collected samples and completed a notebook in the class about different range plants.

The Quay County Private Applicators CEU training was held for local producers and horticulturalists. The training provided five credit hours so that they could renew their Applicator license with NMDA. Bob Pate, a pesticide consultant, presented the topics during the training. Twenty-two producers and horticulturalists attended the training. Many commented that "it was nice to have a training so close to home so they didn't have to spend the money on gas".

Tucumcari Bull Test

The agent assisted with the first Bull Test weekend where the bulls were brought into the Tucumcari Agricultural Science center facility. 117 bulls were unloaded and weighed. PI tests were taken and Bulls were sorted. Eleven producers from around the state submitted Bulls for the test.

Land Use Plan

The agriculture agent, along with local soil and water conservation District members, attended a land use planning training. This training is part of an effort to protect local citizens from the impacts of the endangered species act. Participants learned that a land use plan was the most effective way to protect economic interests. All conservation District members agreed that a county land use plan must be prepared. Efforts are underway through the County's Natural Resource Committee to prepare a land use plan.

In addition to these programs, staffed completed detailed end of the year reports including contact numbers, attended trainings, and hosted the Annual Advisory Committee meeting and dinner to determine the direction of programming for the upcoming years.

Total contacts by staff at the Quay County Extension Service for 2014 were 34,984.

QUAY COUNTY DWI PROGRAM

STATISTICS

2nd Quarter Report

October 2014 thru December 2014

Total Number of Arrests: 13

DWI 1st: 8

DWI 2nd: 5

DWI 3rd:

DWI 4th:

DWI 5th or Subsequent:

Aggravated DWIs: 5

Average BAC: 0.128

Minimum: 0.04

Maximum: 0.20

Blood Draws: 7

Refusals: 1

Average Age: 48

Youngest: 22

Oldest: 60

Sex of Offenders

Male: 7

Female: 6

Accidents: 5

Fatalities: 0

Arrests by Agency:

New Mexico State Police: 9

Tucumcari Police Department: 4

Quay County Sheriff's Department:

Logan Police Department:

Ute Lake State Park:

Monthly Arrests

October: 6

November: 4

December: 3