

QUAY COUNTY GOVERNMENT

300 South Third Street

P.O. Box 1246

Tucumcari, NM 88401

Phone: (575) 461-2112

Fax: (575) 461-6208

**AGENDA
REGULAR SESSION
QUAY COUNTY BOARD OF COMMISSIONERS
July 28, 2014
Village of San Jon Council Room**

9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session July 14, 2014

Approval/Amendment of Agenda

Public Comment

Ongoing Business-None

New Business

- I. Connie Loveland and/or Carole Keith, Tucumcari Main Street**
 - Upcoming 'Fired Up! Tucumcari' Event

- II. T. J. Rich, Quay County Detention Center Administrator**
 - Request Approval of Summit Food Contract for Juveniles
 - Detention Center Yearly Activity Report

- III. Darla Munsell, Quay County CDBG Coordinator**
 - 2014-2015 Grant Funding Award

- IV. Larry Moore, Quay County Road Superintendent**
 - Road Update



V. Richard Primrose, Quay County Manager

- Request Approval of 2014-2015 Resolution No. 4 Approval of June 30, 2014 Finalization Budget Report
- Request Approval of 2014-2015 Resolution No. 5 Approval of FY 2014-2015 Budget
- Request Approval of the Agreements for Engineering Services with HDR Engineering, Inc. for a 40-Year Water Plan
- Discussion of the Northeast New Mexico Water Plan
- Correspondence

VI. INDIGENT CLAIMS BOARD

- Call Meeting to Order
- Request Approval of Indigent Minutes for the June 23, 2014 Meeting
- Review July Claims Presented by Julie Lafferty
- Adjourn

VII. Request Approval of Accounts Payable

VIII. Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners

Adjourn

Lunch- Time and Location to be Announced

REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

July 28, 2014

9:00 a.m.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 28st of July, 2014 at 9:00 a.m. at Village of San Jon, San Jon New Mexico for the purpose of taking care of any business that may come before them.

PRESENT & PRESIDING:

Brad Bryant, Chairman
Sue Dowell, Member
Mike Cherry, Member
Richard Primrose, County Manager
Veronica Marez, Quay County Clerk

OTHERS PRESENT:

Steve Hansen, Quay County Sun
Russell Braziel, KQAY Radio Station
Darla Munsell, CDBG Coordinator
Larry Moore, Quay County Road Supervisor
Nathan Wallace, Quay County Resident
Chris Birch, Quay County Detention Center Deputy Administrator
T J Rich, Quay County Detention Center Administrator
Carole Keith, Tucumcari Main Street

The meeting was called to order by Chairman Brad Bryant. Larry Moore led the Pledge of Allegiance.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the minutes from the July 14, 2014 regular commission meeting. MOTION carried with all members voting "aye". ROLL CALL; Dowell voting "aye", Cherry voting "aye", Bryant voting "aye".

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the agenda. MOTION carried. ROLL CALL; Cherry voting "aye", Dowell voting "aye", Bryant voting "aye".

PUBLIC COMMENT: None

ONGOING BUSINESS: None

OLD BUSINESS: None

NEW BUSINESS:

Carole Keith, Tucumcari Main Street informed the Commissioners of the upcoming "Fired Up" Event and requested a donation. Keith also informed the Commissioner of the activities that will be held during the Event. A MOTION was made by Mike Cherry, SECONDED Sue Dowell to approve the amount of \$5,000.00 for this year event. ROLL CALL; Cherry voting "aye", Bryant voting "aye", Dowell voting "aye".

T.J. Rich, Quay County Detention Center Administrator Requested approval of Summit Food Contract for Juveniles. A MOTION was made by Mike Cherry, SECONDED Sue Dowell to approve said Contract.

MOTION carried. ROLL CALL; Dowell voting "aye", Cherry voting "aye", Bryant voting "aye". Copy of said Contract is attached and made a part of these minutes.

Rich presented the Detention Center Yearly Activity Report.

Darla Munsell, Quay County CDBG Coordinator informed the Commissioners that Quay County has been awarded 2014 CDBG funds in the amount of \$497,478.42 for Quay Road 63.

Munsell will also be attending an Implementation Workshop on Wednesday July 30, 2014 in Albuquerque.

Larry Moore, Quay County Road Superintendent presented the following report.

1. Crews bladed 86.72 miles.
2. Crews have finished 9/10 of Quay Rd 43 Coop Project.
3. Mower is broken.
4. Crews repairing trucks and dump trucks.
5. Moore will be attending an RPO meeting July 30, 2014 in Clayton.
6. L-Tap is meeting August 7, 2014.
7. Moore is gathering last five years of road projects to prepare for an audit.

Chairman Bryant requested a break. Time noted 9:30.

Richard Primrose gave the following County Manager's Report:

1. Requested approval of 2014-2015 Resolution No. 4 Approval of June 30, 2014 Finalization Budget. A MOTION was made by Mike Cherry, SECONDED Sue Dowell to approve said Agreement. MOTION carried. ROLL CALL; Bryant voting "aye", Cherry voting "aye", Dowell voting "aye". Copy of said Resolution is attached and made a part of these minutes.
2. Requested approval of 2014-2015 Resolution No. 5 Approval of FY 2014-2015 Budget. Commissioner Dowell stated that Quay County has funded Greater Tucumcari Economic Development Corp., for 16 years paying them \$800,000.00 Dowell said she has spent a lot of time looking over documents. When Dowell began to do research she found that things were listed specifically in the Service Agreement between the City of Tucumcari and EDC. Those things are not being done. Commissioner Dowell is very concerned handing over \$50,000.00 to any entity without having any type of Service Agreement. Dowell has many questions of what is going on and wanting to know where the accountability is. Commissioners serve under a public trust that they do not spend money without really looking and thinking where the money is going. The Commissioners also have to look at what decisions they make and look at any conflict of interest and Dowell believes there are many unanswered questions. She does not understand what Quay County is getting for the \$50,000.00. Commissioner Dowell informed the Commissioners that in the past she brought her concerns up and nobody discusses it with her to tell her how she is looking at this wrong. These are things Dowell has come up with during her own research. Dowell stated if she is thinking wrong she asked someone to enlighten her. She said she cannot look at her constituents and say she is being very careful with their money. Commissioner Dowell stated she will not vote against her conscience unless someone can show her where her thinking is wrong. Commissioner Dowell informed Primrose he did a great job on the Budget and knows the amount of work he put into it and how good he is with the budget. EDC is the only item on the budget that bothers her. Dowell believes Quay County does not need to continue doing what they have always done just because they have always done it. Dowell said, a time comes when you make a stand and say "Show me what I'm getting for my money, and how this is being beneficial to our citizens."

Chairman Bryant asked Commissioner Dowell would she rather do away with this program.

Commissioner Dowell suggested leaving the \$50,000.00 in the County Budget for Economic Development and then figure out where we are going to put the money until we gets some answers. Another time, Dowell suggested to give \$25,000.00 until they get the answers needed and it died for lack of a second. Dowell believes Economic Development is extremely important and believes it's an area that needs to improve. She believes there are ways to improve and believes there are people in this County that are wanting from Economic Development. Dowell is not convinced that this one entity is giving Quay County what they are paying for. Dowell spoke with Warren Frost, Quay County Attorney, who was shocked that Quay County and EDC did not have a Service Agreement.

Commissioners Bryant and Cherry stated Frost is currently working on a Service Agreement between Quay County and the EDC.

Richard Primrose, Quay County Manager informed Commissioner Dowell that in 2007 Quay County was giving \$5,000.00 a year. In previous years when the EDC was part of The City of Tucumcari, the County did not contribute. At some point between 2004 and 2007 it was contracted out, and the County began contributing \$5,000.00 to EDC. The Commissioners in 2008 decided to increase the amount to \$50,000.00.

Commissioner Dowell said, if Quay County gives money to an entity they should be able to account for their dollars.

Chairman Brad Bryant informed Commissioner Dowell that he thinks the Service Agreement is a great idea and when the Agreement is in place, the Commissioners can see what their money is used for. Bryant suggested the Commissioners request a board member from EDC do a quarterly report. Chairman Bryant informed the public that they are not the board who increased the payment and apparently they did not require a Service Agreement at that time. A MOTION was made by Mike Cherry, SECONDED Brad Bryant to approve said Resolution. MOTION carried. ROLL CALL: Cherry voting "aye", Dowell voting "no" Bryant voting "aye". Copy of said Resolution is attached and made a part of these minutes.

3. Requested approval of the Agreements for Engineering Services with HDR Engineering, Inc. for a 40-Year Water Plan. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve said Agreement. MOTION carried. ROLL CALL; Dowell voting "aye", Bryant voting "aye", Cherry voting "aye". Copy of said Agreement is attached and made a part of these minutes.
4. Primrose informed Commissioners that the State has a Water Plan and then there are 16 regions within the State that needs to have a Water Plan. The State will furnish most of the data as far as water availability and projected population. Interstate Streams Commission has to approve the Water Plan. Primrose requested from Commissioners if they have any concerns or changes on the Water Plan, the County needs to start addressing them so that when they do have meetings and list our priorities we can have them addressed.

CORRESPONDENCE:

1. Presented the Gross Receipt Tax Report for June.
2. DFA conducted a visit of the DWI office for their yearly visit.
3. Primrose thanked Danny Estrada and his crew for doing a great job with 4-H Rodeo and the Fair Grounds.

Chairman Bryant requested a break. Time noted 10:30.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to go into session as the Indigent Claim Board. MOTION carried. ROLL CALL: Cherry voting "aye", Bryant voting "aye", Time noted 10:30 a.m.

-----INDIGENT CLAIMS BOARD-----

Return to regular session. Time noted 10:40 a.m.
CHECKS WERE REVIEWED.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the expenditures as presented. MOTION carried. ROLL CALL: Cherry voting "aye", Bryant voting "aye" and Dowell voting "aye" with all members voting "aye". A copy of the expenditure report is attached and made a part of these minutes.

OTHER QUAY COUNTY BUSINESS THAT MAY ARISE DURING THE COMMISSION MEETING AND/OR COMMENTS FROM THE COMMISSIONERS:

NONE

There being no further business, a MOTION was made by Sue Dowell, SECONDED by Mike Cherry to adjourn the regular meeting of the Board of Quay County Commissioners until the next regular meeting set for August 11, 2014 unless sooner called. The Commissioners announced they would be having lunch at the Rockin Y's and all those in attendance were invited. MOTION carried. ROLL CALL; Dowell voting "aye", Cherry voting "aye", Bryant voting "aye". Time noted 11:00 a.m.

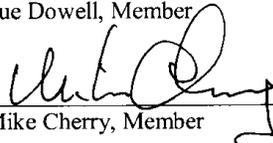
BOARD OF QUAY COUNTY COMMISSIONERS



Brad Bryant, Chairman



Sue Dowell, Member



Mike Cherry, Member

ATTEST:



Veronica Marez, Quay County Clerk

**CATERING CONTRACT
FOR MEALS CATERED TO A FACILITY THAT PARTICIPATES IN USDA FACILITY
NUTRITION PROGRAMS**

A facility that participates in U.S. Department of Agriculture (USDA) Child Nutrition Programs must meet program requirements for catered meals that will be claimed for program reimbursements, as included in this catering contract between Facility and Caterer.

I. PURPOSE AND AUTHORITY

This contract, dated July 1, 2014, between Quay County Juvenile Detention Center (Facility) and Summit Food Service, LLC (Caterer) authorizes that Caterer shall provide meals to Facility, in accordance with applicable regulations for USDA child Nutrition Programs referred to below, for the period, not to exceed one year, from July 1, 2014 through June 30, 2015 with the option to renew in one (1) year increments by mutual agreement of both parties.

Caterer will provide meals to the following Facility location:

Quay County Juvenile Detention Center
223 West High Street, Tucumcari, New Mexico 88401

Federal Regulations for USDA Child Nutrition Programs

National School Lunch Program: 7 CFR 210

School Breakfast Program: 7 CFR 220

Special Milk Program: 7 CFR 215

Child and Adult Care Food Program: 7 CFR 226

II. Meals

A. Caterer will provide the following types of meals:

(Indicate breakfast, lunches, snacks, suppers, milk. If more than one site, indicate any differences between sites)

Breakfast Lunch Dinner Snack

B. Caterer will also provide:

(Indicate items such as condiments, eating utensils, paper items, extra milk, and transportation containers, if applicable. If more than one site, indicate any differences between sites.)

N/A

C. Caterer will provide meals that met USDA meal pattern requirements, in accordance with meal patterns in program(s):

(Indicate which USDA programs will provide reimbursements for catered meals-National Facility Lunch Program, Facility Breakfast Program, NSLP After Facility Care Snack Program, Child and Adult Care Food Program, Special Milk Program. If more than one site, indicate any differences between sites.)

Catered meals will meet USDA meal pattern requirements for the following programs: National Facility Lunch Program, Facility Breakfast Program, NSLP After Facility Snack Program.

The meal pattern for National School Lunch Program is attached to this contract. If Caterer will provide meals or snacks that will be claimed through any other child nutrition programs, the applicable meal patterns have been attached to this contract.

D. Caterer will prepare meals for Facility in the following manner:

(Describe whether caterer will serve meals, or provide unitized meals, or provide bulk quantities accompanied by written instruction regarding the planned portion size to be served of each food component needed to meet meal pattern requirements. If more than one site, indicate any differences between sites.)

Summit will provide unitized meals.

- E. Caterer will utilize any USDA donated foods and processed commodity and end Products made available by Facility to the maximum extent possible and solely for the purpose of providing benefits for the Facility's food service operation.

III. ORDERING AND DELIVERY

- A. Facility will notify Caterer in advance of the number of meals needed, as described: (Indicate deadline(s) for Facility to send meal orders, such as by asset time on the previous day or the same day of the meal service, and how notice will be provided, by telephone or in person. Also indicate timeline(s) for increasing and decreasing an order that has been made. If more than one site, indicate any differences between sites.)

Meal counts will be provided to Caterer thirty (30) minutes before meal delivery scheduled time.

- B. Caterer will deliver meals as described:
(For each site and meal service, indicate time(s) that each meal will be delivered, or time(s) that Facility will pick up meals at Caterer's site. If more than one site, indicated any differences between sites.)

N/A

- C. Responsibility for transport containers will be as described:
(Indicate whether Caterer or Facility will be responsible for cleaning transport containers and, if applicable, schedule for Caterer to pick up or Facility to return transport containers. If more than one site, indicate any differences between sites.)

N/A

IV. MEAL CHARGES AND BILLING

- A. Facility will pay the following charges for meals:
(Indicate charge for each meal type. If applicable, indicate charges for extra milk, adult meals, or other.
If more than one site, indicate any differences between sites.)

Price Per Meal: \$2.71; Price Per Snack: \$0.80

- B. Caterer will bill Facility as described:
(Indicate whether Caterer will bill weekly, bi-weekly or monthly basis and when payment is due.)

Summit will bill on a monthly basis.

V. CANCELLATION

Either party may cancel this Contract as described:
(Indicate the number of days' notice required for Facility or Caterer to cancel, which may not exceed 60 days.)

Thirty (30) days written notice.

VI. ADDITIONAL PROVISIONS AT OPTION OF FACILITY AND CATERER

VII. FACILITY CONTROL OF FOOD SERVICES

Facility will maintain its responsibilities for administration of the food service, in accordance with regulations and policies for USDA School Nutrition Programs. Facility will:

- A. Retain control of the quality, extent, and general nature of the food service, including counting and claiming meals, and ordering and accounting for USDA commodities.
- B. Ensure that the food service operation is in conformance with Facility's agreement with New Mexico PED to participate in School Nutrition Programs.
- C. Retain control of the nonprofit Facility food service account and overall financial responsibility for the nonprofit food service operation.
- D. Retain signature authority on the School Nutrition Programs agreement. Retain signature authority for the annual School Nutrition Programs application and monthly claims by electronically submitting required information to the New Mexico PED.
- E. Retain control of the establishment of all prices, including price adjustments, for meals served under the nonprofit Facility food service account, e.g., pricing for reimbursable meals, a la carte service including vending machines, and adult meals.
- F. Retain title to USDA donated foods. Ensure that all USDA donated foods made available to Caterer accrue only to the benefit of Facility's nonprofit school food service.
- G. Review, approve or deny, and verify applications for free and reduced-price Facility meals in accordance with 7 CFR 245. Provide hearing related to eligibility determinations in accordance with 7 CFR 245.7. Provide hearings related to adverse actions resulting from verification in accordance with 7 CFR 245.6a (e).
- H. Prepare all catering contract documents.
- I. Maintain all applicable health certifications and assure that all state and local health regulations are being met by Caterer if preparing or serving meals at a school facility.

- J. Monitor catered meals to ensure the food service is in conformance with program regulations.

VIII. HEALTH AND SANITATION

- A. Facility and Caterer agree that state and local health and sanitation requirements will be met at all times. Caterer will meet all state and local health regulations that apply to Facility and any other facilities in which meals are prepared. Caterer will maintain applicable health certifications for any facilities outside the Facility in which meals are prepared. All food will be properly stored, prepared, packaged and transported free of contamination and at appropriate temperatures.
- B. Facility will not pay for meals or snacks that are unwholesome or spoiled at time of delivery.

IX. RECORDKEEPING

- A. Caterer agrees to maintain full and accurate records, which Facility needs to meet its responsibility for claiming reimbursements through School Nutrition Programs. Required records include; 1) daily menu records; 2) daily quantities of food prepared, by type of meal; 3) daily number of meals furnished, by type of meal.
- B. Caterer shall submit at the end of each month copies of the records of menus and numbers of meals furnished to the Institution. Caterer shall submit copies of food production records to Facility upon request.
- C. Caterer agrees that books and records pertaining to the Caterer's food service fund will be made available to Facility upon request and agrees to retain all records for inspection and audit by representatives of the Facility, New Mexico PED, U.S. Department of Agriculture, and U.S. General Accounting Office, at any reasonable time and place for a period of three (3) years after final payment resolved the records must be retained beyond the 3-year period until resolution of the audit.

X. ADDITIONAL CATERER RESPONSIBILITIES

Caterer agrees to the following, required by regulations for USDA School Nutrition Programs. Caterer will:

- A. Not offer a la carte food services unless free, reduced price and full price reimbursable meals are offered to all eligible children.
- B. Buy American domestic commodities and products for Facility meals to maximum extent practicable. Domestic products are those are produced in the United States and those that are processed in the United States substantially (51 percent or more) using agricultural commodities produced in the United States.
- C. Comply with the following as applicable, incorporated into the contract by reference:
 - i. All applicable parts of state energy conservation standards.
 - ii. The requirements established in USDA regulations concerning USDA rights to copyrights, patent rights and rights in data and reporting of discoveries and inventions.
 - iii. For contracts in excess of \$2,500: Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 USC 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5);
 - iv. For contracts in excess of \$10,000: Executive Order 11246, entitled "Equal

- Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR Part 60);
- v. For contracts in excess of \$100,000: All applicable standards, orders, and requirements issued under Section 306 of the Clean Air Act (42 USC 1857(h), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) which prohibit the use of facilities included on the EPA List of Violating Facilities. Contractor shall report all violations to the grantor agency and to the USRPA Administrator for Enforcement (EN-329).

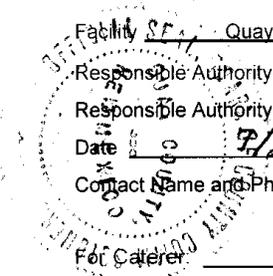
XI. CATERER CERTIFICATIONS STATEMENTS

- A. If the contract is for more than \$25,000 Caterer has completed and attached a signed copy of the "Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions" form.
- B. If the contract is for more than \$100,000, Caterer has completed and attached the "certification regarding Lobbying" form and, if applicable as described on the "Certifications Regarding Lobbying" form, the "Disclosure of Lobbying Activities" form.

For Facility:

Facility SE1 - Quay County Juvenile Detention Center
 Responsible Authority Name & Position Brad Bryant, Quay County Commission Chair
 Responsible Authority Signature [Signature]
 Date 7/28/2014
 Contact Name and Phone Number T.J. Rich 575-461-4664

For Caterer Summit Food Service, LLC
 Responsible Authority Name & Position Perry M. Rynders, CEO
 Responsible Authority Signature [Signature]
 Date 7/8/14
 Contact Name and Phone Number 888-872-3788



CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$20,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was place when this transaction was made or entered into. Any Person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

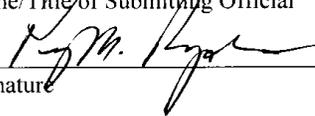
SUMMIT FOOD SERVICE MANAGEMENT
(An A'viands Subsidiary)

1751 County Road B W, Suite 300
Roseville, MN 55113

Name/Address of organization

Perry M. Rynders, CEO
Name/Title of Submitting Official

Signature



Date

7/8/14

U.S. DEPARTMENT OF AGRICULTURE

**Certification Regarding Debarment, Suspension, Ineligibility
and Voluntary Exclusion-Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.**

- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.**

**SUMMIT FOOD SERVICE MANAGEMENT
(an A'viands Subsidiary)**

**Catering Service for Quay County
Juvenile Detention Center**

Organization Name

PR/Award Number or Project Name

Perry M. Rynders

CEO

Name(s) and Title(s) of Authorized Representatives(s)


Signature

7/18/14
Date

INDEPENDENT PRICE DETERMINATION CERTIFICATE

Both the School Food Authority (SFA) and Food Service Management Company (Offeror) shall execute this Independent Price Determination Certificate.

**Summit Food Service Management
(An A'viands Subsidiary)**

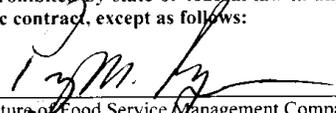
Name of Food Service Management Company

Quay County Juvenile Detention Center

Name of School Food Authority

- A. By submission of this offer, the Offeror certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:
1. The prices in this offer have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other Offeror or with any competitor.
 2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the Offeror and will not knowingly be disclosed by the Offeror prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement directly or indirectly to an other Offeror for the purpose of restricting competition.
 3. No attempt has been made or will be made by the Offeror to induce any person or firm to submit or not to submit an offer for the purpose of restricting competition.
- B. Each person signing this offer on behalf of the Offeror certifies that:
1. He or she is the person in the Offeror's organization responsible within the Organization for the decision as to the prices being offered herein, and has not participated, and will not participate, in any action contrary to A. A through A.3 above or
 2. He or she is not the person in other Offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible of such decision in certifying certifying that such persons have not participated and will not participate in any action contrary to A.1 through A.3 above, and as their agent does hereby so certify; and he or she has not participated, and will not participate in any action contrary to A.1 through A.3 above.

To the best of my knowledge, this Offeror, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any government agency and have not in the last three years been convicted of or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:



Signature of Food Service Management Company's
Authorized Representative (PERRY M. RYNDERS)

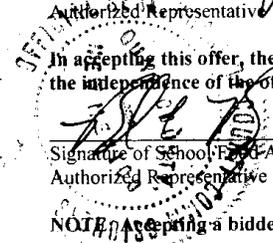
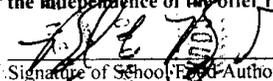
CEO

Title

7/18/14

Date

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred to above.

Signature of School Food Authority/s
Authorized Representative

Quay County Commission

Title

Chair

7/28/2014

Date

NOTE: Accepting a bidder's/offerer's offer does not constitute award of contract.

QUAY COUNTY
FISCAL YEAR 2014-2015
RESOLUTION No. 4

Approval of June 30, 2014 Finalization Budget Report

WHEREAS, the Governing Body in and for the County of Quay, State of New Mexico has reviewed its final budget report for the fiscal year 2013-2014; and

WHEREAS, said report reflects the correct expenditures, revenues and investments for fiscal year 2013-2014 ending June 30, 2014; and

WHEREAS, the final report has been submitted to the Local Government Division of New Mexico Department of Finance and Administration; and

WHEREAS, it is the majority opinion of the Board that its final quarterly report is correct for the fiscal year 2013-2014.

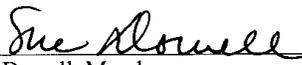
NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners for Quay County, New Mexico hereby approves the fourth and final quarterly report for fiscal year 2013-2014 ending June 30, 2014.

DONE in regular session this 28th day of July, 2014 in San Jon, County of Quay, State of New Mexico.

QUAY COUNTY BOARD OF
COMMISSIONERS



Brad Bryant, Chairman

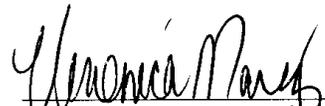


Sue Dowell, Member

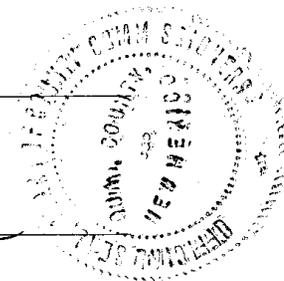


Mike Cherry, Member

ATTEST:



Veronica Marez, County Clerk



**QUAY COUNTY
FISCAL YEAR 2014-2015
RESOLUTION No. 5**

Authorizing Approval of the Budget for the 2014-2015 Fiscal Year

WHEREAS, the Governing Body in and for the County of Quay, State of New Mexico has developed its final budget for the fiscal year 2014-2015; and

WHEREAS, said budget was developed on the basis of need and available resources through cooperation with all user department, elected officials, and other department supervisions; and

WHEREAS, the interim version of the budget has been reviewed by Local Government Division of New Mexico Department of Finance and Administration; and

WHEREAS, it is the majority opinion of the Board that the proposed budget meets the requirements as currently determined for the fiscal year 2014-2015.

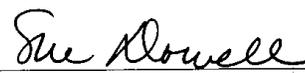
NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners for Quay County, New Mexico hereby adopts the budget herein after described as Attachment "A".

DONE in regular session this 28th day of July, 2014 in San Jon, County of Quay, State of New Mexico.

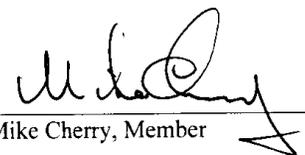
**QUAY COUNTY BOARD OF
COMMISSIONERS**



Brad Bryant, Chairman

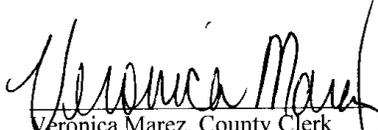


Sue Dowell, Member

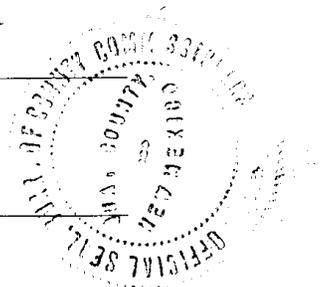


Mike Cherry, Member

ATTEST:



Veronica Marez, County Clerk



ATTACHMENT A
New Mexico Department of Finance and Administration
Local Government Division
Budget Request Forms

CHECKLIST OF BUDGET DOCUMENTS

Deadlines: Budget Submission – June 1st

LGD does not have statutory authority to extend this date.

Year-end Quarter Report (4th quarter) - July 31st

NOTE: Final budget approval cannot be made without this report.
(Please provide an electronic form as well as a paper copy.)

Year-end Resolution - July 31st

LGD will not extend deadline for resolutions for the fiscal year beyond this date.

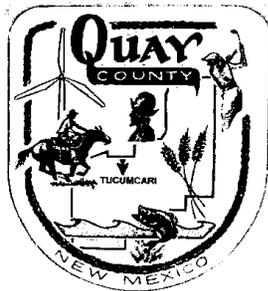
Required Documents: Submit all of the above documents in either hard copy or electronic form.

- RESOLUTION** approving submission of the ensuing fiscal year's interim and final budget requests.
- Budget Recapitulation (**RECAP**) (summary of estimated beginning cash balances, revenues, transfers, expenditures and ending cash balances). Ending cash balances must be a zero or positive number. Transfer total must equal to zero.
- COVER LETTER NOTED ITEMS** – Please include language in your cover letter to LGD indicating the amount your entity has appropriated for the following:
 - **Audit Cost** for both municipalities & counties,
 - **1% Property Tax Administrative Fee** for municipalities.
- REVENUE CHECKLIST FORM** – Complete form, specifying all GRT revenues and County Detention Distribution (if applicable).
- SALARY SCHEDULE** – Must include Grand Totals for Number of FTE, Total Salaries and Benefits Budgeted, and Average Salary Increase (%). NOTE: County's must ensure elected officials' salary does not exceed allowable limit.
- INSURANCE SCHEDULE** - Identify amounts budgeted by fund.
- BOND SCHEDULE** - Please include copies of all current debt schedules and complete the Debt Service Summary document. The DS Summary must reconcile to the budget detail.
- NON-BUDGETED RESERVE REQUIREMENTS SCHEDULE** - Complete form S-5.
- LEPF** - If carrying forward any prior year balances, please provide **carryover approval letter**.

NOTE: **PROPERTY TAX CALCULATION** table has been removed from the budget recap document and currently exists as a supplemental document and is located on the first tab of the new budget forms. Identify any newly implemented Property Tax Authority (mill rates) in the comments section.

Signature & Title Paul D. Rie County Manager Date 7/23/14

Phone 575-461-2112



QUAY COUNTY GOVERNMENT

300 South Third Street

P.O. Box 1246

Tucumcari, NM 88401

Phone: (575) 461-2112

Fax: (575) 461-6208

July 23, 2014

Erica Cummings, Executive Budget Analyst
NM Department of Finance and Administration
Bataan Memorial Building, Suite 201
Santa Fe, NM 87501

RE: FY 2014-2015 Quay County Operating Budget Submission

The following documents are enclosed for your review and approval as submission of the final 2014-2015 Operating Budget:

- FY2014-2015 Resolution No. 4 June 30, 2014 Financial Report Approval
- Year End Financial Report for 2013-2014
- FY2014-2015 Resolution No. 5 Budget Approval
- Completed 2014-2015 Budget Form and Supporting Schedules

The 2014-2015 Final Budget contains salary and benefits for 73.38 FTE in personnel, (including 8 elected officials-3 Commissioners, Clerk, Probate Judge, Treasurer, Assessor, and Sheriff) with a \$.40/hour increase for all FTE excluding elected officials and County Manager. The General Operations budget includes \$21,625 plus Gross Receipts Tax to pay Kubiak and Melton for audit services. Debt Service schedule is included for the County's outstanding NMFA Loans. No LEPP Carryover Request Form has been submitted as there is no carryover. The projected revenue for Motor Vehicle Fund reflects a slight increase (less than 1%) to the actual revenue received for FY14. Unaudited beginning cash balances have been verified and budgeted respectively.

Please do not hesitate to contact me if further information or documentation is required for your approval. Thank you for your consideration.

Respectfully submitted,

Richard Primrose
County Manager

Enclosures as stated above

COUNTY:
Quay County

New Mexico Department of Finance and Administration
Local Government Division
Budget Request Recapitulation
ROUNDED TO NEAREST DOLLAR

Fiscal Year 2014-2015

FUND TITLE	FUND NUMBER	UNAUDITED CASH BEGINNING BALANCE @ JULY 1	INVESTMENTS	BUDGETED REVENUES	BUDGETED TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
GENERAL FUND - Operating (GF)	101	\$800,074	\$0	3,071,199	(1,098,273)	2,052,184	\$720,816	513,046	\$207,770
CORRECTION	201	\$0	\$0	0	0	0	\$0		\$0
ENVIRONMENTAL GRT	202	\$75,233	\$0	30,940	0	70,000	\$36,173		\$36,173
COUNTY PROPERTY VALUATION	203	\$83,401	\$0	58,695	0	52,642	\$89,454		\$89,454
COUNTY ROAD	204	\$453,346	\$0	1,000,123	490,000	1,760,911	\$182,558	146,743	\$35,815
EMS	206	\$11,356	\$0	15,157	0	26,513	(\$0)		(\$0)
ENHANCED 911	207	\$0	\$0	0	0	0	\$0		\$0
FARM & RANGE IMPROVEMENT	208	\$92	\$0	45	0	137	\$0		\$0
FIRE PROTECTION FUND	209	\$805,445	\$0	936,082	(16,377)	1,054,473	\$672,677		\$672,677
LEPF	211	\$0	\$0	23,600	0	23,600	\$0		\$0
LODGERS' TAX	214	\$0	\$0	0	0	0	\$0		\$0
RECREATION	217	\$0	\$0	0	0	0	\$0		\$0
INTERGOVERNMENTAL GRANTS	218	\$292,030	\$0	240,317	40,743	418,703	\$154,387		\$154,387
SENIOR CITIZEN	219	\$0	\$0	0	0	0	\$0		\$0
COUNTY INDIGENT FUND	220	\$64,925	\$0	270,700	142,800	413,500	\$64,925		\$64,925
COUNTY HOSPITAL FUND	221	\$1,172,490	\$0	1,191,003	(167,000)	1,415,000	\$781,493		\$781,493
COUNTY FIRE PROTECTION	222	\$0	\$0	0	0	0	\$0		\$0
DWI PROGRAM	223	\$0	\$0	93,264	0	93,264	\$0		\$0
CLERK RECORDING AND FILING	225	\$27,384	\$0	14,000	0	31,000	\$10,384		\$10,384
JAIL - DETENTION FUND	226	\$73,129	\$0	864,500	598,107	1,455,135	\$80,601		\$80,601
OTHER	299	\$0	\$0	0	0	0	\$0		\$0
CAPITAL PROJECT FUNDS	300	\$2,986,910	\$0	564,500	10,000	1,659,698	\$1,901,712		\$1,901,712
G. O. BONDS	401	\$0	\$0	0	0	0	\$0		\$0
REVENUE BONDS	402	\$0	\$0	0	0	0	\$0		\$0
DEBT SERVICE OTHER	403	\$0	\$0	0	0	0	\$0		\$0
ENTERPRISE FUNDS	500								
Water Fund		\$0	\$0	0	0	0	\$0		\$0
Solid Waste		\$0	\$0	0	0	0	\$0		\$0
Waste Water		\$0	\$0	0	0	0	\$0		\$0
Airport		\$0	\$0	0	0	0	\$0		\$0
Ambulance		\$0	\$0	0	0	0	\$0		\$0
Cemetery		\$0	\$0	0	0	0	\$0		\$0
Housing		\$0	\$0	0	0	0	\$0		\$0
Parking		\$0	\$0	0	0	0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	0	0	0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	0	0	0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	0	0	0	\$0		\$0
Other Enterprise (enter fund name)		\$0	\$0	0	0	0	\$0		\$0
INTERNAL SERVICE FUNDS	600	\$0	\$0	0	0	0	\$0		\$0
TRUST AND AGENCY FUNDS	700	\$0	\$0	0	0	0	\$0		\$0
GRAND TOTAL - ALL FUNDS		\$6,845,813	\$0	\$8,376,125	\$0	\$10,526,760	\$4,695,178	\$699,789	\$4,035,389

Check [] if this form is a revision

Revision No:

Revision Date:

LAST UPDATE: 7/23/2014 14:33

Form revised: 01/07/09 (DPA/LGD)

	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
REVENUES						
Taxes:						
Property Tax - Current Year	1,298,220	1,354,191	1,432,507	5.78%	1,577,043	10.09%
Property Tax - Delinquent	114,136	125,196	80,000	(36.10%)	80,000	0.00%
Property Tax - Penalty & Interest	32,902	42,217	25,000	(40.78%)	25,000	0.00%
Oil and Gas - Equipment	40,880	32,261	35,507	10.06%	32,050	(9.74%)
Oil and Gas - Production	5,997	6,592	6,286	(4.64%)	5,943	(5.46%)
Franchise Fees	517	539	500	(7.24%)	500	0.00%
Gross receipts - Local Option	357,356	376,267	345,000	(8.31%)	345,000	0.00%
Gross Receipts - Infrastructure	0	0	0	n/a	0	n/a
Gross Receipts - Environment	0	0	0	n/a	0	n/a
Gross Receipts - Other Dedication	0	0	0	n/a	0	n/a
PILT	4,419	4,314	4,419	2.43%	4,623	4.62%
Intergovernmental-State Shared:						
Gross receipts - County Equalization	93,764	131,607	130,000	(1.22%)	110,000	(15.38%)
Cigarette Tax	0	0	0	n/a	0	n/a
Gas Tax	13,452	1,629	8,500	421.79%	1,500	(82.35%)
Motor Vehicle	120,981	119,466	114,000	(4.58%)	119,000	4.39%
Other Taxes	0	0	0	n/a	0	n/a
Grants - Federal	0	0	0	n/a	0	n/a
Grants - State	0	0	0	n/a	0	n/a
Grants - Local	0	0	0	n/a	0	n/a
Legislative Appropriations	0	185,000	0	(100.00%)	0	n/a
Small Counties Assistance	376,000	376,000	376,000	0.00%	304,000	(19.15%)
Licenses and Permits	6,583	5,865	6,500	10.83%	6,000	(7.69%)
Charges for Services	94,365	109,823	100,420	(8.56%)	98,220	(2.19%)
Fines And Forfeits	0	0	0	n/a	0	n/a
Interest on Investments	9,392	7,973	6,000	(24.75%)	7,000	16.67%
Miscellaneous	361,181	357,506	374,320	4.70%	355,320	(5.08%)
TOTAL GENERAL FUND REVENUES	2,930,145	3,236,446	3,044,959	(5.92%)	3,071,199	0.86%
EXPENDITURES						
Executive-Legislative	0	0	0	n/a	0	n/a
Judicial	12,144	14,531	17,326	19.23%	18,581	7.24%
Elections	21,754	38,314	53,525	39.70%	53,525	0.00%
Finance & Administration	571,837	569,047	655,125	15.13%	625,597	(4.51%)
Public Safety	490,944	480,703	542,060	12.76%	546,788	0.87%
Highways & Streets	0	0	0	n/a	0	n/a
Senior Citizens	0	0	0	n/a	0	n/a
Sanitation	0	0	0	n/a	0	n/a
Health and Welfare	0	0	0	n/a	0	n/a
Culture and Recreation	0	0	0	n/a	0	n/a
Economic Development & Housing	0	0	0	n/a	0	n/a
Other - Miscellaneous	691,333	902,765	781,369	(13.45%)	807,693	3.37%
TOTAL GENERAL FUND EXPENDITURES	1,788,012	2,005,360	2,049,405	2.20%	2,052,184	0.14%
OTHER FINANCING SOURCES						
Transfers In	75,172	42,795	60,547	41.48%	61,377	1.37%
Transfers (Out)	(1,310,769)	(1,009,641)	(1,429,680)	41.60%	(1,159,650)	(18.89%)
TOTAL - OTHER FINANCING SOURCES	(1,235,597)	(966,846)	(1,369,133)	41.61%	(1,098,273)	(19.78%)

SPECIAL REVENUES	FUND NUMBER	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
CORRECTIONS REVENUES	201						
Correction Fees	201	0	0	0	n/a	0	n/a
Miscellaneous	201	0	0	0	n/a	0	n/a
TOTAL Revenues		0	0	0	n/a	0	n/a
EXPENDITURES	201	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES							
Transfers In	201	0	0	0	n/a	0	n/a
Transfers (Out)	201	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a
ENVIRONMENTAL REVENUES	202						
GRT - Environmental	202	29,106	42,848	30,240	(29.42%)	30,240	0.00%
Miscellaneous	202	761	1,239	700	(43.50%)	700	0.00%
TOTAL Revenues		29,867	44,087	30,940	(29.82%)	30,940	0.00%
EXPENDITURES	202	0	0	100,000	n/a	70,000	(30.00%)
OTHER FINANCING SOURCES							
Transfers In	202	0	0	0	n/a	0	n/a
Transfers (Out)	202	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a
PROPERTY VALUATION REVENUES	203						
Administrative Fee	203	46,036	47,137	50,138	6.37%	55,195	10.09%
Miscellaneous	203	3,099	2,862	1,433	(49.93%)	3,500	144.24%
TOTAL Revenues		49,135	49,999	51,571	3.14%	58,695	13.81%
EXPENDITURES	203	31,367	33,430	51,571	54.27%	52,642	2.08%
OTHER FINANCING SOURCES							
Transfers In	203	0	0	0	n/a	0	n/a
Transfers (Out)	203	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a
EMS REVENUES	206						
State EMS Grant	206	16,500	18,026	13,657	(24.24%)	15,157	10.98%
Miscellaneous	206	0	0	0	n/a	0	n/a
TOTAL Revenues		16,500	18,026	13,657	(24.24%)	15,157	10.98%
EXPENDITURES	206	13,271	13,874	29,889	115.43%	26,513	(11.30%)
OTHER FINANCING SOURCES							
Transfers In	206	0	0	0	n/a	0	n/a
Transfers (Out)	206	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a
E911 REVENUES	207						
State-E-911 Enhancement	207	0	0	0	n/a	0	n/a
Network & Data Base Grant	207	0	0	0	n/a	0	n/a
Miscellaneous	207	0	0	0	n/a	0	n/a
TOTAL Revenues		0	0	0	n/a	0	n/a
EXPENDITURES	207	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES							
Transfers In	207	0	0	0	n/a	0	n/a
Transfers (Out)	207	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a

SPECIAL REVENUES	FUND NUMBER	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
FARM & RANGE REVENUES	208						
Federal - Taylor Grazing	208	45	45	45	0.00%	45	0.00%
Miscellaneous	208	0	0	0	n/a	0	n/a
TOTAL Revenues		45	45	45	0.00%	45	0.00%
EXPENDITURES	208	0	170	98	(42.35%)	137	39.80%
OTHER FINANCING SOURCES							
Transfers In	208	0	0	0	n/a	0	n/a
Transfers (Out)	208	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a
COUNTY FIRE PROTECTION REVENUES	209						
State - Fire Marshall Allotment	209	748,990	736,091	739,710	0.49%	772,328	4.41%
Miscellaneous	209	176,447	167,547	110,841	(33.84%)	165,754	49.54%
TOTAL Revenues		925,437	903,638	850,551	(5.87%)	938,082	10.29%
EXPENDITURES	209	698,960	964,158	1,032,734	7.11%	1,054,473	2.10%
OTHER FINANCING SOURCES							
Transfers In	209	0	0	0	n/a	0	n/a
Transfers (Out)	209	(23,050)	(13,050)	15,547	(219.13%)	(16,377)	(205.34%)
TOTAL - OTHER FINANCING SOURCES		(23,050)	(13,050)	15,547	(219.13%)	(16,377)	(205.34%)
LAW ENFORCEMENT PROTECTION REVENUES	211						
State-Law Enforcement Protection	211	24,200	24,200	23,600	(2.48%)	23,600	0.00%
Miscellaneous	211	184	0	0	n/a	0	n/a
TOTAL Revenues		24,384	24,200	23,600	(2.48%)	23,600	0.00%
EXPENDITURES	211	33,607	24,200	23,600	(2.48%)	23,600	0.00%
OTHER FINANCING SOURCES							
Transfers In	211	0	0	0	n/a	0	n/a
Transfers (Out)	211	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a
LODGERS' TAX REVENUES	214						
Lodgers' Tax	214	0	0	0	n/a	0	n/a
Miscellaneous	214	0	0	0	n/a	0	n/a
TOTAL Revenues		0	0	0	n/a	0	n/a
EXPENDITURES	214	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES							
Transfers In	214	0	0	0	n/a	0	n/a
Transfers (Out)	214	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a
RECREATION REVENUES	217						
Cigarette Tax - (1 cent)	217	0	0	0	n/a	0	n/a
Miscellaneous	217	0	0	0	n/a	0	n/a
TOTAL Revenues		0	0	0	n/a	0	n/a
EXPENDITURES	217	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES							
Transfers In	217	0	0	0	n/a	0	n/a
Transfers (Out)	217	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a

COUNTY:
Quay County

SPECIAL REVENUE FUNDS

Fiscal Year 2014-2015

SPECIAL REVENUES	FUND NUMBER	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
INTERGOVERNMENTAL GRANTS REVENUES	218						
State Grants	218	126,660	135,250	143,541	6.13%	139,600	(2.75%)
Federal Grants	218	0	0	0	n/a	0	n/a
Miscellaneous	218	34,095	67,925	94,726	39.46%	100,717	6.32%
TOTAL Revenues		160,755	203,175	238,267	17.27%	240,317	0.86%
EXPENDITURES	218	187,943	204,318	399,190	95.38%	418,703	4.89%
OTHER FINANCING SOURCES							
Transfers In	218	11,250	11,250	44,067	291.71%	40,743	(7.54%)
Transfers (Out)	218	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		11,250	11,250	44,067	291.71%	40,743	(7.54%)

SPECIAL REVENUES	FUND NUMBER	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
SENIOR CITIZENS REVENUES	219						
State Grants	219	0	0	0	n/a	0	n/a
Federal Grants	219	0	0	0	n/a	0	n/a
Miscellaneous	219	0	0	0	n/a	0	n/a
TOTAL Revenues		0	0	0	n/a	0	n/a
EXPENDITURES	219	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES							
Transfers In	219	0	0	0	n/a	0	n/a
Transfers (Out)	219	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a
INDIGENT REVENUES	220						
GRT - County Indigent	220	268,017	282,201	270,000	(4.32%)	270,000	0.00%
Miscellaneous	220	1,063	709	700	(1.27%)	700	0.00%
TOTAL Revenues		269,080	282,910	270,700	(4.32%)	270,700	0.00%
EXPENDITURES	220	258,906	307,808	272,558	(11.45%)	413,500	51.71%
OTHER FINANCING SOURCES							
Transfers In	220	0	0	0	n/a	142,800	n/a
Transfers (Out)	200	0	(18,257)	0	(100.00%)	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	(18,257)	0	(100.00%)	142,800	n/a
HOSPITAL REVENUES	221						
GRT - Special/Local Hospital	221	889,641	926,636	1,609,847	73.73%	890,000	(44.72%)
GRT - Hospital Emergency	221	0	0	0	n/a	0	n/a
GRT - County Health Care	221	0	0	0	n/a	0	n/a
Miscellaneous	221	272,645	273,802	282,598	3.21%	301,003	6.51%
TOTAL Revenues		1,162,286	1,200,438	1,892,445	57.65%	1,191,003	(37.07%)
EXPENDITURES	221	1,887,244	1,260,264	1,847,445	46.59%	1,415,000	(23.41%)
OTHER FINANCING SOURCES							
Transfers In	221	0	0	0	n/a	0	n/a
Transfers (Out)	221	(45,000)	(11,488)	(45,000)	291.71%	(167,000)	271.11%
TOTAL - OTHER FINANCING SOURCES		(45,000)	(11,488)	(45,000)	291.71%	(167,000)	271.11%
COUNTY FIRE PROTECTION REVENUES	222						
GRT - Fire Excise Tax (1/4 or 1/8 cent)	222	0	0	0	n/a	0	n/a
Miscellaneous	222	0	0	0	n/a	0	n/a
TOTAL Revenues		0	0	0	n/a	0	n/a
EXPENDITURES	222	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES							
Transfers In	222	0	0	0	n/a	0	n/a
Transfers (Out)	222	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a
DWI REVENUES	223						
State - Formula Distribution (DFA)	223	85,469	76,017	92,182	21.26%	77,113	(16.35%)
State - Local Grant (DFA)	223	12,678	10,478	8,176	(21.97%)	16,151	97.54%
State Other	223	0	0	0	n/a	0	n/a
Federal Grants	223	0	0	0	n/a	0	n/a
Miscellaneous	223	30	0	0	n/a	0	n/a
TOTAL Revenues		98,177	86,495	100,358	16.03%	93,264	(7.07%)
EXPENDITURES	223	111,419	89,317	92,182	3.21%	93,264	1.17%
OTHER FINANCING SOURCES							
Transfers In	223	0	0	0	n/a	0	n/a
Transfers (Out)	223	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	n/a	0	n/a

SPECIAL REVENUES	FUND NUMBER	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
CLERKS RECORDING AND FILING FEES REVENUES	225						
Clerk Equipment Fees	225	14,345	12,961	13,000	0.30%	13,000	0.00%
Miscellaneous	225	749	558	1,000	79.21%	1,000	0.00%
TOTAL Revenues		15,094	13,519	14,000	3.56%	14,000	0.00%
EXPENDITURES	225	2,195	20,272	56,000	176.24%	31,000	(44.64%)
OTHER FINANCING SOURCES							
Transfers In	225	0	0	0	n/a	0	n/a
Transfers (Out)	225	(10,000)	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		(10,000)	0	0	n/a	0	n/a
JAIL - DETENTION REVENUES	226						
GRT - County Correctional Dedication	226	178,219	187,685	180,000	(4.09%)	180,000	0.00%
Care of Prisoners	226	261,042	227,916	260,000	14.08%	150,000	(42.31%)
Work Release	226	0	0	0	n/a	0	n/a
State - Care of Prisoners	226	9,822	7,379	7,000	(5.14%)	5,000	(28.57%)
Federal - Care of Prisoners	226	3,593	1,600	7,600	375.00%	7,600	0.00%
Miscellaneous	226	372,008	280,127	359,900	28.48%	521,900	45.01%
TOTAL Revenues		824,684	704,707	814,500	15.58%	864,500	6.14%
EXPENDITURES	226	1,181,806	1,165,150	1,278,145	9.70%	1,455,135	13.85%
OTHER FINANCING SOURCES							
Transfers In	226	440,521	374,725	605,597	61.61%	598,107	(1.24%)
Transfers (Out)	226	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES		440,521	374,725	605,597	61.61%	598,107	(1.24%)
OTHER - SPECIAL	299						
TOTAL Revenues	299	62,261	8,735	0	(100.00%)	0	n/a
TOTAL Expenditures	299	53,702	33,295	0	(100.00%)	0	n/a
TOTAL - OTHER FINANCING SOURCES	299	0	0	0	n/a	0	n/a

Quay County

OTHER FUNDS - 299	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
NMNRD GRANT						
REVENUES	62,261	8,735	0	(100.00%)	0	n/a
EXPENDITURES	53,702	33,295	0	(100.00%)	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a

Quay County

OTHER FUNDS - 299	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a

COUNTY:
Quay County

OTHER MISC. (FUND 299) DETAIL LIST

Fiscal Year 2014-2015

OTHER FUNDS - 299	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
(enter fund name here)						
REVENUES	0	0	0	n/a	0	n/a
EXPENDITURES	0	0	0	n/a	0	n/a
OTHER FINANCING SOURCES						
Transfers In	0	0	0	n/a	0	n/a
Transfers (Out)	0	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	n/a	0	n/a
FUND 299 SUMMARY						
Revenue - TOTAL	\$62,261	\$8,735	\$0	(100.00%)	\$0	n/a
Expenditures - TOTAL	\$53,702	\$33,295	\$0	(100.00%)	\$0	n/a
TOTAL - OTHER FINANCING SOURCES	\$0	\$0	\$0	n/a	\$0	n/a

COUNTY:
Quay County

ROAD FUND

Fiscal Year 2014-2015

	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
REVENUES						
Taxes:						
Gross receipts County	0	0	0	n/a	0	n/a
Gross Receipts - Infrastructure	0	0	0	n/a	0	n/a
Gross Receipts - Other Dedication	0	0	0	n/a	0	n/a
Intergovernmental-State Shared:						
Gas Tax	215,957	218,400	224,000	2.56%	224,000	0.00%
Motor Vehicle Registration	318,237	310,512	300,000	(3.39%)	300,000	0.00%
Grants - Federal	0	0	0	n/a	0	n/a
Grants - State	381,997	480,743	412,457	(14.20%)	468,123	13.50%
Grants - Local	0	0	0	n/a	0	n/a
Federal - Bankhead Jones	0	0	0	n/a	0	n/a
Federal - Forest Reserve	0	0	0	n/a	0	n/a
Legislative Appropriations	0	0	0	n/a	0	n/a
Interest Income	0	0	0	n/a	0	n/a
Investment Income	2,809	2,701	2,000	(25.95%)	2,000	0.00%
Miscellaneous	277	28,563	6,000	(78.99%)	6,000	0.00%
TOTAL ROAD FUND REVENUES	919,277	1,040,919	944,457	(9.27%)	1,000,123	5.89%
EXPENDITURES						
Current:						
General Government	1,278,081	929,975	1,152,057	23.88%	1,760,911	52.85%
Public Works	0	0	0	n/a	0	n/a
Capital Outlay	0	0	0	n/a	0	n/a
Debt Service:						
Principal	0	0	0	n/a	0	n/a
Interest	0	0	0	n/a	0	n/a
TOTAL ROAD FUND EXPENDITURES	1,278,081	929,975	1,152,057	23.88%	1,760,911	52.85%
OTHER FINANCING SOURCES						
Transfers In	442,518	0	207,833	n/a	490,000	135.77%
Transfers (Out)	(100,000)	0	0	n/a	0	n/a
TOTAL - OTHER FINANCING SOURCES	342,518	0	207,833	n/a	490,000	135.77%

COUNTY:
Way County

CAPITAL PROJECTS FUND

Fiscal Year 2014-2015

	6/30/2012 FISCAL YEAR ACTUAL	6/30/2013 FISCAL YEAR ACTUAL	FY 2014 FINAL BUDGET 6/30/2014	VARIANCE FY2013 - FY2014 INC / (DEC) %	FY 2015 BUDGET REQUEST	VARIANCE FY2014 - FY2015 INC / (DEC) %
REVENUES						
GRT- Dedication	0	0	0	n/a	0	n/a
GRT- Infrastructure	0	0	0	n/a	0	n/a
Bond Proceeds	0	0	0	n/a	0	n/a
Local Grants	0	0	0	n/a	0	n/a
CDBG Funding	9,093	300,000	350,000	16.67%	500,000	42.86%
State Grants	0	0	0	n/a	0	n/a
Federal Grants (other)	0	0	0	n/a	0	n/a
Legislative Appropriations	0	0	0	n/a	0	n/a
Investment Income	0	0	0	n/a	0	n/a
Miscellaneous	19,191	9,995	44,000	340.22%	64,500	46.59%
TOTAL CAPITAL PROJECTS REVENUES	28,284	309,995	394,000	27.10%	564,500	43.27%
EXPENDITURES						
Parks/Recreation	0	0	0	n/a	0	n/a
Housing	0	0	0	n/a	0	n/a
Equipment & Buildings	0	0	0	n/a	0	n/a
Facilities	0	0	0	n/a	0	n/a
Transit	0	0	0	n/a	0	n/a
Utilities	0	0	0	n/a	0	n/a
Airports	0	0	0	n/a	0	n/a
Infrastructure	0	0	0	n/a	0	n/a
Debt Service Payments (P&I) - GO Bonds	0	0	0	n/a	0	n/a
Debt Service Payments (P&I) - Revenue Bonds	0	0	0	n/a	0	n/a
Other	162,346	684,105	1,448,000	111.66%	1,659,698	14.62%
TOTAL CAPITAL PROJECTS EXPENDITURES	162,346	684,105	1,448,000	111.66%	1,659,698	14.62%
OTHER FINANCING SOURCES						
Transfers In	760,000	623,666	605,000	(2.99%)	250,000	(58.68%)
Transfers (Out)	(240,642)	0	0	n/a	(240,000)	n/a
TOTAL - OTHER FINANCING SOURCES	519,358	623,666	605,000	(2.99%)	10,000	(98.35%)

ENTITY:
Quay County

Fiscal Year: 2015

PROPERTY TAX BUDGET SUPPORTING SCHEDULE

ROUNDED TO NEAREST DOLLAR

(Insert information into cells with blue fonts. Black font cells are formula driven.)

(A) PROPERTY TAX CATEGORY	(B) YEAR - 2012 FINAL VALUATIONS	(C) OPERATING TAX RATE	(D) TOTAL PRODUCTION [B X C]	(E) COLLECTION RATE %	(F) INDIVIDUAL TOTAL PRODUCTIONS
RESIDENTIAL - Operational	\$87,736,276	0.006801	596,694	96.43%	\$575,392
NON-RES. - Operational	\$100,642,713	0.010321	1,038,733	96.43%	\$1,001,651
OIL & GAS EQUIPMENT	\$3,220,242	0.010321	33,236	96.43%	\$32,050
OIL & GAS PRODUCTION	\$597,098	0.010321	6,163	96.43%	\$5,943
COPPER	\$0	0.000000	0	0.00%	\$0

GRAND TOTAL PRODUCTIONS	GRAND TOTALS
PROPERTY TAX - CURRENT YEAR (RESIDENTIAL & NON RESIDENTIAL COMBINED)	\$1,577,043
OIL & GAS EQUIPMENT	\$32,050
OIL & GAS PRODUCTION	\$5,943
COPPER	\$0

When entering the Operating Tax Rate please enter the rate to the sixth decimal place.
(ex - 11.842 should be entered as 0.011842)

Instructions:

1. The first step in using this worksheet for calculating projected property tax productions is to enter the final valuation data (column B). This information can be found at http://nmdfa.state.nm.us/Net_Taxable_Value.aspx. Use the most current year available for your entity.
2. Second, enter the operating tax rate. This rate will either be the County Operational Rate or Municipal Operational Rate found on the Certificate of Property Tax. The Certificate of Property Tax can be found at http://nmdfa.state.nm.us/Certificate_of_Property_Tax.aspx. Click on the hyperlink for the county you are or are in.
3. Next enter the 3 year average collection rate. This information is located at http://nmdfa.state.nm.us/County_Treasurers_Report.aspx. Lower collection rates are allowable but if it is higher than the three year average provided, please provide justification in comment box below.
4. Finally, use the amounts calculated in the light green highlighted cells for the line item amounts listed in the General Fund Detail tab of the proposed budget.

Please note:

1. The grand total production in the light green highlighted cell for the Property Tax - Current Year is a combination of both Residential and Non-Residential estimated projections.
2. Grand Total Production Amounts Are Formula Driven and Will Automatically Compute Grand Totals.
3. Please indicate if your entity anticipates an increase to the mill levy rate for the upcoming fiscal year. A resolution approved by the governing body must be submitted to LGD for mill levy rate increases ideally by June 1st.
4. Most entities use the prior year data and Tax Rates from the Certificate of Property Tax Rates from the LGD website for their calculations. If you choose to use other valuation data, tax rates, or different calculations please use the property tax revenue estimate worksheet. It is located at http://nmdfa.state.nm.us/Property_Tax_Revenue_Estimate.aspx.

Comments:

New Mexico Department of Finance and Administration
Local Government Division
Budget Request Forms
Analysis of Selected Revenue Sources

Entity Name: Quay County		Fiscal Year: 2014-15					
A	B	C	D	E	F	G	H
DFA Fund Number	C = County, M = Municipality B = Both	Local Option Taxes Descriptions	Enactment Rate	Prior Yr ACTUAL Revenue	Current Yr Budgeted Amount	Int/Final Budgeted Request	Int/Final Intercept Amount
101	B	GRT - Local Option	0.2500%	376267	345000	345000	0
	M	GRT - State Shared-1.225%- Distribution	0.0000%	0	0	0	0
101	C	GRT - State Equalization Distribution (not a part of GRT)	0.0000%	131607	130000	130000	0
	B	GRT - Infrastructure	0.0000%	0	0	0	0
	B	GRT - Capital Outlay	0.0000%	0	0	0	0
202	B	GRT - Environmental Services	0.1250%	42848	30240	30240	0
	B	GRT - Quality of Life	0.0000%	0	0	0	0
	M	GRT - Regional Spaceport	0.0000%	0	0	0	0
	M	GRT - Higher Education Facilities	0.0000%	0	0	0	0
	C	GRT - Emergency Communications & Medical Services Tax	0.0000%	0	0	0	0
	C	GRT - Education	0.0000%	0	0	0	0
220	C	GRT - Health Care (Medicaid/Ind)	0.1875%	282201	270000	270000	0
221	C	GRT - County Hospital	0.1250%	185327	178000	178000	0
221	C	GRT - Local Hospital	0.5000%	741309	712000	712000	0
	C	GRT - County Hospital Emergency	0.0000%	0	0	0	0
226	C	GRT - Correctional Facility (Jail)	0.1250%	187685	180000	180000	24420
	C	GRT - Fire (Excise Tax)	0.0000%	0	0	0	0
	C	GRT - Regional Transportation	0.0000%	0	0	0	0
	C	GRT - Regional Spaceport	0.0000%	0	0	0	0
	C	GRT - County Water & Sanitation	0.0000%	0	0	0	0
	B	GRT - Other Dedication	0.0000%	0	0	0	0
	B	GRT - Other Dedication	0.0000%	0	0	0	0
		TOTAL GROSS RECEIPTS TAX REVENUE	1.3125%	1,947,244	1,845,240	1,845,240	24,420
226	C	County Detention Distribution (HB 316-2007)		75687	75700	75700	0

DEPARTMENT: Commissioners

Quay County
Personal Services Schedule

Fiscal Year 2014-2015

7/18/2014 4:20 PM

Round off all figures to the Nearest \$ Except Rate of Pay.

Position Title and Name of Employee	Current Rate/Hr or Bi-Weekly Salary	Type of Inc.	Salary Increase		New Rate/Hr or Bi-Weekly Salary	# of Pay Per- iods	Annual Salary	B			C		F	A-G	
			% Inc.	Eff. Date				0.00% P.D. 6.20% Reg. FICA	1.45% P.D. 1.45% Reg. Medicare	18.9% P.D. 9.55% Reg. PERA	Health Ins 60%	County Share	Total Personal Services Columns A-G		
Commission Chairman															
Brad Bryant							14,654			909	212		0	10,096	25,871
Commissioner							14,654			909	212		0	7,712	23,487
Mike Cherry							14,654			909	212		0	50	15,825
Commissioner							43,962			2,726	637		0	17,859	65,184
Sue Dowell															
Total Commissioners															
Probate Judge															
Nelda Burson							10,274			637	149		981	5,595	17,636
Incentive							125			8	2		0	0	135
Total Probate Judge							10,399			645	151		981	5,595	17,771
Total							54,361			3,370	788		981	23,454	82,955

DEPARTMENT: Administration

Quay County
Personal Services Schedule

Fiscal Year 2014-2015

7/18/2014 4:20 PM

Round off all figures to the Nearest \$ Except Rate of Pay

Position Title and Name of Employee	Current Rate/Hr or Bi-Weekly Salary	Type of Inc.	Salary Increase		# of Pay Periods	New Rate/Hr or Bi-Weekly Salary	Annual Salary	B		C		County Share Health Ins 60%	Total Personal Services Columns A-G
			% Inc.	Eff. Date				0.00% P.D. 6.20% Reg. FICA	1.45% P.D. Medicare	18.9% P.D. 9.55% Reg. PERA			
Richard Primrose	2958.00	C.L.	-	10	26	2958.00	76,908	4,768	1,115	7,345	7,712	97,849	
Financial Director													
Cheryl Simpson	16.81	C.L.	0.40	10	26	17.21	35,797	2,219	519	3,419	50	42,004	
Admin Support													
Julie Lafferty	16.54	C.L.	0.40	10	26	16.94	35,235	2,185	511	3,365	50	41,346	
Incentive							250	16	4	0	0	269	
Total Manager's Office							148,190	9,168	2,149	14,128	7,813	181,468	
Emergency Manager													
Vacant	20.00	C.L.		10	26	20.00	41,600	2,579	603	3,973	10,096	58,851	
Incentive							125	8	2	0	0	135	
Total Emergency Manager						Fund 419	41,725	2,587	605	3,973	10,096	58,986	
Protect Services													
Donald Adams	511.97	C.L.	0.40	10	26	531.36	13,815	857	200	1,319	50	16,242	
Incentive							125	8	2	0	0	135	
Total Fire Marshal						Other	13,940	864	202	1,319	50	16,377	
Elected Officials Salaries													
Full-Time Wages						Admin 401-12	43,962	12,778	2,988	15,448	25,722	263,028	
Total Adm/Probate							258,216	16,009	3,744	20,402	41,414	339,785	

DEPARTMENT:

Quay Cou
Personal Services Schedule

Fiscal Year 2014-2015

7/18/2014 4:20 PM

Round off all figures to the Nearest \$ Except Rate of Pay

Position Title and Name of Employee	Current Rate/Hr or Bi-Weekly Salary	Type of Inc.	Salary Increase		New Rate/Hr or Bi-Weekly Salary	# of Pay Per- iods	Annual Salary	B		C		F		A-G Total Personal Services Columns A-G
			% Inc.	Date Eff.				0.00% P.D. 6.20% Reg. FICA	1.45% P.D. 1.45% Reg. Medicare	18.9% P.D. 9.55% Reg. PERA	County Share Health Ins 60%	Total Personal Services Columns A-G		
Officials/Admin					25584.00									
Susan Lease	22.36	C.L.	0.40	7/1	22.76	26	47,341	2,935	686	4,521	10,096		65,580	
Compliance Officer														
Bryan Rinstine	23.97	C.L.	0.40	7/1	24.37	26	50,690	3,143	735	4,841	0		59,408	
Incentive														
Susan Total							250	16	4	0	0	0	269	
Susan Remaining 622							47,466	2,943	688	4,521	10,096		65,714	
626					626		13,713	850	199	1,298	1,697		17,757	
624					624		23,254	1,442	337	2,221	4,553		31,807	
							10,499	651	152	1,003	3,846		16,151	
							47,466	2,943	688	4,521	10,096		65,714	
Bryan 622	0.76													
Bryan 628	0.24				628		38,619	2,394	560	3,679	0		45,253	
Bryan Total							12,196	756	177	1,162	0		14,290	
Total 622					622		50,815	3,151	737	4,841	0		59,543	
Budgeted 622							52,332	3,245	759	4,977	1,697		63,009	
Part-Time Help							53,198	3,298	771	5,080	5,925		68,272	
							866	53	12	103	4,228		5,263	
Total Bryan and Susan							98,280	6,093	1,425	9,362	10,096		125,257	

DEPARTMENT:essor

Quay Court
Personal Services Schedule

Fiscal Year 2014-2015

7/18/2014 4:20 PM

Round off all figures to the Nearest \$ Except Rate of Pay

Position Title and Name of Employee	Current Rate/Hr or Bi-Weekly Salary	Type of Inc.	Salary Increase		New Rate/Hr or Bi-Weekly Salary	# of Pay Periods	Annual Salary	B		C		F		A-G Total Personal Services Columns A-G
			% Inc.	Eff. Date				0.00% P.D. 6.20% Reg. FICA	1.45% P.D. 1.45% Reg. Medicare	18.9% P.D. 9.55% Reg. PERA	County Share Health Ins.	Total		
Elected Official Jamie L Hoffman	44,128 per yr.	0	0.0%	1-Jul	0.00	26	44,128	2,736	640	4,214	7,712	59,430		
Officials/Admin Victor L Baum	18.42	C.L.	****	7/1	19.09	26	39,715	2,462	576	3,793	50	46,596		
Admin Support Avabelle M Oldham	11.85	C.L.	0.40	10	12.25	26	25,480	1,580	369	2,433	3,456	33,318		
Incentive							375	23	5	0	0	404		
Total							109,698	6,801	1,591	10,440	11,218	139,749		
Elected Official Full-time Wages					401-62		44,253							
							65,445							
Admin Support Armando Nava	11.15	C.L.	0.40	1-Jul	11.55	26	24,024	1,489	348	2,294	50	28,207		
Incentive							125	8	2	0	0	135		
Total Reappraisal Fund					499-12		24,149	1,497	350	2,294	50	28,241		
Rural Addressing Vacant	10.00		-	0	10.00	26	20,800	1,290	302	1,986	50	24,428		
Incentive							125	8	2	0	0	135		
Total Rural Addressing					503-12		20,925	1,297	303	1,986	50	24,563		
Total Assessor							154,772	9,596	2,244	14,721	11,319	192,652		

DEPARTMENT: R.

Quay Court
Personal Services Schedule

Fiscal Year 2014-2015

7/18/2014 4:20 PM

Round off all figures to the Nearest \$ Except Rate of Pay

Position Title and Name of Employee	Current Rate/Hr or Bi-Weekly Salary	Type of Inc.	Salary Increase		New Rate/Hr or Bi-Weekly Salary	# of Pay Periods	Annual Salary	B		C		D		G		A-H	
			% Inc.	Eff. Date				0.00% P.D. 6.20% Reg. FICA	1.45% P.D. 1.45% Reg. Medicare	18.9% P.D. 9.55% Reg. PERA	County Share Health Ins 60%	Total Personal Services					
Road Superintendant Larry J Moore	2052.45	C.L.	0.40	7/1	2084.45	26	54,196	3,360	786	5,176	8,962					72,479	
Truck Driver Vacant	10.00	C.L.	*****	7/1	10.00	26	20,800	1,290	302	1,986	4,818					29,196	
Blade Operator Louis G Brown	13.87	C.L.	0.40	7/1	14.27	26	29,682	1,840	430	2,835	4,011					38,798	
Truck Driver Anthony Molina	9.51	C.L.	0.40	7/1	9.91	26	20,613	1,278	299	1,969	50					24,209	
Truck Driver Larry D Marshall	10.50	C.L.	0.40	7/1	10.90	26	22,672	1,406	329	2,165	10,096					36,668	
Blade Operator Vacant	10.00	C.L.	*****	7/1	10.00	26	20,800	1,290	302	1,986	8,962					33,339	
Equipment Operator Mark Aldrete	12.87	C.L.	0.40	7/1	13.27	26	27,602	1,711	400	2,636	7,712					40,061	
Asst Superintendant Donald Walker	15.30	C.L.	0.40	7/1	15.70	26	32,656	2,025	474	3,119	7,712					45,985	
Truck Driver/Operator C. J. Garrett	10.00	C.L.	5.0%	7/1	10.50	26	21,840	1,354	317	2,086	50					25,647	
Truck Driver/Operator Jerry Sewell	11.02	C.L.	0.40	7/1	11.42	26	23,754	1,473	344	2,268	0					27,839	
Equipment Operator James H Hammer	9.98	C.L.	0.40	7/1	10.38	26	21,590	1,339	313	2,062	50					25,354	
Secretary Darla Munsell	14.92	C.L.	0.40	7/1	15.32	26	31,866	1,976	462	3,043	3,456					40,802	
Blade Operator Harvey Morris	12.87	C.L.	0.40	7/1	13.27	26	27,602	1,711	400	2,636	50					32,399	
Blade Operator Tony Gresham	11.15	C.L.	0.40	7/1	11.55	26	15,015	931	218	1,434	3,456					21,053	
Driver/Equip Operator Richard Martinez	10.00	C.L.	0.40	7/1	10.40	26	21,632	1,341	314	2,066	50					25,403	

DEPARTMENT: R

Quay Cou:

Fiscal Year 2014-2015

Personal Services Schedule

7/18/2014 4:20 PM

Round off all figures to the Nearest \$ Except Rate of Pay

Position Title and Name of Employee	Current Rate/Hr or Bi-Weekly Salary	Type of Inc.	Salary Increase		New Rate/Hr or Bi-Weekly Salary	# of Pay Periods	Annual Salary	C		D	G	A-H
			% Inc.	Eff. Date				0.00% P.D. 6.20% Reg. FICA	1.45% P.D. 1.45% Reg. Medicare			
Maintenance Anthony T Lujan	10.50	C.L.	0.40	7/1	10.90	26	22,672	1,406	329	2,165	3,456	30,027
Truck Driver Salas Daniel	10.51	C.L.	0.40	7/1	10.91	26	22,693	1,407	329	2,167	3,456	30,052

Incentive Pay

							2,125	132	31	0	0	2,288
Total Roads					402		439,808	27,268	6,377	41,799	66,348	581,599

DEPARTMENT: f s

Quay County
Personal Services Schedule

Fiscal Year 2014-2015

7/18/2014 4:20 PM

Round off all figures to the Nearest \$ Except Rate of Pay

Position Title and Name of Employee	Current Rate/Hr or Bi-Weekly Salary	Type of Inc.	Salary Increase		New Rate/Hr or Bi-Weekly Salary	# of Pay Periods	A		B		C		D		G		A-H	
			% Inc.	Eff. Date			Annual Salary	0.00% P.D. 6.20% Reg. FICA	1.45% P.D. 1.45% Reg. Medicare	18.9% P.D. 9.55% Reg. PERA	Share Health Ins 60%	County	Total Personal Services					
Officials/Admin Joseph A Schallert	0.00	C.L.		7/1	0.00	26	46,149	0	669	0	50	46,869						
Officials/Admin Vacant	19.75	C.L.	0.40	7/1	20.15	26	41,534	0	602	7,850	50	50,037						
Protect Services Vacant	0.00	C.L.	*****	7/1	0.00	26	0	0	0	0	0	0						
Protect Services Larry L Cooksey	17.10	C.L.	0.40	7/1	17.50	26	36,400	0	528	6,880	50	43,858						
Protect Services Reyes Gonzales	15.45	C.L.	0.40	7/1	15.85	26	32,968	0	478	6,231	50	39,727						
Protect Services Dennis W Smart	15.91	C.L.	0.40	7/1	16.31	26	33,925	0	492	6,412	50	40,879						
Admin Support B. Kay Nicoley	12.63	C.L.	0.40	7/1	13.03	26	21,682	1,344	314	2,071	4,011	29,422						
Protect Services Darvan S Strand	15.91	C.L.	0.40	7/1	16.31	26	33,925	0	492	6,412	50	40,879						
Temp Wanda Evans	9.50	C.L.	-	7/1	9.50	26	7,904	490	115	755	0	9,263						
Protect Services Charles B Gates	15.45	C.L.	0.40	7/1	15.85	26	32,968	0	478	6,231	50	39,727						
Elected Official Salaries	46,274																	
Full-Time Wages	234,277																	
Part-Time Wages	8,029																	
Holiday Wages	5,000																	
Uniform Allowance	293,580				0.00	26	0	0	0	0	0	0						
Incentive							1,125	70	16	208	0	1,419						
Holiday Pay							5,000	310	73	945	0	6,328						
Total Sheriff					402-82		293,580	2,214	4,257	43,994	4,363	348,408						

	With	0.40	Per Hour Raise	Annual Salary	0.00% P.D. FICA	1.45% P.D. Reg. Medicare	1.45% P.D. Reg. Medicare	18.9% P.D. 9.55% Reg. PERA	County Share Health Ins 60%	Total Personal Services
County Totals				2,176,594	118,961	31,561	31,561	214,268	255,311	2,796,693
Current County Totals				2,102,942	114,989	30,493	30,493	198,527	230,147	2,677,097
Increase Payroll				73,651	3,972	1,068	1,068	15,741	25,165	119,596

INSTRUCTION: County Elected Official Salary & Personnel Schedule

This form includes formula references to applicable rates. The rates on column D through J should be reviewed to ensure accuracy with existing laws and rules. Enter amounts in blue font areas.

Average Salary Increase Budgeted: 0 (Rounded to Nearest Dollar) County: Osage County
 Fund Number: 101
 Fiscal Year: 2014-15

COUNTY ELECTED OFFICIAL SALARY AND PERSONNEL SCHEDULE

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
ACCOUNT CODE	POSITION CLASSIFICATION 1) Position Classification, FTE or Part-time 2) Employee Name (Last, First) 3) Monthly Salary	ANNUAL SALARY Bi-monthly x 12	FICA (7.65%)	MEDICARE (1.45%)	RETIREMENT	HEALTH INSURANCE EMPLOYER PORTION	WORKERS COMP. ASSESSMENT	DEFERRED HEALTH CARE (4.0%)	OTHER	TOTAL
	1) County Commissioner									
	2) Brad Byrnes									
	3) 563.67	14,654	909	212	0	10,995	0	0	0	25,860
	1) County Commissioner									
	2) Mike Cherry									
	3) 563.62	14,654	909	212	0	7,712	0	0	0	23,495
	1) County Commissioner									
	2) Sue Dowell									
	3) 563.62	14,654	909	212	0	0	0	0	50	15,824
	1) County Commissioner									
	2)									
	3)	0	0	0	0	0	0	0	0	0
	1) County Commissioner									
	2)									
	3)	0	0	0	0	0	0	0	0	0
	1) County Treasurer									
	2) Nadine Angel									
	3) 1,697.23	44,128	2,738	640	0	0	0	0	55	47,561
	1) County Assessor									
	2) Janie Hoffman									
	3) 1,697.23	44,128	2,738	640	4,214	7,712	0	0	0	56,432
	1) County Sheriff									
	2) Joseph Schellert									
	3) 1,774.08	46,140	0	860	0	0	0	0	50	46,977
	1) County Clerk									
	2) Veronica Marez									
	3) 1,697.23	44,128	2,738	640	4,214	10,995	0	0	0	61,673
	1) County Probate Judge									
	2) Nikkie Burton									
	3) 269.98	10,399	645	151	631	5,995	0	0	0	17,780
	1) County Attorney									
	2)									
	3)	0	0	0	0	0	0	0	0	0
	1) County Manager									
	2) Richard Pransos									
	3) 2258	76,905	4,783	1,115	7,345	7,712	0	0	0	97,857

FORM DS DEBT SCHEDULE (ROUNDED TO NEAREST DOLLAR)										Fiscal Year: 2015	
(A) BOND	(B) ISSUE DATE	(C) ISSUE DATE INTEREST RATE	(D) ORIGINAL AMOUNT OF BOND ISSUE	(E) OUTSTANDING PRINCIPAL AMOUNT @ Beginning FY	(F) PRINCIPAL Payments Due this FY	(G) Date Principal Due	(H) INTEREST Payments Due this FY	(I) Date Interest Due	(J) OUTSTANDING PRINCIPAL AMOUNT @ Yr end		
GENERAL PURPOSE BONDS											
GENERAL PURPOSE											
				0	0		0		0		
WATER & SEWER											
GO BOND TOTAL										\$0	\$0
REVENUE BONDS											
GRT											
GRT Total										0	0
UTILITY											
UTILITY Total										0	0
OTHER (i.e. Gas, Lodger's Tax)											
OTHER Total										0	0
REVENUE BOND TOTAL										0	0
General Long Term Debt (County, Local, NMFA)										2,445,706	1,194,347
NMFA Breakdown Attached										236,154	956,193
OTHER LONG TERM DEBT TOTAL										2,445,706	1,194,347
OTHER LONG TERM DEBT TOTAL										236,154	956,193

Check [] if this form is a revision.

Revision No

Revision Date

Revised: 10-2007

Quay County NMFA Loans

Fund	Department	Loan Date	Interest Rate	Maturity Date	Loan Amount	Payment	Outstanding Principal Amount	Interest	Admin Fees	Debt Service	Reserve Payable	Processing Fee	State Treasury
407	Rural 1												
	QuayCty22	11/18/2005	2.53%-3.55%	5/1/2015	187,778.00	21,560.00 Class A	59,676.00						
	QuayCty6	9/10/2010		5/1/2023	60,000.00	408.00 Class A	20,743.00	18,117.30	2,258.40	21,159.97	18,827.25		0.91
408	Rural 2												
	QuayCty4	8/1/2003	.88%-3.49%	5/1/2014	91,112.00	9,461.00 Fire Truck	62,105.00						
	QuayCty23	8/10/2012		5/1/2020	152,250.00	13,887.00 Class A	149,426.00	16,346.47	3,751.96			2,250.00	2.11
409	Rural 3												
	QuayCty8	1/13/2006	0%	5/1/2016	70,000.00	7,103.00 Fire Station	14,154.00						
	QuayCty15	1/9/2009		5/1/2021	192,850.00	18,880.00 Class A	118,780.00	17,067.83	913.30				1.05 2.24
410	Nara Visa												
	QuayCty16	1/15/2010		5/1/2020	126,875.00	13,463.00 Class A	77,326.00		3,656.98				2.16
411	Forrest												
	QuayCty7	11/18/2005	3.14%-3.63%	5/1/2016	114,702.00	12,536.00 Fire Truck	24,409.00	7,712.13	1,459.09				1.43 1.24
	QuayCty20	1/15/2010		5/1/2020	86,275.00	8,436.00 Building	52,182.00						
412	Jordan												
	QuayCty11	9/26/2006		5/1/2017	100,000.00	10,785.00 Fire Truck	31,510.00	5,095.63	1,321.59				1.33
	QuayCty12	3/7/2008		5/1/2018	138,889.00	16,909.00 Class A	64,281.00	10,179.37	1,549.19		13,925.47		75.73
	QuayCty17	1/15/2010		5/1/2020	152,250.00	16,503.00 Class A	95,936.00	5,572.87					2.05
						44,197.00							
413	Bard-Endee												
	QuayCty9	1/13/2006	0%	5/1/2016	105,000.00	13,185.00 Fire Station	21,232.00		1,369.93				1.87
	QuayCty13	3/7/2008		5/1/2018	166,667.00	18,504.00 Class A	76,728.00	14,184.70	1,797.79		16,710.59		90.76
	QuayCty18	1/15/2010		5/1/2020	152,250.00	16,380.00 Class A	93,141.00	5,445.91					2.78
	QuayCty24	7/1/2013		7/8/2024	60,000.00	6,085.00 Tanker	60,002.57		386.68				
415	Quay												
	QuayCty3	2/20/2004	.90%-3.86%	5/1/2019	136,000.00	13,185.00 Class A		2,908.70	1,426.58				1.07
	QuayCty19	1/15/2010		5/1/2020	50,750.00	5,075.00 Attack Fire	30,450.00						1.15
418	Porter												
	QuayCty21	1/15/2010		5/1/2020	76,125.00	7,630.00 Class A	45,701.00	79.39					1.17
421	Detention Center												
	QuayCty14	11/21/2008		5/1/2018	225,933.00	24,420.00 Renovations	96,565.00	3,185.85			22,652.80		4,363.47
					2,445,706.00		1,194,347.57	105,896.15	19,891.49	21,159.97	72,116.11	2,250.00	4,552.52
								225,866.24					

ROUNDED TO NEAREST DOLLAR

(A) PROPERTY TAX CATEGORY	(B) (FAX YEAR) 2011 FINAL VALUATIONS	(C) OPERATING TAX RATE	(D) TOTAL PRODUCTION [B X C]	FOR LOCAL GOVERNMENT USE: 499-00-31520 Reappraisal Fund	55,197
RESIDENTIAL	87,736,276	0.006801	596,694		282,568
NON-RESIDENTIAL	100,642,713	0.010321	1,036,733		
OIL & GAS PRODUCTION	3,220,242	0.010321	33,236	575,392 401-00-31500 Hospital	0.0015
OIL & GAS EQUIPMENT	587,098	0.010321	6,163	1,001,651 501-00-31500	272,481
COPPER				32,050 401-00-32100	0.0015
				5,943 401-00-33150	5,522
	Sub Total		1,674,827		288,294
	Collection Rate%		96.43%		96.43%
	TOTAL PRODUCTION		1,615,035	1,615,035	278,002

(E) FUND TITLE	(F) FUND NUMBER	(G) UNAUDITED BEGINNING CASH BALANCE @ JULY 1 (NO INVESTMENTS)	(H) BUDGETED REVENUES	(I) BUDGETED TRANSFERS	(J) BUDGETED EXPENDITURES	(K) ESTIMATED ENDING CASH BALANCE	(L) LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	(M) ADJUSTED ENDING CASH BALANCE
GENERAL	401	800,074	3,071,199	(1,098,273)	2,052,184	720,816	513,046	207,770
ROAD	402	453,346	1,000,123	490,000	1,760,911	182,558	146,743	35,815
Farm & Ranch	403	92	45	0	137	0	0	0
	404	0	0	0	0	0	0	0
Indigent	406	64,925	270,700	20,800	291,500	64,925	0	64,925
Fire I	407	43,373	69,203	0	69,203	43,373	0	43,373
Fire II	408	35,928	69,203	0	69,203	35,928	0	35,928
Fire III	408	83,938	69,603	0	69,603	83,938	0	83,938
Nara Visa Fire	410	64,037	50,324	0	50,324	64,037	0	64,037
Forrest Fire	411	51,022	66,896	0	66,896	51,022	0	51,022
Jordan Fire	412	33,344	114,426	0	114,426	33,344	0	33,344
Bard-Endee Fire	413	150,748	316,711	0	362,002	105,457	0	105,457
EMS	414	11,356	15,157	0	26,513	0	0	0
Quay Fire	415	152,297	66,196	0	66,196	152,297	0	152,297
Forresty Fire Funds	416	80,942	0	0	80,942	0	0	0
Porter Fire	418	96,800	49,324	0	49,324	96,800	0	96,800
Quay County Emergency Manager	419	0	29,493	29,493	58,986	0	0	0
Quay County Fire Marshall	420	11,016	66,196	(16,377)	56,354	4,481	0	4,481
Detention & Corrections	421	39,628	809,500	425,017	1,229,351	44,794	0	44,794
Safety Net Care Pool Fund	430	0	0	122,000	122,000	0	0	0
Reappraisal 1% (County Prop.Val Fund)	499	83,401	58,695	0	52,642	89,454	0	89,454
Hospital	501	1,172,490	1,191,003	(167,000)	1,415,000	781,493	0	781,493
Rural Addressing	503	64,392	800	11,250	36,611	39,831	0	39,831
ASAP Enterprises	516	4,368	2,755	0	5,000	2,123	0	2,123
Domestic Violence	520	10,932	2,080	0	10,303	2,709	0	2,709
Page Total		3,510,448	7,389,632	(183,090)	8,115,611	2,601,379	659,789	243,585
Grand Total		3,510,448	7,389,632	(183,090)	8,115,611	2,601,379	659,789	243,585

QUAY COUNTY
FISCAL YEAR: 2013-14
REPORT PERIOD: 13/14

FUND NUMBER AND TITLE	BEGINNING CASH			EXPENDITURES	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
	BALANCE	REVENUES	TRANSFERS			
401 GENERAL FUND	1,081,340.14	3,051,038.81	(1,369,133.00)	1,823,652.13	(139,520.02)	800,073.80
402 ROAD FUND	451,172.00	891,705.82	207,833.00	1,097,365.04	.00	453,345.78
403 FARM & RANGE FUND	53.18	38.94	.00	.00	.00	92.12
406 COUNTY INDIGENT HOSPITAL FUND	34,705.85	280,455.58	.00	250,236.84	.00	64,924.59
407 FIRE DISTRICT NO 1 FUND	58,084.87	67,181.59	.00	81,893.48	.00	43,372.98
408 FIRE DISTRICT NO 2 FUND	9,987.05	66,352.97	.00	40,412.25	.00	35,927.77
409 FIRE DISTRICT NO 3 FUND	60,602.62	66,741.85	.00	43,406.61	.00	83,937.86
410 NARA VISA FIRE FUND	41,514.55	47,927.40	.00	25,404.91	.00	64,037.04
411 FORREST FIRE FUND	40,810.02	64,275.28	.00	54,063.53	.00	51,021.77
412 JORDAN FIRE FUND	99,510.58	109,675.21	.00	175,842.06	.00	33,343.73
413 BARD ENDEE FIRE FUND	3,171.14	250,374.50	.00	102,797.39	.00	150,748.25
414 EMERGENCY MEDICAL SERV FUND	16,231.70	13,751.40	.00	18,627.31	.00	11,355.79
415 QUAY FIRE DIST FUND	122,824.45	64,862.13	.00	35,389.42	.00	152,297.16
416 FORRESTRY FIRE FUNDS	80,246.18	6,641.07	.00	5,945.13	.00	80,942.12
418 PORTER FIRE DEPT.	70,317.83	48,195.34	.00	19,713.01	.00	98,800.16
420 QUAY COUNTY FIRE MARSHALL	16,256.62	63,772.22	(15,547.00)	53,466.10	.00	11,015.74
421 DETENTION CENTER	20,571.92	570,686.59	490,740.00	1,042,370.70	.00	39,627.81
499 REAPPRAISAL FUND	71,449.29	56,312.06	.00	44,359.92	.00	83,401.43
501 HOSPITAL FUND	465,875.29	1,838,585.00	(45,000.00)	1,086,970.66	.00	1,172,489.63
503 RURAL ADDRESSING FUND	53,206.67	1,224.96	11,250.00	1,290.03	.00	64,391.60
516 ASAP - OTHER CHARGES	5,715.57	3,940.44	5,000.00	10,287.80	.00	4,368.21
520 TUC. DOMESTIC VIOLENCE PROGRAM	9,711.72	3,216.13	.00	1,995.56	.00	10,932.29
601 SEIZURE FUND	7,008.96	61.74	.00	2,568.36	.00	4,502.34
602 CONFISCATED/SEIZURE FUND	102.80	.02	.00	.00	.00	102.82
603 DRUG ENFORCEMENT FUND	33,507.73	311.45	.00	.00	.00	33,819.18
607 LAW ENFORCEMENT PROTECTION FND	.00	23,600.00	.00	23,600.00	.00	.00
608 LAW ENFORCEMENT-JAG GRANT	4,873.03	33.98	.00	2,379.00	.00	2,528.01
610 JUVENILE DET OFFICER FUND	91,262.50	35,246.96	114,857.00	207,865.74	.00	33,500.72
613 PRIMARY CARE CLINIC	90,710.67	144,147.42	.00	124,779.28	.00	110,078.81
621 CLERK'S EQUIP REC FUND	52,463.20	11,822.83	.00	36,901.55	.00	27,384.48
622 DWI DISTRIBUTION	.00	92,181.67	.00	92,181.67	.00	.00
623 ENVIRONMENTAL GROSS REC FUND	136,797.84	38,434.94	.00	100,000.00	.00	75,232.78
624 DWI GRANT FUND	(8,176.16)	8,176.16	.00	.00	.00	.00
626 UNDERAGE DRINKING PREVENTION	(1,966.03)	2,478.42	.00	512.39	.00	.00
628 MISDEMEANOR COURT COMPLIANCE	24,306.69	15,971.66	.00	14,136.33	.00	26,142.02
631 DWI PROBATION FEES	21,901.52	12,476.63	.00	16,318.82	.00	18,059.33
632 DWI SCREENING FEES	2,081.18	2,378.55	.00	780.00	.00	3,679.73
633 DWI TREATMENT FEES	3,900.27	36.29	.00	.00	.00	3,936.56
634 DWI UA FEES	1,401.72	2,370.70	.00	84.00	.00	3,688.42
639 WILDLIFE SERVICES	13.69	6,025.00	.00	238.50	.00	5,800.19
649 COUNTY IMPROVEMENTS	2,245,274.69	32,408.39	350,000.00	145,924.75	.00	2,481,758.33
650 ROAD EQUIPMENT FUND	619,617.44	1,384.44	200,000.00	320,355.44	.00	500,646.44
655 CDBG - QUAY COUNTY	34,923.28	194.07	50,000.00	80,612.36	.00	4,504.99
GRAND TOTAL	6,173,364.26	7,996,696.61	.00	7,184,728.07	(139,520.02)	6,845,812.78

**AGREEMENTS FOR ENGINEERING SERVICES
(Publicly Funded Project)**

THIS Agreement, made this ____ day of ____ 2014 by and between Quay County hereinafter referred to as the OWNER, and HDR Engineering, Inc. hereinafter referred to as the ENGINEER. Contract becomes effective on the date of the last signature.

The OWNER intends to construct a Project consisting of the Quay County 40-Year Water Plan 2015 Update. The plan will reflect the current state of water resources in Quay County and develop new projections of future water demands and supplies.

in Quay County, State of New Mexico, which may be paid for in part with financial assistance from the United States of America acting through the United States Department of Agriculture – Rural Development, hereinafter referred to as USDA-RD; and/or through the United States Environmental Protection Agency, hereinafter referred to as EPA; and/or the New Mexico Environment Department, hereinafter referred to as NMED; and/or the New Mexico Finance Authority, hereinafter referred to as NMFA; and/or the New Mexico Department of Finance, hereinafter referred to as DFA; all collectively referred to as the Funding Agency. Neither the United States or the State of New Mexico nor any of its departments, agencies, or employees is or will be a party to this Agreement or any subagreement. The ENGINEER agrees to perform the various professional engineering services for the planning, design, and construction of said Project in accordance with the provisions of this Agreement.

CONTENTS

SECTION A - GENERAL PROVISIONS

1. General
2. Approvals
3. Responsibilities of the ENGINEER
4. Responsibilities of the OWNER
5. Changes
6. Termination of Contract
7. Payment
8. Time
9. Project Design
10. Audits and Access to Records
11. Subcontracts
12. Insurance
13. Environmental Conditions of Site
14. Mutual Waiver
15. Independent Contractor
16. Equal Employment Opportunity
17. Gratuities
18. Covenants Against Contingent Fees
19. Cost and Pricing Data on Federally
Funded Projects
20. Remedies
21. Assurance Against Debarment

SECTION B - ENGINEERING SERVICES

- Engineer Services During the Planning Phase
- Engineering Services During the Design Phase
- Engineering Services During the Construction Phase
- Engineering Services During the Operation Phase

SECTION C - ADDITIONAL ENGINEERING SERVICES

SECTION D - SPECIAL PROVISIONS OR MODIFICATIONS

ATTACHMENTS

- Attachment I - Planning Services scope of work, cost proposal and compensation for
Engineering Services during the Planning Phase
- Attachment II - Design Services Scope of Work, cost proposal and compensation for
Engineering Services during the Design Phase
- Attachment III - Construction Services Scope of Work, cost proposal and compensation for
Engineering Services during the Construction Phase
- Attachment IV - Operational Services scope of work, cost proposal and compensation for
Engineering Services during the Operation Phase

SECTION A – GENERAL PROVISIONS

1. General

(a) This Agreement represents the entire and integrated Agreement between the OWNER and the ENGINEER for the Project and supersedes all prior negotiations, representations or agreements, either written or oral. In the event any provisions of this Agreement or any subsequent addendum shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party. The General provisions of this Agreement supersede any conflicting SPECIAL PROVISIONS.

(b) OWNER and ENGINEER each is bound and the partners, successors, executors, administrators and legal representatives of OWNER and ENGINEER are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives of such other party, in respect of all covenants, agreements, and obligations of the Agreement. Neither OWNER nor ENGINEER may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in the Agreement without written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent of an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Unless expressly provided otherwise in this Agreement:

(1) Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by OWNER or ENGINEER to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them

(2) All duties and responsibilities undertaken pursuant to this Agreement will be for sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

(c) The ENGINEER will work closely with the Funding Agency, as necessary, for funding to be provided.

(d) The ENGINEER will attend conferences and public hearings with the OWNER, representatives of the Funding Agency, or other interested parties and provide assistance in connection with such undertakings as provided for in the scope of work detailed in the Attachments.

2. Approvals

(a) This Agreement shall not become effective until approved by the Funding Agency. Such approval shall be evidenced by the signature of a duly authorized representative of the Funding Agency in the space provided in the Attachments to this Agreement. The approval shall in no way commit the Funding Agency to render financial assistance to the OWNER. The Funding Agency is without liability for any payment hereunder, but in the event such assistance is provided, the approval shall signify that the provisions of this Agreement are consistent with the requirements of the Funding Agency.

(b) Review or approval of documents by or for the Funding Agency under this Agreement is for administrative purposes only and does not relieve the ENGINEER or OWNER of their

responsibilities to design, construct and operate the Project as required under law, regulations, permits and good management practices.

3. Responsibilities of the ENGINEER

(a) The ENGINEER shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all design drawings, specifications, reports, and other services furnished by the ENGINEER under this Agreement. If this Agreement involves environmental measures or data generation, the ENGINEER shall comply with EPA quality assurance requirements that can be found on their website at <http://www.epa.gov/quality/index.html>. The ENGINEER shall keep the OWNER informed of the performance of the ENGINEER'S duties under this Agreement. The ENGINEER shall promptly and without additional compensation, correct or revise any errors, omissions, or other deficiencies in the design drawings, specifications, reports, and other services provided by ENGINEER under terms of this Agreement.

(b) The ENGINEER shall perform the professional services necessary to accomplish the work specified in this Agreement, in accordance with this Agreement and applicable Funding Agency requirements in effect on the date of execution of any assistance agreement for this Project.

(c) The OWNER, or Funding Agency review or approval of design drawings, specifications, reports, and other services furnished hereunder shall not in any way relieve the ENGINEER of responsibility for the technical adequacy of the work. Neither the OWNER, nor Funding Agency review, approval or acceptance of, nor payment for any of the services shall be construed as a waiver of action arising out to the performance of this Agreement.

(d) The ENGINEER shall be and shall remain liable, in accordance with applicable law, for all damages to the OWNER caused by the ENGINEER's negligent performance of any of the services furnished under this Agreement, except for errors, omissions or other deficiencies to the extent attributable to the OWNER or OWNER-furnished data. The ENGINEER shall not be responsible for any time delays in the Project caused by circumstances beyond the ENGINEER'S control.

(e) ENGINEER'S opinions of probable Construction Cost are to be made on the basis of ENGINEER'S experience and qualifications and represent ENGINEER'S best judgment as an experienced and qualified professional generally familiar with the construction industry. However, since ENGINEER has no control over the cost of labor, materials, equipment, or services furnished by others, or over Contractor's methods of determining prices, or over competitive bidding or market conditions, ENGINEER cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by ENGINEER. If OWNER wishes greater assurance as to probable Construction Cost, OWNER shall employ an independent cost estimator.

(f) During the Construction Phase, the ENGINEER shall not at any time supervise, direct, or have control over Contractor's work, nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Contractor, for security or safety at the Site, for safety precautions and programs incident to the Contractor's work in progress, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work.

(g) The standard of care of all professional engineering and related services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of subject profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, expressed or implied, under this Agreement or otherwise, in connection with ENGINEER'S services.

(h) The ENGINEER's obligations under this clause are in addition to the ENGINEER's other express or implied assurances under this Agreement or State law and in no way diminish any other rights that the OWNER may have against the ENGINEER for faulty materials, equipment, or work.

4. Responsibilities of the OWNER

(a) The OWNER shall designate in writing a person authorized to act as the OWNER's representative. The OWNER or its representative shall receive and examine documents submitted by the ENGINEER, interpret and define the OWNER's policies and render decisions and authorizations promptly in writing.

(b) OWNER shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by OWNER to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement without responsibility for verifying accuracy of OWNER furnished data and information.

(c) The OWNER shall provide to the ENGINEER full and free access to enter upon all property required for the performance of the ENGINEER's services under this Agreement.

(d) The OWNER may make and retain copies of Documents for information and reference in connection with use on the Project by OWNER. Such Documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaptation by ENGINEER will be at OWNER's sole risk and without liability or legal exposure to ENGINEER. Any verification or adaptation as stated above, will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

5. Changes

(a) The OWNER may, at any time, with prior approval of the Funding Agency, by written order make changes within the general scope of this Agreement in the services or work to be performed. If such changes cause an increase or decrease in the ENGINEER's cost or time required to perform any services under this Agreement, whether or not changed by any order, the OWNER shall make an equitable adjustment and modify this Agreement in writing. The ENGINEER must assert any claim for adjustment under this clause in writing within thirty (30) calendar days from the date it receives the OWNER's notification of change, unless the OWNER grants additional time before the date of final payment.

(b) No services for which the ENGINEER will charge an additional compensation shall be furnished without the written authorization of the OWNER.

6. Termination of Contract

(a) This Agreement may be terminated in whole or in part in writing by either party in the

event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no such termination may be effected unless the other party is given (1) not less than fourteen (14) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate and (2) an opportunity for consultation with the terminating party before termination.

(b) This Agreement may be terminated in whole or in part in writing by the OWNER for its convenience, provided that the ENGINEER is given (1) not less than fourteen (14) calendar days written notice (delivered by certified, return receipt requested) of intent to terminate, and (2) an opportunity for consultation with the OWNER prior to termination.

(c) If termination for default is effected by the OWNER, an equitable adjustment in the price provided for in this agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment due to the ENGINEER at the time of termination may be adjusted to cover any additional costs to the OWNER because of the ENGINEER's default. If the ENGINEER effects termination for default, or if the OWNER effects termination for convenience, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for any termination shall provide for payment to the ENGINEER for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by the ENGINEER relating to commitments which had become firm prior to the termination.

(d) Upon receipt of a termination action under paragraphs (a) or (b) above, the ENGINEER shall (1) promptly discontinue all affected work (unless the notice directs otherwise), and (2) deliver or otherwise make available to the OWNER within fourteen (14) calendar days copies of all data, design drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the ENGINEER in performing this Agreement, whether completed or in process.

(e) Upon termination under paragraphs (a) or (b) above, the OWNER may take over the work and may award another party an Agreement to complete the work under this Agreement.

(f) If, after termination for failure of the ENGINEER to fulfill contractual obligations, it is determined that the ENGINEER had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the OWNER. In such event, adjustment of the Agreement price shall be made as provided in paragraph 6(c) of this clause.

7. Payment

(a) The ENGINEER will submit to the OWNER for services rendered an itemized bill showing charges for such services accompanied by any additional documentation requested by the OWNER. Such invoices are limited to no more than one per month. Compensation will be based on the lump sum or standard hourly rate with a maximum method of payment as detailed in the Attachments.

(b) The OWNER shall notify the ENGINEER of any disputed amounts in the invoices within fourteen (14) calendar days of receipt. If OWNER contests an invoice, OWNER may withhold only that portion so contested, and must pay the undisputed portion.

(c) Final Payment under this Agreement or settlement upon termination of this Agreement shall not constitute a waiver of the OWNER's claims against the ENGINEER under this Agreement.

(d) If OWNER fails to make any payment due ENGINEER within forty-five (45) calendar days after OWNER's receipt of ENGINEER's invoice, the amount due ENGINEER shall be increased at the rate of 1.5% per month from said forty-fifth day. The OWNER is solely responsible for the payment of any interest incurred due to late payments. The FUNDING AGENCY will not reimburse for any interest incurred. In addition, after ten (10) calendar days prior written notice, the ENGINEER may suspend services under this Agreement until ENGINEER is paid in full. OWNER waives any and all claims against ENGINEER for any such suspension.

8. Time

(a) PROGRESS AND COMPLETION

1. Time limits stated in this Agreement are of the essence. By executing the Agreement, ENGINEER confirms that the Contract Time(s) is (are) reasonable periods for performing each phase of the Work.
2. The ENGINEER shall proceed expeditiously, consistent with professional skills, with adequate forces to achieve completion within the Contract Time.
3. The OWNER shall not be liable to the ENGINEER for additional time or money if the ENGINEER submits a progress report expressing an intention to achieve completion of the Work prior to the Contract Time and then is not able to achieve intended accelerated schedule regardless of the reason.
4. If the ENGINEER is delayed at any time in the commencement or progress of the Work by an act or neglect of the OWNER, changes in the Work as directed by the OWNER in writing, or other causes beyond the ENGINEER'S control, then the Contract Time may be extended by OWNER per Section 5 of this Agreement. Extensions of time not associated with modifications or change to the Work shall not be allowed to increase the Contract amount for overhead or for any other reason and shall strictly apply toward liquidated damages.
5. The ENGINEER shall promptly notify OWNER in writing of any conditions that may delay delivery of work beyond the Contract Time.
6. OWNER shall make decisions and carry out its other responsibilities in a timely manner so as not to delay the ENGINEER'S performance of its Services.

(b) CONTRACT TIME AND LIQUIDATED DAMAGES

1. The ENGINEER agrees that the Services being provided under this Agreement will be performed regularly, diligently and without interruption at such rate of progress as will ensure completion within the Contract Time. It is expressly understood and agreed, by and between ENGINEER and the OWNER, that the Contract Time is a reasonable time for completion of the Services, taking into consideration the usual conditions for performing the Services. ENGINEER agrees to promptly notify OWNER of delays in completing the services under this Agreement that are beyond ENGINEER's control and for which a Contract Time extension will be requested. If the ENGINEER neglects, fails or refuses to complete the Services within the Contract Time, including any time extension granted by the OWNER, then the ENGINEER agrees to pay the OWNER the amount specified in the ATTACHMENT, not as a penalty, but as liquidated damages.

2. The parties agree that the amount of the likely damages to the OWNER for such delay is difficult to ascertain at the time of execution of this Agreement, but that a reasonable estimate of such damages may be deducted from any monthly progress payments due to the ENGINEER or from other monies being withheld from the ENGINEER when a reasonable estimate of the expected date of completion can be determined by the OWNER.
3. Final accounting of Liquidated Damages shall be determined at completion and the ENGINEER shall be liable for any Liquidated Damages over and above unpaid balances held by the OWNER.
4. The OWNER and ENGINEER agree that as mutually agreeable, reasonable Liquidated Damages for delay (but not as a penalty), ENGINEER shall pay OWNER amount specified in the ATTACHMENT (minimum fifty dollars [\$50.00] per day) for each calendar day that expires after the Contract Time specified in the Agreement until the Work is complete and accepted by the OWNER. OWNER shall have no more than ten (10) calendar days to accept or reject the Work.

9. Project Design

Unless otherwise approved by the OWNER and Funding Agency, the ENGINEER shall specify materials, equipment, and processes that are readily available through competitive procurement and consistent with State and Federal regulations.

10. Audits and Access to Records

(a) The ENGINEER shall maintain books, records, documents, and other evidence directly pertinent to performance on work under this Agreement in accordance with generally accepted accounting principles and practices consistently applied, and Funding Agency regulations in effect on the date of execution of this Agreement. The ENGINEER shall also maintain the financial information and data used by the ENGINEER in the preparation of support of the cost submission required under EPA regulations in effect on the date of execution for any negotiated agreement or amendment thereof and a copy of the cost summary submitted to the OWNER. The Funding Agency, the Comptroller General of the United States, the U.S. Department of Labor, OWNER, and the State water pollution control agency or any of their duly authorized representatives shall have access to such books, records, documents, and other evidence for inspection, audit, and copying during normal business hours. The ENGINEER will provide proper facilities for such access and inspection.

(b) The ENGINEER agrees to make paragraphs (a) through (f) applicable to all agreements it awards in excess of \$10,000, at any tier, and to make paragraphs (a) through (f) of this clause applicable to all amendments directly related to Project performance.

(c) Audits conducted under this provision shall be in accordance with generally accepted auditing standards and established procedures and guidelines of the reviewing or audit agency (ies) and the General Accounting Office.

(d) The ENGINEER agrees to disclose all information and reports resulting from access to records under paragraphs (a) and (b) of this clause to any of the agencies referred to in paragraph (a) upon their request.

(e) Records under paragraphs (a) and (b) above shall be maintained and made available by the ENGINEER during performance of services under this Agreement and for three (3) years

from the date of final Federal/State assistance payment to the OWNER for the Project. In addition, those records which relate to any controversy arising under this Agreement, litigation, the settlement of claims arising out of such performance or to costs or items to which an audit exception has been taken shall be maintained and made available by the ENGINEER until three (3) years after the date of resolution of such appeal, litigation, claim or exception.

(f) This right of access clause applies to financial records pertaining to all agreements (except formally advertised, competitively awarded, fixed price agreements) and all agreement amendments regardless of the type of agreement. In addition, this right of access applies to all records pertaining to all agreements and agreement amendments:

1. To the extent the records pertain directly to Agreement performance; or
2. If there is any indication that fraud, gross abuse or corrupt practices may be involved; or
3. If the Agreement is terminated for default or for convenience.

11. Subcontracts

(a) Any subcontractors and outside associates or consultants required by the ENGINEER in connection with services under this Agreement will be limited to such individuals or firms as were specifically identified and agreed to during negotiations of this Agreement. The OWNER and the FUNDING AGENCY must give prior approval for any substitutions, additions or deletions to such subcontractors, associates, or consultants.

(b) The ENGINEER may not subcontract services to subcontractors or consultants in excess of thirty (30) percent of the total phased compensation due ENGINEER and detailed in the Attachments without the OWNER AND FUNDING AGENCY prior written approval.

12. Insurance

The ENGINEER agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability and automobile insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER, or by the ENGINEER's employees, for the ENGINEER's functions and services required under this Agreement. Such insurance shall be in an amount specified in ATTACHMENT for injury to any one person and amount specified in ATTACHMENT on account of any one accident and in the amount specified in ATTACHMENT for property damage. The ENGINEER further agrees to procure and maintain professional liability (errors and omissions) insurance in an amount specified in ATTACHMENT per claim and in the aggregate. Prior to commencement of any work, the ENGINEER shall furnish to the OWNER a certificate that complies with this paragraph. The certificate shall provide that the policy shall not be canceled until at least ten (10) calendar days prior written notice shall have been given to the OWNER. ENGINEER shall provide annual updates of the certificate to demonstrate the policy remains in effect for the duration of this Agreement.

13. Environmental Condition of Site

(a) Owner has disclosed to Engineer in writing the existence of all known and suspected Asbestos, PCBs, Petroleum, Hazardous Waste, Radioactive Material, hazardous substances,

and other Constituents of Concern located at or near the Site, including type, quantity, and location.

(b) Owner represents to Engineer that to the best of its knowledge no Constituents of Concern, other than those disclosed in writing to Engineer, exist at the Site.

(c) If Engineer encounters an undisclosed Constituent of Concern, then Engineer shall notify (1) Owner and (2) appropriate governmental officials if Engineer reasonably concludes that doing so is required by applicable Laws or Regulations.

(d) It is acknowledged by both parties that Engineer's scope of services does not include any services related to Constituents of Concern. If Engineer or any other party encounters an undisclosed Constituent of Concern, or if investigative or remedial action, or other professional services, are necessary with respect to disclosed or undisclosed Constituents of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (1) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Constituents of Concern; and (2) warrants that the Site is in full compliance with applicable Laws and Regulations.

(e) If the presence at the Site of undisclosed Constituents of Concern adversely affects the performance of Engineer's services under this Agreement, then the Engineer shall have the option of (1) accepting an equitable adjustment in its compensation or in the time of completion, or both; or (2) terminating this Agreement for cause on 30 calendar days' notice.

(f) Owner acknowledges that Engineer is performing professional services for Owner and that Engineer is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, which are or may be encountered at or near the Site in connection with Engineer's activities under this Agreement.

14. Mutual Waiver

To the fullest extent permitted by law, Owner and Engineer waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project.

15. Independent Contractor

Engineer will, at all times during the performance of this Agreement and in connection with the Services, be deemed to be an Independent Contractor. No relationship of employer-employee or agency or other fiduciary capacity is created by this Agreement or by Engineer's performance of the Services.

16. Equal Employment Opportunity

The ENGINEER shall comply with Executive Order 11246, entitled "Equal Employment Opportunity", as amended by Executive Order 11375, and as supplemented in Department of Labor regulations 41 CFR Part 60.

17. Gratuities

(a) If the OWNER finds after a notice and hearing that the ENGINEER or any of the

ENGINEER's agents or representatives offered or gave gratuities (in the form of entertainment, gifts, or otherwise), to any official, employee, or agent of the OWNER or the FUNDING AGENCY in an attempt to secure this Agreement, or favorable treatment in awarding, amending or making any determinations related to the performance of this Agreement, the OWNER may, by written notice to the ENGINEER, terminate this Agreement. The OWNER may also pursue other rights and remedies that the law or this Agreement provides. However, the existence of the facts on which the OWNER bases such findings shall be in issue and may be reviewed in proceedings under the Remedies clause of this Agreement.

(b) In the event this Agreement is terminated as provided in paragraph (a), the OWNER may pursue the same remedies against the ENGINEER as it could pursue in the event of a breach of the Agreement by the ENGINEER. As a penalty, in addition to any other damages to which it may be entitled by law, the OWNER may pursue exemplary damages in an amount (as determined by the OWNER) which shall be not less than three nor more than ten times the costs the ENGINEER incurs in providing any such gratuities to any such officer or employee.

18. Covenant Against Contingent Fees

The ENGINEER represents that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the ENGINEER for the purpose of securing business. For breach or violation of this assurance the OWNER shall have the right to annul this Agreement without liability or, at its discretion, to deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fees.

19. Cost and Pricing Data on Federally-funded Projects (delete section if not applicable)

The ENGINEER and its subcontractor(s) assure that cost and pricing data submitted for evaluation with respect to negotiation of prices for negotiated agreements, lower tier subagreements, or amendments are based on current, accurate, and complete data supported by their books and records. If the OWNER, or Funding Agency determines that any price (including profit) negotiated in connection with this Agreement, any lower tier subagreement, or any amendment thereunder was increased by any significant sums because the data provided was incomplete, inaccurate, or not current at the time of submission, then such price or cost or profit shall be reduced accordingly; and this Agreement shall be modified in writing to reflect such action. Failure to agree on a reduction shall be subject to the Remedies clause of this Agreement.

20. Remedies

Unless otherwise provided in this Agreement, all claims, counter-claims, disputes, and other matters in question between the OWNER and the ENGINEER arising out of or relating to this Agreement or the breach of it will be decided by non-binding mediation or arbitration if the parties mutually agree, or in a court of competent jurisdiction within the State in which the OWNER is located.

21. Assurance Against Debarment

The ENGINEER assures that neither it nor any of its subcontractors are suspended or debarred by EPA or USDA-RD.

SECTION B – ENGINEERING SERVICES

The ENGINEER shall furnish ENGINEERING SERVICES as follows in accordance with the GENERAL PROVISIONS of the Agreement and as authorized by the appropriate Attachment to this Agreement:

Engineering Services During the Planning Phase

1. The ENGINEER shall complete the ENGINEERING SERVICES described in ATTACHMENT I – Planning Services scope of work and cost proposal within the time specified in Attachment I – Compensation for Engineering Services During the Planning Phase from the date of written authorization to proceed unless otherwise mutually agreed to in writing by both parties. Any supporting documentation or revisions regarding the ENGINEER's services under this Agreement necessary to obtain the approval of the Funding Agency and all State regulatory agencies will be provided promptly.

Engineering Services During the Design Phase

2. The ENGINEER shall complete the ENGINEERING SERVICES described in ATTACHMENT II – Design Services scope of work and cost proposal and section B-2 through B-10 described herein within the time specified in Attachment II – Compensation for Engineering Services During the Design Phase from the date of written authorization to proceed unless otherwise mutually agreed to in writing by both parties. Any supporting documentation or revisions regarding the ENGINEER's services under this Agreement necessary to obtain the approval of the Funding Agency and all State regulatory agencies will be provided promptly.
3. The ENGINEER shall perform the necessary design surveys, accomplish the detailed design of the Project, prepare contract documents including design drawings, specifications and invitations for bids, and prepare a final opinion of probable Project costs based on the final design of the Project. The design drawings prepared shall be in sufficient detail to show the character and extent of the Project and to permit the actual location of the proposed improvements on the Project site. It is also understood that if subsurface explorations such as borings, or soil tests are required to determine amounts of rock excavation or foundation conditions, the ENGINEER will furnish coordination of said explorations as an Additional Engineering Service, and the costs incident to such explorations, no matter whether they are performed by the ENGINEER or by others shall be paid for by the OWNER as indicated in Section C and set out in Attachment II.
4. The ENGINEER shall review the Engineering Report prepared for this Project and, if necessary and upon consultation with and concurrence of the OWNER, Funding Agency or delegated State as appropriate, shall revise design criteria, design standards, treatment process sizing and other appropriate preliminary design information included in the Plan or other preliminary engineering reports in order to complete the final design for the Project in accordance with the performance standards and accepted engineering practices.
5. The ENGINEER shall assist the OWNER in obtaining necessary permits and approvals from appropriate Federal, State, and local regulatory agencies. The cost of obtaining such permits and approvals shall be borne by the OWNER. However, this shall not be construed as a guarantee that the ENGINEER can cause a permit or permit condition to be granted or

further the OWNER's goals.

6. The Contract Documents furnished by the ENGINEER under Section B-4 shall utilize Funding Agency endorsed construction contract documents, as appropriate.
7. Prior to the advertisement for bids, the ENGINEER shall provide for each construction contract to be awarded by the OWNER, the number of copies specified in Attachment II of the detailed design drawings, specifications, and contract documents for use by the OWNER and appropriate Federal, State and local agencies from whom approval of the Project must be obtained. The ENGINEER shall provide additional copies of the above specified documents to the OWNER at the cost of reproduction. Originals of such items as documents, survey notes, and tracings, prepared by the ENGINEER are and shall remain the property of the ENGINEER, but this shall in no way infringe upon the OWNER's rights to such items under Section A-6(e).
8. The ENGINEER shall establish baselines for locating the work together with a suitable number of benchmarks adjacent to the work and show their location in the Contract Documents. This information and the Contract Documents will provide the contractor sufficient reference from which to execute the contract work. The ENGINEER is not obligated to set construction grade stakes for the construction of the Project.
9. The ENGINEER shall prepare and furnish to the OWNER three (3) copies of maps or drawings showing the approximate location of needed construction easements, permanent easements, rights-of-way and land to be acquired. Such maps or drawings shall be furnished promptly to enable the OWNER to initiate property and easement acquisitions.
10. The ENGINEER shall, prior to completion of ninety (90) percent of the Design Phase service, prepare and furnish to the OWNER an estimate for total compensation to be paid to the ENGINEER for providing the services to be performed in the Construction Phase and Operation Phase.
11. Section B-2 through B-10 and those ADDITIONAL ENGINEERING SERVICES designated for the Design Phase in Attachment II will take effect upon execution of Attachment II.

Engineering Services During the Construction Phase

12. ENGINEER shall complete the ENGINEER SERVICES described in ATTACHMENT III – Construction Services scope of work and cost proposal and section B-12 through B-23 described herein, within the time specified in Attachment III – Compensation for Engineering Services During the Construction Phase from the date of written authorization to proceed unless otherwise mutually agreed to by both parties.
13. The ENGINEER shall attend the bid opening and tabulate the bid proposals, analyze the responsiveness of the bidders, check references, and make recommendations for awarding the contract(s) for construction to the lowest responsible, responsive bidder.
14. Upon award of each construction contract, the ENGINEER shall furnish to the OWNER, for each contract, the number specified in Attachment III of the sets of the design drawings, specifications and contract documents for execution by the OWNER and contractor. The ENGINEER shall provide additional copies of such contract documents to the OWNER at the cost of reproduction.

15. The ENGINEER shall review and approve, for conformance with the design concept all shop drawings and other submittals required by the Contract Documents to be furnished by contractors.
16. The ENGINEER shall interpret the general intent of the design drawings and specifications to endeavor to protect the OWNER against defects and deficiencies in construction on the part of the contractors.
17. The ENGINEER shall provide general engineering review of the work of the contractors as construction progresses to ascertain that the contractors are conforming to the general design concept. Engineer shall, in connection with observations of Contractor's Work while it is in progress make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, but at least monthly, to observe as an experienced and qualified design professional the progress and quality of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of Contractor's Work in progress or to involve detailed inspections of Contractor's Work in progress beyond the responsibilities specifically assigned to Engineer in this Agreement and the Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.
18. The ENGINEER's undertaking hereunder shall not relieve the contractor of its obligation to perform the work in conformity with the Contract Documents and in a workmanlike manner; nor shall it make the ENGINEER an insurer of the contractor's performance. Engineer shall not at any time supervise, direct, or have control over Contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Contractor, for security or safety at the Site, for safety precautions and programs incident to the Contractor's work in progress, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work.
19. The ENGINEER shall review each contractor's applications for progress and final payments and submit sufficient copies of same to the OWNER with the ENGINEER's recommendation for approval or disapproval.
20. The ENGINEER shall prepare necessary contract change orders for approval of the OWNER, the Funding Agency and others as required. The ENGINEER shall make an independent assessment of the Contractor's cost and time proposal and the impacts on the Contract Price and Contract Time as part of the review and recommendation process for each change order.
21. The ENGINEER shall make a site visit prior to issuing the certificate of substantial completion of all construction and submit a written report to the OWNER, the Funding Agency and others as required.
22. Prior to submission of recommendation for final payment on each contract, the ENGINEER shall submit a certificate of substantial completion of work done under that

contract to the OWNER, the Funding Agency and others as required.

23. The ENGINEER shall provide the OWNER with record drawings as specified in the scope of work for Attachment III. Such drawings will be based upon the Resident Project Representative's construction data and the construction records provided by the contractor during construction and reviewed by the Resident Project Representative.
24. Section B-12 through B-23 and those ADDITIONAL ENGINEERING SERVICES designated for the Construction Phase in Attachment III will take effect upon execution of Attachment III.

Engineering Services During the Operation Phase

25. The ENGINEER shall complete the ENGINEERING SERVICES described in ATTACHMENT IV – Operational Services scope of work and cost proposal and section B-25 through B-29 within the time specified in Attachment IV – Compensation for Engineering Services During the Operation Phase from the date of written authorization to proceed unless otherwise mutually agreed to in writing by both parties.
26. The ENGINEER shall review the first year's operation of the Project and revise the operation and maintenance manual for the Project as necessary to accommodate actual operating experience.
27. The ENGINEER shall provide to the OWNER monthly operation reports on the performance of the Project.
28. The ENGINEER shall train operating personnel and prepare curricula and training material for operating personnel.
29. Eleven (11) months after the initiation of the Project operation, the ENGINEER shall advise the OWNER in writing whether the Project meets the project performance standards.
30. Section B-25 through B-29 and those ADDITIONAL ENGINEERING SERVICES designated for the Operation Phase in Attachment IV will take effect upon execution of Attachment IV.

SECTION C – ADDITIONAL ENGINEERING SERVICES

ADDITIONAL ENGINEERING SERVICES as detailed in the Attachments shall be provided by the ENGINEER upon written authorization by the OWNER and concurrence of Funding Agency. Compensation for performing the designated ADDITIONAL ENGINEERING SERVICES will be included on Attachment I, Attachment II, Attachment III, or Attachment IV. ADDITIONAL ENGINEERING SERVICES could include such things as the following.

1. Provide Resident Project Observation. The ENGINEER shall, prior to the preconstruction conference, submit a resume of the Resident Project Representative's qualifications, anticipated duties and responsibilities for approval by the OWNER and the Funding Agency. Resident observation includes checking lines and grades, keeping records of full measurements and the contractor's activities, passing information between the ENGINEER and contractor, reviewing of contractor's request for progress payments, inspection of completed work for compliance with Contract Documents and keeping of a daily diary per Funding Agency requirements. Performance of this service will not guarantee the contractor's performance, but it endeavors to

protect the OWNER against defects and deficiencies in the Project and verify compliance with the contract Documents. Period of service for calculating compensation will be as specified in the Attachments.

2. Prepare site, boundary, and topographic surveys for treatment works, dams, reservoirs, and other similar special surveys as may be required.
3. Conduct laboratory tests, well tests, borings, and specialized geological, soils, hydraulic, or other studies recommended by the ENGINEER.
4. Prepare property surveys, detailed descriptions of sites, maps, drawings, or estimates related thereto; assist in negotiating for land and easement rights.
5. Appear before courts or boards on matters of litigation related to the project.
6. Assist OWNER with developing a user charge system. Design a user charge system to produce adequate revenues required for the operation, maintenance and replacement of the Project that meets applicable EPA or other requirements.
7. Prepare an operation and maintenance manual.
8. Provide construction-staking services.
9. Prepare or review environmental assessments and impact statements; review and evaluate the effects on the design requirements for the Project of any such statements and documents prepared by others; and assist in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
10. Provide services resulting from significant changes in the scope, extent or character of the portions of the Project designed or specified by ENGINEER or its design requirements including, but not limited to, changes in size, complexity, OWNER's schedule, character of construction or method of financing; and revising previously accepted studies, reports, Drawings, Specifications or Contract Documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes, standards or orders enacted subsequent to the Effective Date of this Agreement or are due to any other causes beyond ENGINEER's control.
11. Provide services resulting from evaluation by ENGINEER during the Study and Report Phase at OWNER's request of alternative solutions in addition to those specified in Attachment I.
12. Prepare for, coordinate with, participate in and respond to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering and constructability review requested by OWNER; and performing or furnishing services required to revise studies, reports, Drawings, Specifications or other Bidding Documents as a result of such review processes.
13. Provide services in connection with Work Change Directives and Change Orders to reflect OWNER-requested changes to the Drawings and Specifications.
14. Provide services in making revisions to Drawings and Specifications occasioned by the OWNER's acceptance of substitute materials or equipment other than "or-equal" items; and services after the award of the construction contract in evaluating and determining the acceptability of a substitution.

15. Provide additional or extended services during construction made necessary by (1) emergencies or acts of God endangering the Work, (2) work damaged by fire or other cause during construction, (3) a significant amount of defective, neglected or delayed work by Contractor, (4) acceleration of the progress schedule involving services beyond normal working hours, or (5) default by Contractor.

SECTION D – SPECIAL PROVISIONS OR MODIFICATIONS TO THE STANDARD LANGUAGE IN THIS AGREEMENT

(Describe, attach or indicate "None")

None

Insert Federal Requirements if project will be utilizing federal funding – i.e. Clean Water State Revolving Loan Funding, Drinking Water State Revolving Loan Funding, or STAG funding.

For Planning Grant Funds from NMFA Insert the note: For Preliminary Engineering Reports or other documents paid for using NMFA Planning Grant Funds, the engineer will only be able to submit one invoice at the end of the project upon approval of the planning document.

IN WITNESS THEREOF, the parties hereto have executed, or caused to be executed, by their duly authorized officials, this Agreement in triplicate on the respective dates indicated below. The parties further certify by their signatures below that no modifications have been made to the standard language of this Agreement, other than those detailed in Section D.

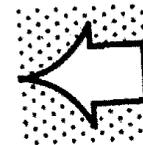
ATTEST: *Veronica Marez*
Type Name Veronica Marez
Title Quay County Clerk
Date July 28, 2014

OWNER: Quay County
By *Richard Primrose*
Type Name Richard Primrose
Title County Manager
Date July 28, 2014

ATTEST: _____
Type Name _____
Title _____
Date _____

ENGINEER: HDR Engineering, Inc.
By *Peter Brakenhoff*
Type Name Peter Brakenhoff, PE
Title Vice President/NM Managing Principal
Address 2155 Louisiana Blvd. NE
Suite 9500, Albug. NM 87110
Date 7/11/14

REVIEWED: FUNDING AGENCY
NAME: _____
By _____
Type Name _____
Date _____



ATTACHMENTS

Please check the appropriate box and include applicable attachments

1. As set forth in the AGREEMENT FOR ENGINEERING SERVICES dated the ____ day of ____, 2014 by and between the Quay County, the OWNER, and HDR Engineering, Inc., the ENGINEER, the OWNER and ENGINEER agree this ____ day of ____, 2014 that the OWNER shall compensate the ENGINEER for services described in Section B and Section C and further described in

ATTACHMENT I – Planning Services scope of work, cost proposal and compensation for Engineering Services During the Planning Phase

ATTACHMENT II – Design Services scope of work, cost proposal and compensation for Engineering Services During the Design Phase

ATTACHMENT III - Construction Services scope of work, cost proposal and compensation for Engineering Services During the Construction Phase

ATTACHMENT IV - Operational Services scope of work, cost proposal and compensation for Engineering Services During the Operation Phase

2. Compensation for ENGINEERING SERVICES shall be by the

LUMP SUM method of payment. The total amount of compensation for ENGINEERING SERVICES, as described in the appropriate ATTACHMENTS shall not exceed \$55,900, excluding gross receipt tax and reimbursables.

STANDARD HOURLY RATE WITH MAXIMUM method of payment. The total amount of hourly charges, excluding gross receipt tax and reimbursables, for ENGINEERING SERVICES as described in the appropriate ATTACHMENTS shall not exceed \$_____ without prior written approval of the OWNER, with Funding Agency concurrence.

3. Compensation for ADDITIONAL ENGINEERING SERVICES (provided by the ENGINEER upon written authorization from the OWNER and concurrence of the Funding Agency), shall be by the

LUMP SUM method of payment. The total amount of compensation for ADDITIONAL ENGINEERING SERVICES, as described in the appropriate ATTACHMENT shall not exceed \$ Negotiated on per Additional Task, excluding gross receipt tax and reimbursables.

STANDARD HOURLY RATE WITH MAXIMUM method of payment. The total amount of hourly charges, excluding gross receipt tax and reimbursables, for ADDITIONAL ENGINEERING SERVICES as described in the appropriate ATTACHMENT shall not exceed \$_____ without prior written approval of the OWNER and with Funding Agency concurrence.

4. The amount of compensation shall not change unless the scope of services to be provided by the ENGINEER changes and this Agreement is formally amended according to Section A-5. Contract Time under Section B. and for the purpose of Section A.8 shall be 730 calendar days (or as specified in the Attachments).

5. The OWNER and ENGINEER agree that as mutually agreeable, reasonable Liquidated Damages for delay (but not as a penalty), ENGINEER shall pay OWNER fifty dollars (\$50) (minimum fifty dollars [\$50.00] per day) for each calendar day that expires after the Contract Time specified in the Agreement (See attached project schedule - Gantt chart, bar chart, etc.) until the Work is complete and accepted by the OWNER.

OWNER shall have no more than ten (10) calendar days to accept or reject the Work.

6. The ENGINEER agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability and automobile insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER, or by the ENGINEER's employees, for the ENGINEER's functions and services required under this Agreement. Such insurance shall be in an amount not less than \$1,000,000 for injury to any one person and \$1,000,000 on account of any one accident and in the amount of not less than \$1,000,000 for property damage. The ENGINEER further agrees to procure and maintain professional liability (errors and omissions) insurance in an amount not less than \$1,000,000 per claim and in the aggregate. Prior to commencement of any work, the ENGINEER shall furnish to the OWNER a certificate that complies with this paragraph. The certificate shall provide that the policy shall not be canceled until at least ten (10) calendar days prior written notice shall have been given to the OWNER. ENGINEER shall provide annual updates of the certificate to demonstrate the policy remains in effect for the duration of this Agreement.

7. OWNER shall pay ENGINEER applicable gross receipt taxes and reimbursable expenses at the rates set forth in the appropriate ATTACHMENTS. The amounts payable to ENGINEER for reimbursable expenses will be the project related internal expenses, such as mileage, per diem and reproduction, actually incurred or allocated by ENGINEER, plus all invoiced external reimbursable expenses, including consultants, allocable to the project, the latter multiplied by a factor of 1.1 (1.1 MAXIMUM). Mileage will be reimbursed at the current federally approved IRS rate. Reimbursable expenses shall not exceed the estimate in the ATTACHMENT without prior written approval of the OWNER, with Funding Agency concurrence.

8. The method for interim or partial payments, such as milestone or time & materials, shall be based on a submitted invoice by the ENGINEER on a monthly basis.

The rest of the page is intentionally left blank

9. Signatures

IN WITNESS THEREOF, the parties hereto have executed, or caused to be executed, by their duly authorized officials, this Agreement in triplicate on the respective dates indicated below.

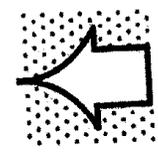
ATTEST: Veronica Marez
Type Name Veronica Marez
Title Quay County Clerk
Date July 28, 2014

OWNER: Quay County
By Richard Primrose
Type Name Richard Primrose
Title County Manager
Date July 28, 2014

ATTEST: _____
Type Name _____
Title _____
Date _____

ENGINEER: HSR Engineering, Inc.
By Peter Brakenhoff
Type Name Peter Brakenhoff, PE
Title Vice President/NM Managing Principal
Address 2155 Louisiana Blvd. NE
Suite 9500, Albuq. NM 87110
Date 7/11/14

REVIEWED: FUNDING AGENCY
NAME: _____
By _____
Type Name _____
Date _____



Attachment I

Agreement for Engineering Services

Planning Services scope of work, cost proposal and compensation for Engineering Services during the Planning Phase

A. Scope

See attached Scope of Work.

B. Cost Proposal – Include hourly breakdown for each task (see example)

See attached Scope of Work.

C. Schedule of time to complete work

See attached Scope of Work.



UTE RESERVOIR REGIONAL WATER COMMISSION

SCOPE OF WORK FOR PROFESSIONAL SERVICES

Quay County 40-Year Water Plan 2015 Update

The State of New Mexico (State) strives to preserve and protect its water supplies for the good of public welfare. The State recognizes the need for all entities to plan for the reasonable development and use of water resources. In accordance with these objectives, the State encourages the preparation and periodic update of regional 40-year water plans addressing projected demands and existing supplies to ascertain needs for development of new water supply facilities and equitably manage water rights subject to interstate commerce limitations.

Quay County encompasses 2,883 square-miles in East Central New Mexico and is home to over 10,000 residents and numerous visitors drawn by the recreational attractions of Ute Reservoir and historic Route 66. Quay County and the local governments of Tucumcari, Logan, San Jon, and House have joined together to form the Ute Reservoir Regional Water Board (Board) to address water planning in Quay County. Pursuant to the requirements of Section 72-1-9 of the New Mexico Statutes Annotated (NMSA) and adhering to the state engineer's policy, the Board developed a 40-year water plan (Plan) for Quay County in 2005 and updated the Plan in 2011.

The Board has asked HDR Engineering, Inc. (HDR) to provide technical support in the preparation of a 2015 update of the Quay County 40-Year Water Plan to reflect the current state of water resources in Quay County and develop new projections of future water demands and supplies. It is understood that this update will focus on the existing municipal water supplies and future water needs of Tucumcari, Logan, San Jon, and House. HDR services, budget, and schedule for the Quay County 40-Year Water Plan 2015 Update are summarized in the following tasks.

Task 1) Current Water Use \$6,000

- 1.1 Provide an overview of present water uses and associated production, treatment, and delivery systems. Determine if additional infrastructure is needed for future supplies.
- 1.2 Research and summarize recent population and water use data including water rights.
- 1.3 Use findings from Task 1.2 to calculate new Gallons per Capita per Day (GPCD) rates.

Task 2) Existing and Future Conservation \$4,800

- 2.1 Describe existing water conservation programs for the supply-side and demand-side and document results (to the extent available) of programs implemented.
- 2.2 Provide recommendations for short-term and long-term conservation programs including potential benefits and costs of such programs. Estimate reductions in GPCD associated with implementation of the recommended conservation programs.



Task 3) Population and Demand Projections **\$6,000**

- 3.1 Research, assess, and summarize historical population data from the U.S Census Bureau and UNM-BBER to estimate future demand projections. Develop up to two (2) alternate population projections to include possible economic development in the area.
- 3.2 Calculate future water demands for three (3) scenarios using population projections from Task 3.1 and GPCD rates from Tasks 1.3 and 2.2.

Task 4) Water Availability Analyses **\$8,000**

- 4.1 Research and summarize pertinent groundwater and surface water rights information assessing potential effects, if any, on tribal, pueblo, and native water right interests.
- 4.2 Summarize and use the results of the firm yield study of Ute Reservoir to be performed pursuant to HB 55 (New Mexico Legislature, 2014 Regular Session) to assess reliable surface water availability for municipal uses.
- 4.3 Assess groundwater availability to estimate existing and future supplies available from local and regional aquifers.
- 4.4 Perform a limited assessment of treated effluent availability for potential to offset use of other supplies.

Task 5) Public Meetings **\$12,700**

- 5.1 Facilitate up to three (3) public meetings (to be held in one two-day period) at various locations within Quay County to gather economic development and water supply planning information from stakeholders.

Task 6) Technical Report and Presentation of Plan **\$18,400**

- 6.1 Incorporating the results of Tasks 1 through 5, prepare and submit a draft Quay County 40-Year Water Plan 2015 Update within seven (7) months of receipt of notice to proceed. Prepare and submit a final water plan update within one (1) month of receipt of comments on the draft. Draft and final plan update submittals will each include five (5) hardcopies and one (1) electronic copy.
- 6.2 Prepare electronic presentation materials summarizing the water plan update and participate in one (1) presentation of the water plan update in Quay County.

TOTAL COST FOR ALL TASKS **\$55,900**

Attachment II

Agreement for Engineering Services

Design Services scope of work, cost proposal and compensation for Engineering Services during the Design Phase

A. Scope

N/A

B. Cost Proposal – Include hourly breakdown for each task (see example)

N/A

C. Schedule of time to complete work

N/A

Attachment III

Agreement for Engineering Services

Construction Services scope of work, cost proposal and compensation for Engineering Services during the Construction Phase

A. Scope

N/A

B. Cost Proposal – Include hourly breakdown for each task (see example)

N/A

C. Schedule of time to complete work

N/A

Attachment IV

Agreement for Engineering Services

**Operational Services scope of work, cost proposal and compensation for Engineering Services during the
Operation Phase**

A. Scope

N/A

B. Cost Proposal – Include hourly breakdown for each task (see example)

N/A

C. Schedule of time to complete work

N/A

**DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION**

County: Quay

Period Ending: 6/30/2014
Submit to Local Government Division no later than 90 days after the close of each quarter

Prepared by: Richard Primrose

I HEREBY CERTIFY THAT THE CONTENTS IN THIS REPORT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT THIS REPORT DEPICTS ALL FUNDS:
Nadine Angel
Signature
7-23-14
Date

Fund #	Fund Name	Beginning Cash Balance Current FY (1)	YEAR-TO-DATE TRANSACTIONS				QTR ENDING CASH BALANCE (1)+(2)-(3)+(4)+(5) (6)	INVESTMENTS (7)	CASH + INVESTMENTS (8)	REQUIRED RESERVES (9)	AVAILABLE CASH (8) - (9)
			REVENUES TO DATE (2)	TRANSFERS TO DATE (3)	EXPENDITURES TO DATE (4)	ADJUSTMENTS (5)					
101	GENERAL FUND (GF)	\$967,437	3,051,040	(1,369,133)	1,823,652	(25,618)	\$800,074	0	\$800,074	455,913	\$344,161
201	CORRECTION	\$0	0	0	0	0	\$0	0	\$0	0	\$0
202	ENVIRONMENTAL GRT	\$136,798	38,435	0	100,000	0	\$75,233	0	\$75,233	0	\$75,233
203	County Property Valuation	\$71,449	56,312	0	44,360	0	\$83,401	0	\$83,401	0	\$83,401
204	COUNTY ROAD	\$451,172	891,706	207,833	1,097,365	0	\$453,346	0	\$453,346	91,447	\$361,899
206	EMS	\$16,231	13,751	0	18,627	0	\$11,355	0	\$11,355	0	\$11,355
207	ENHANCED 911	\$0	0	0	0	0	\$0	0	\$0	0	\$0
208	Farm & Range Improvement	\$54	39	0	0	0	\$93	0	\$93	0	\$93
209	FIRE PROTECTION FUND	\$603,225	\$56,000	(15,547)	638,334	0	\$805,444	0	\$805,444	0	\$805,444
211	LEPF	\$0	23,600	0	23,600	0	\$0	0	\$0	0	\$0
214	LODGERS' TAX	\$0	0	0	0	0	\$0	0	\$0	0	\$0
217	RECREATION	\$0	0	0	0	0	\$0	0	\$0	0	\$0
218	INTERGOVERNMENTAL GRANTS	\$256,477	194,673	16,250	175,370	0	\$392,030	0	\$392,030	0	\$292,030
219	SENIOR CITIZEN	\$0	0	0	0	0	\$0	0	\$0	0	\$0
220	COUNTY INDIGENT FUND	\$34,707	280,456	0	250,237	0	\$64,926	0	\$64,926	0	\$64,926
221	COUNTY HOSPITAL FUND	\$465,875	1,838,585	(65,000)	1,086,971	0	\$1,172,489	0	\$1,172,489	0	\$1,172,489
222	COUNTY FIRE PROTECTION	\$0	0	0	0	0	\$0	0	\$0	0	\$0
223	DWI PROGRAM	(\$8,176)	100,358	0	92,182	0	\$0	0	\$0	0	\$0
225	Clerk Recording & Filing	\$52,463	11,823	0	36,902	0	\$27,384	0	\$27,384	0	\$27,384
226	JAIL - DETENTION FUND	\$111,834	605,933	605,597	1,280,236	0	\$73,128	0	\$73,128	0	\$73,128
299	OTHER	\$0	0	0	0	0	\$0	0	\$0	0	\$0
300	CAPITAL PROJECT FUNDS	\$2,899,816	33,987	600,000	546,893	0	\$2,986,910	0	\$2,986,910	0	\$2,986,910
401	G.O. BONDS	\$0	0	0	0	0	\$0	0	\$0	0	\$0
402	REVENUE BONDS	\$0	0	0	0	0	\$0	0	\$0	0	\$0
403	DEBT SERVICE OTHER	\$0	0	0	0	0	\$0	0	\$0	0	\$0
500	ENTERPRISE FUNDS										
	Water Fund	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Solid Waste	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Waste Water	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Airport	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Ambulance	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Cemetery	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Housing	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Parking	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Other Enterprise (center fund)	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Other Enterprise (center fund)	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Other Enterprise (center fund)	\$0	0	0	0	0	\$0	0	\$0	0	\$0
	Other Enterprise (center fund)	\$0	0	0	0	0	\$0	0	\$0	0	\$0
600	INTERNAL SERVICE FUNDS	\$0	0	0	0	0	\$0	0	\$0	0	\$0
700	TRUST AND AGENCY FUNDS	\$0	0	0	0	0	\$0	0	\$0	0	\$0
GRAND TOTAL		\$6,059,462	\$7,996,698	\$0	\$7,184,729	(\$25,618)	\$6,845,813	\$0	\$6,845,813	\$547,360	\$6,298,453

FORM MODIFIED 12-09-08

LAST UPDATE 7/18/14 1:51 PM

484-PW-7468014

GENERAL FUND - COUNTY

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive (Negative)	%
						\$	%
REVENUES							
Taxes:							
Property Tax - Current Year	\$1,432,507	\$0	\$1,432,507	\$1,486,301		\$53,794	103.76%
Property Tax - Delinquent	\$80,000	\$0	\$80,000	\$87,606		\$7,606	109.51%
Property Tax - Penalty & Interest	\$25,000	\$0	\$25,000	\$34,172		\$9,172	136.69%
Oil and Gas - Equipment	\$35,507	\$0	\$35,507	\$34,654		(\$853)	97.60%
Oil and Gas - Production	\$6,286	\$0	\$6,286	\$6,180		(\$106)	98.31%
Franchise Fees	\$500	\$0	\$500	\$480		(\$20)	96.00%
Gross receipts - Local Option	\$345,000	\$0	\$345,000	\$373,031		\$28,031	108.12%
Gross Receipts - Infrastructure	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - Environment	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - Other Dedication	\$0	\$0	\$0	\$0		\$0	n/a
PILT	\$4,419	\$0	\$4,419	\$4,623		\$204	104.62%
Intergovernmental - State Shared:							
Gross receipts	\$130,000	\$0	\$130,000	\$109,124		(\$20,876)	83.94%
Cigarette Tax	\$0	\$0	\$0	\$0		\$0	n/a
Gas Tax	\$8,500	\$0	\$8,500	\$1,930		(\$6,570)	22.71%
Motor Vehicle	\$114,000	\$0	\$114,000	\$118,277		\$4,277	103.75%
Other	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Local	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriations	\$0	\$0	\$0	\$2,521		\$2,521	n/a
Small Counties Assistance	\$376,000	\$0	\$376,000	\$304,000		(\$72,000)	80.85%
Licenses and Permits	\$6,500	\$0	\$6,500	\$5,800		(\$700)	89.23%
Charges for Services	\$100,420	\$0	\$100,420	\$95,778		(\$4,642)	95.38%
Fines and Forfeits	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$6,000	\$0	\$6,000	\$8,546		\$2,546	142.43%
Miscellaneous	\$355,320	\$19,000	\$374,320	\$378,017		\$3,697	100.99%
TOTAL GENERAL FUND REVENUES	\$3,025,959	\$19,000	\$3,044,959	\$3,051,040		\$6,081	100.20%
EXPENDITURES							
Executive-Legislative	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Judicial	\$17,326	\$1,550	\$18,876	\$18,416	\$0	\$460	97.56%
Elections	\$53,525	\$0	\$53,525	\$21,768	\$0	\$31,757	40.67%
Finance & Administration	\$636,125	\$18,100	\$654,225	\$582,122	\$0	\$72,103	88.98%
Public Safety	\$542,060	(\$650)	\$541,410	\$470,498	\$0	\$70,912	86.90%
Highways & Streets	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Senior Citizens	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Sanitation	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Health and Welfare	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Culture and Recreation	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Economic Development & Housing	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other - Miscellaneous	\$781,369	\$0	\$781,369	\$730,848	\$0	\$50,521	93.53%
TOTAL GENERAL FUND EXPENDITURES	\$2,030,405	\$19,000	\$2,049,405	\$1,823,652	\$0	\$225,753	88.98%
OTHER FINANCING SOURCES							
Transfers In	\$60,547	\$0	\$60,547	\$60,547		\$0	100.00%
Transfers (Out)	(\$762,497)	(\$667,183)	(\$1,429,680)	(\$1,429,680)		\$0	100.00%
TOTAL - OTHER FINANCING SOURCES	(\$701,950)	(\$667,183)	(\$1,369,133)	(\$1,369,133)		\$0	100.00%
Excess (deficiency) of revenues over expenditures						(\$141,745)	

SPECIAL REVENUES - COUNTY FUNDS - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS		Encumbrances (expnd line only)	Budget Balance	Budget Variance%
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total				
200 CORRECTIONS REVENUES	200								
Correction Fees	201	0	0	0	0		0	n/a	
Miscellaneous	201	0	0	0	0		0	n/a	
TOTAL Revenues		0	0	0	0		0	n/a	
EXPENDITURES	201	0	0	0	0	0	0	n/a	
OTHER FINANCING SOURCES									
Transfers In	201	0	0	0	0		0	n/a	
Transfers (Out)	201	0	0	0	0		0	n/a	
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over exp	201				0				
202 ENVIRONMENTAL REVENUES	202								
GRT - Environmental	202	30,240	0	30,240	37,602		7,422	124.54%	
Miscellaneous	202	700	0	700	773		73	110.43%	
TOTAL Revenues		30,940	0	30,940	38,435		7,495	124.22%	
EXPENDITURES	202	100,000	0	100,000	100,000	0	0	100.00%	
OTHER FINANCING SOURCES									
Transfers In	202	0	0	0	0		0	n/a	
Transfers (Out)	202	0	0	0	0		0	n/a	
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over exp	202				(61,565)				
203 PROPERTY VALUATION REVENUES	203								
Administrative Fee	203	50,138	0	50,138	49,546		(592)	98.82%	
Miscellaneous	203	1,433	0	1,433	6,706		5,333	472.16%	
TOTAL Revenues		51,571	0	51,571	56,312		4,741	109.19%	
EXPENDITURES	203	51,571	0	51,571	41,300	0	7,211	86.02%	
OTHER FINANCING SOURCES									
Transfers In	203	0	0	0	0		0	n/a	
Transfers (Out)	203	0	0	0	0		0	n/a	
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over exp	203				11,982				
206 EMS REVENUES	206								
State EMS Grant	206	13,657	0	13,657	13,751		94	100.69%	
Miscellaneous	206	0	0	0	0		0	n/a	
TOTAL Revenues		13,657	0	13,657	13,751		94	100.69%	
EXPENDITURES	206	29,889	0	29,889	18,627	0	11,262	62.32%	
OTHER FINANCING SOURCES									
Transfers In	206	0	0	0	0		0	n/a	
Transfers (Out)	206	0	0	0	0		0	n/a	
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over exp	206				(1,376)				

SPECIAL REVENUES - COUNTY FUNDS - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS		Encumbrances (respond line only)	Budget Balance	Budget Variance%
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total				
207									
REVENUES									
State-E-911 Enhancement	207	0	0	0	0		0	n/a	
Network & Data Base Grant	207	0	0	0	0		0	n/a	
Miscellaneous	207	0	0	0	0		0	n/a	
TOTAL Revenues		0	0	0	0		0	n/a	
EXPENDITURES	207	0	0	0	0	0	0	n/a	
OTHER FINANCING SOURCES									
Transfers In	207	0	0	0	0		0	n/a	
Transfers (Out)	207	0	0	0	0		0	n/a	
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expen	207				0				
208									
REVENUES									
Federal - Taylor Grazing	208	45	0	45	39		(6)	86.67%	
Miscellaneous	208	0	0	0	0		0	n/a	
TOTAL Revenues		45	0	45	39		(6)	86.67%	
EXPENDITURES	208	98	0	98	0	0	98	0.00%	
OTHER FINANCING SOURCES									
Transfers In	208	0	0	0	0		0	n/a	
Transfers (Out)	208	0	0	0	0		0	n/a	
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expen	208				39				
209									
REVENUES									
State - Fire Marshall Allotment	209	739,710	0	739,710	739,710		0	100.00%	
Miscellaneous	209	4,260	106,611	110,841	116,200		5,449	104.92%	
TOTAL Revenues		743,970	106,611	850,551	856,000		5,449	100.64%	
EXPENDITURES	209	887,296	145,438	1,032,734	633,331	0	394,400	61.81%	
OTHER FINANCING SOURCES									
Transfers In	209	0	0	0	0		0	n/a	
Transfers (Out)	209	(15,547)	0	(15,547)	(15,547)		0	100.00%	
TOTAL - OTHER FINANCING SOURCES		(15,547)	0	(15,547)	(15,547)		0	100.00%	
Excess (deficiency) of revenues over expen	209				202,119				
211									
REVENUES									
State-Law Enforcement Protection	211	23,600	0	23,600	23,600		0	100.00%	
Miscellaneous	211	0	0	0	0		0	n/a	
TOTAL Revenues		23,600	0	23,600	23,600		0	100.00%	
EXPENDITURES	211	23,600	0	23,600	23,600	0	0	100.00%	
OTHER FINANCING SOURCES									
Transfers In	211	0	0	0	0		0	n/a	
Transfers (Out)	211	0	0	0	0		0	n/a	
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a	
Excess (deficiency) of revenues over expen	211				0				
214									
REVENUES									
Lodgers' Tax	214	0	0	0	0		0	n/a	
Miscellaneous	214	0	0	0	0		0	n/a	
TOTAL Revenues		0	0	0	0		0	n/a	
EXPENDITURES	214	0	0	0	0	0	0	n/a	
OTHER FINANCING SOURCES									
Transfers In	214	0	0	0	0		0	n/a	
Transfers (Out)	214	0	0	0	0		0	n/a	
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a	

SPECIAL REVENUES - COUNTY FUNDS - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS	Encumbrances (reported line only)	Budget Balance	Budget Variance%
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total			
Excess (deficiency) of revenues over expenses	214				0			
RECREATION REVENUES	217							
Cigarette Tax - (1 cent)	217	0	0	0	0		0	n/a
Miscellaneous	217	0	0	0	0		0	n/a
TOTAL Revenues		0	0	0	0		0	n/a
EXPENDITURES	217	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES								
Transfers In	217	0	0	0	0		0	n/a
Transfers (Out)	217	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenses	217				0			
INTERGOVERNMENTAL GRANTS REVENUES	218							
State Grants	218	141,566	1,975	143,541	151,313		10,772	107.50%
Federal Grants	218	0	0	0	0		0	n/a
Miscellaneous	218	93,135	1,591	94,726	49,300		(45,426)	-42.61%
TOTAL Revenues		234,701	3,566	238,267	199,673		(43,594)	81.70%
EXPENDITURES	218	337,333	11,857	399,190	175,370	0	223,820	43.93%
OTHER FINANCING SOURCES								
Transfers In	218	39,067	5,000	44,067	16,230		(22,837)	36.88%
Transfers (Out)	218	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES		39,067	5,000	44,067	16,230		(22,837)	36.88%
Excess (deficiency) of revenues over expenses	218				35,553			
SENIOR CITIZENS REVENUES	219							
State Grants	219	0	0	0	0		0	n/a
Federal Grants	219	0	0	0	0		0	n/a
Miscellaneous	219	0	0	0	0		0	n/a
TOTAL Revenues		0	0	0	0		0	n/a
EXPENDITURES	219	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES								
Transfers In	219	0	0	0	0		0	n/a
Transfers (Out)	219	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenses	219				0			
INDIGENT REVENUES	220							
GRT - County Indigent	220	270,000	0	270,000	279,773		9,773	103.62%
Miscellaneous	220	700	0	700	633		(67)	-9.77%
TOTAL Revenues		270,700	0	270,700	280,406		9,706	103.60%
EXPENDITURES	220	272,558	0	272,558	250,237	0	22,321	-91.81%
OTHER FINANCING SOURCES								
Transfers In	220	0	0	0	0		0	n/a
Transfers (Out)	220	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenses	220				30,219			

SPECIAL REVENUES - COUNTY FUNDS - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS	Encumbrances (expend line only)	Budget Balance	Budget Variance%
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total			
HOSPITAL REVENUES	221							
GRT - Special Local Hospital	221	1,609,847	0	1,609,847	1,550,448		(\$3,299)	96.31%
GRT - Hospital Emergency	221	0	0	0	0		0	n/a
GRT - County Health Care	221	0	0	0	0		0	n/a
Miscellaneous	221	282,598	0	282,598	253,137		5,539	101.96%
TOTAL Revenues		1,892,445	0	1,892,445	1,838,585		(\$5,560)	97.15%
EXPENDITURES	221	1,847,445	0	1,847,445	1,056,971	0	760,474	58.84%
OTHER FINANCING SOURCES								
Transfers In	221	0	0	0	0		0	n/a
Transfers (Out)	221	(45,000)	0	(45,000)	(45,000)		0	100.00%
TOTAL - OTHER FINANCING SOURCES		(45,000)	0	(45,000)	(45,000)		0	100.00%
Excess (deficiency) of revenues over expen	221				706,614			
COUNTY FIRE PROTECTION REVENUES	222							
GRT - Fire Excise Tax (1/4 or 1/8 cent)	222	0	0	0	0		0	n/a
Miscellaneous	222	0	0	0	0		0	n/a
TOTAL Revenues		0	0	0	0		0	n/a
EXPENDITURES	222	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES								
Transfers In	222	0	0	0	0		0	n/a
Transfers (Out)	222	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	222				0			
DWI REVENUES	223							
State - Formula Distribution (DFA)	223	91,972	210	92,182	92,182		0	100.00%
State - Local Grant (DFA)	223	8,176	0	8,176	8,176		0	100.00%
State Other	223	0	0	0	0		0	n/a
Federal Grants	223	0	0	0	0		0	n/a
Miscellaneous	223	0	0	0	0		0	n/a
TOTAL Revenues		100,148	210	100,358	100,358		0	100.00%
EXPENDITURES	223	91,972	210	92,182	92,182	0	0	100.00%
OTHER FINANCING SOURCES								
Transfers In	223	0	0	0	0		0	n/a
Transfers (Out)	223	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	223				8,176			
CLERKS RECORDING AND FILING FEES REVENUES	225							
Clerk Equipment Fees	225	13,000	0	13,000	11,437		(1,513)	88.36%
Miscellaneous	225	1,600	0	1,600	336		(664)	33.60%
TOTAL Revenues		14,600	0	14,600	11,823		(2,177)	84.45%
EXPENDITURES	225	56,000	0	56,000	36,902	0	19,098	65.90%
OTHER FINANCING SOURCES								
Transfers In	225	0	0	0	0		0	n/a
Transfers (Out)	225	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	225				(25,079)			
JAIL DEDICATION REVENUES	226							
GRT - County Correctional Dedication	226	180,000	0	180,000	136,400		6,400	103.59%
Care of Prisoners	226	260,000	0	260,000	107,223		(152,777)	41.24%
Work Release	226	0	0	0	0		0	n/a
State - Care of Prisoners	226	7,000	0	7,000	4,722		(2,278)	67.46%
Federal - Care of Prisoners	226	7,600	0	7,600	3,164		(4,436)	41.63%
Miscellaneous	226	359,900	0	359,900	394,364		(35,464)	84.57%
TOTAL Revenues		814,500	0	814,500	605,933		(208,567)	74.39%
EXPENDITURES	226	1,278,145	0	1,278,145	1,250,236	0	27,909	97.82%
OTHER FINANCING SOURCES								
Transfers In	226	460,597	145,000	605,597	605,597		0	100.00%
Transfers (Out)	226	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES		460,597	145,000	605,597	605,597		0	100.00%
Excess (deficiency) of revenues over expen	226				(38,706)			
OTHER SPECIAL REVENUES	299							
REVENUES	299	0	0	0	0		0	n/a
EXPENDITURES	299	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	299	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expen	299				0			

ROAD FUND - COUNTY

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRANCES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive (Negative)	
						\$	%
REVENUES							
Taxes:							
Gross receipts - County	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - Infrastructure	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - Other Dedication	\$0	\$0	\$0	\$0		\$0	n/a
Intergovernmental-State Shared:							
Gas Tax	\$224,000	\$0	\$224,000	\$200,172		(\$23,828)	89.36%
Motor Vehicle Registration	\$300,000	\$0	\$300,000	\$305,286		\$5,286	101.76%
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$412,457	\$0	\$412,457	\$383,441		(\$29,016)	92.97%
Grants - Local	\$0	\$0	\$0	\$0		\$0	n/a
Federal - Bankhead Jones	\$0	\$0	\$0	\$0		\$0	n/a
Federal - Forest Reserve	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriations	\$0	\$0	\$0	\$0		\$0	n/a
Interest Income	\$0	\$0	\$0	\$0		\$0	n/a
Investment Income	\$2,000	\$0	\$2,000	\$1,904		(\$96)	95.20%
Miscellaneous	\$6,000	\$0	\$6,000	\$903		(\$5,097)	15.05%
TOTAL ROAD FUND REVENUES	\$944,457	\$0	\$944,457	\$891,706		(\$52,751)	94.41%
EXPENDITURES							
Current:							
General Government	\$1,152,057	\$0	\$1,152,057	\$1,097,365	\$5,240	\$49,452	95.25%
Public Works	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Debt Service:							
Principal	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Interest	\$0	\$0	\$0	\$0	\$0	\$0	n/a
TOTAL ROAD FUND EXPENDITURES	\$1,152,057	\$0	\$1,152,057	\$1,097,365	\$5,240	\$49,452	95.25%
OTHER FINANCING SOURCES							
Transfers In	\$207,833	\$0	\$207,833	\$207,833		\$0	100.00%
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL - OTHER FINANCING SOURCES	\$207,833	\$0	\$207,833	\$207,833		\$0	100.00%
Excess (deficiency) of revenues over expenditures				\$2,174			

CAPITAL PROJECTS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget	Y-T-D		Positive (Negative)	%
REVENUES							
GRT- Dedication	\$0	\$0	\$0	\$0		\$0	n/a
GRT- Infrastructure	\$0	\$0	\$0	\$0		\$0	n/a
Bond Proceeds	\$0	\$0	\$0	\$0		\$0	n/a
State Grants	\$0	\$0	\$0	\$0		\$0	n/a
CDBG funding	\$350,000	\$0	\$350,000	\$0		(\$350,000)	0.00%
State Grants	\$0	\$0	\$0	\$0		\$0	n/a
Federal Grants (other)	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriations	\$0	\$0	\$0	\$0		\$0	n/a
Investment Income	\$0	\$0	\$0	\$0		\$0	n/a
Miscellaneous	\$13,000	\$31,000	\$44,000	\$33,987		(\$10,013)	77.24%
TOTAL CAPITAL PROJECTS REVENUES	\$363,000	\$31,000	\$394,000	\$33,987		(\$360,013)	8.63%
EXPENDITURES							
Parks/Recreation	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Housing	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Equipment & Buildings	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Facilities	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Transit	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Airports	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Debt Service Payments (P&I)-GO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Debt Service Payments (P&I)-Rev. Bonds	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other	\$1,297,000	\$151,000	\$1,448,000	\$546,893	\$0	\$901,107	37.77%
TOTAL CAPITAL PROJECTS EXPENDITURES	\$1,297,000	\$151,000	\$1,448,000	\$546,893	\$0	\$901,107	37.77%
OTHER FINANCING SOURCES							
Transfers In	\$55,000	\$550,000	\$605,000	\$600,000		(\$5,000)	99.17%
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL - OTHER FINANCING SOURCES	\$55,000	\$550,000	\$605,000	\$600,000		(\$5,000)	99.17%
Excess (deficiency) of revenues over expenditures				\$87,094			

DEBT SERVICE

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRANCES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
GENERAL OBLIGATION BONDS [FUND 401]							
REVENUES:							
General Obligation - (Property tax)	\$0	\$0	\$0	\$0		\$0	n/a
Investment Income	\$0	\$0	\$0	\$0		\$0	n/a
Other - Misc	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REVENUES	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
General Obligation - Principal	\$0	\$0	\$0	\$0	\$0	\$0	n/a
General Obligation - Interest	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Costs (Fiscal Agent Fees/Other Fees/Misc)	\$0	\$0	\$0	\$0	\$0	\$0	n/a
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL - OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures [401]				\$0			
REVENUE BONDS [FUND 402]							
REVENUES:							
Bond Proceeds	\$0	\$0	\$0	\$0		\$0	n/a
Revenue Bonds - GRT	\$0	\$0	\$0	\$0		\$0	n/a
Investment Income	\$0	\$0	\$0	\$0		\$0	n/a
Revenue Bonds - Other	\$0	\$0	\$0	\$0		\$0	n/a
REVENUE BOND REVENUE - TOTAL	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Revenue Bonds - Principal	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Revenue Bonds - Interest	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Revenue Bond Payments	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Costs (Fiscal Agent Fees/Other Fees/Misc)	\$0	\$0	\$0	\$0	\$0	\$0	n/a
TOTAL DEBT SERVICE FUND EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL - OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures [402]				\$0			
OTHER DEBT SERVICE [FUND 403]							
REVENUES:							
Investment Income	\$0	\$0	\$0	\$0		\$0	n/a
Loan Revenue	\$0	\$0	\$0	\$0		\$0	n/a
OTHER DEBT SERVICE REVENUE - TOTAL	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
NMFA Loan Payments	\$236,178	\$0	\$236,178	\$0	\$0	\$236,178	0.00%
Board of Finance Loan Payments	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Debt Service - Misc	\$0	\$0	\$0	\$0	\$0	\$0	n/a
TOTAL DEBT SERVICE FUND EXPENDITURES	\$236,178	\$0	\$236,178	\$0	\$0	\$236,178	0.00%
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL - OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures [403]				\$0			

QUAY COUNTY
FISCAL YEAR: 2013-14
REPORT PERIOD: 13/14

FUND NUMBER AND TITLE	BEGINNING CASH			EXPENDITURES	CHANGE IN BALANCE SHEET	ENDING CASH BALANCE
	BALANCE	REVENUES	TRANSFERS			
401 GENERAL FUND	1,081,340.14	3,051,038.81	(1,369,133.00)	1,823,652.13	(139,520.02)	800,073.80
402 ROAD FUND	451,172.00	891,705.82	207,833.00	1,097,365.04	.00	453,345.78
403 FARM & RANGE FUND	53.18	38.94	.00	.00	.00	92.12
406 COUNTY INDIGENT HOSPITAL FUND	34,705.85	280,455.58	.00	250,236.84	.00	64,924.59
407 FIRE DISTRICT NO 1 FUND	58,084.87	67,181.59	.00	81,893.48	.00	43,372.98
408 FIRE DISTRICT NO 2 FUND	9,987.05	66,352.97	.00	40,412.25	.00	35,927.77
409 FIRE DISTRICT NO 3 FUND	60,602.62	66,741.85	.00	43,406.61	.00	83,937.86
410 NARA VISA FIRE FUND	41,514.55	47,927.40	.00	25,404.91	.00	64,037.04
411 FORREST FIRE FUND	40,810.02	64,275.28	.00	54,063.53	.00	51,021.77
412 JORDAN FIRE FUND	99,510.58	109,675.21	.00	175,842.06	.00	33,343.73
413 BARD ENDEE FIRE FUND	3,171.14	250,374.50	.00	102,797.39	.00	150,748.25
414 EMERGENCY MEDICAL SERV FUND	16,231.70	13,751.40	.00	18,627.31	.00	11,355.79
415 QUAY FIRE DIST FUND	122,824.45	64,862.13	.00	35,389.42	.00	152,297.16
416 FORRESTRY FIRE FUNDS	80,246.18	6,641.07	.00	5,945.13	.00	80,942.12
418 PORTER FIRE DEPT	70,317.83	48,195.34	.00	19,713.01	.00	98,800.16
420 QUAY COUNTY FIRE MARSHALL	16,256.62	63,772.22	(15,547.00)	53,466.10	.00	11,015.74
421 DETENTION CENTER	20,571.92	570,686.59	490,740.00	1,042,370.70	.00	39,627.81
499 REAPPRAISAL FUND	71,449.29	56,312.06	.00	44,359.92	.00	83,401.43
501 HOSPITAL FUND	465,875.29	1,838,585.00	(45,000.00)	1,086,970.66	.00	1,172,489.63
503 RURAL ADDRESSING FUND	53,206.67	1,224.96	11,250.00	1,290.03	.00	64,391.60
516 ASAP - OTHER CHARGES	5,715.57	3,940.44	5,000.00	10,287.80	.00	4,368.21
520 TUC DOMESTIC VIOLENCE PROGRAM	9,711.72	3,216.13	.00	1,995.56	.00	10,932.29
601 SEIZURE FUND	7,008.96	61.74	.00	2,568.36	.00	4,502.34
602 CONFISCATED/SEIZURE FUND	102.80	.02	.00	.00	.00	102.82
603 DRUG ENFORCEMENT FUND	33,507.73	311.45	.00	.00	.00	33,819.18
607 LAW ENFORCEMENT PROTECTION FND	.00	23,600.00	.00	23,600.00	.00	.00
608 LAW ENFORCEMENT-JAG GRANT	4,873.03	33.98	.00	2,379.00	.00	2,528.01
610 JUVENILE DET OFFICER FUND	91,262.50	35,246.96	114,857.00	207,865.74	.00	33,500.72
613 PRIMARY CARE CLINIC	90,710.67	144,147.42	.00	124,779.28	.00	110,078.81
621 CLERK'S EQUIP REC FUND	52,463.20	11,822.83	.00	36,901.55	.00	27,384.48
622 DWI DISTRIBUTION	.00	92,181.67	.00	92,181.67	.00	.00
623 ENVIRONMENTAL GROSS REC FUND	136,797.84	38,434.94	.00	100,000.00	.00	75,232.78
624 DWI GRANT FUND	(8,176.16)	8,176.16	.00	.00	.00	.00
626 UNDERAGE DRINKING PREVENTION	(1,966.03)	2,478.42	.00	512.39	.00	.00
628 MISDEMEANOR COURT COMPLIANCE	24,306.69	15,971.66	.00	14,136.33	.00	26,142.02
631 DWI PROBATION FEES	21,901.52	12,476.63	.00	16,318.82	.00	18,059.33
632 DWI SCREENING FEES	2,081.18	2,378.55	.00	780.00	.00	3,679.73
633 DWI TREATMENT FEES	3,900.27	36.29	.00	.00	.00	3,936.56
634 DWI UA FEES	1,401.72	2,370.70	.00	84.00	.00	3,688.42
639 WILDLIFE SERVICES	13.69	6,025.00	.00	238.50	.00	5,800.19
649 COUNTY IMPROVEMENTS	2,245,274.69	32,408.39	350,000.00	145,924.75	.00	2,481,758.33
650 ROAD EQUIPMENT FUND	619,617.44	1,384.44	200,000.00	320,355.44	.00	500,646.44
655 CDBG - QUAY COUNTY	34,923.28	194.07	50,000.00	80,612.36	.00	4,504.99
GRAND TOTAL	6,173,364.26	7,996,696.61	.00	7,184,728.07	(139,520.02)	6,845,812.78