



## QUAY COUNTY GOVERNMENT

300 South Third Street  
P.O. Box 1246  
Tucumcari, NM 88401  
Phone: (575) 461-2112  
Fax: (575) 461-6208

### AGENDA REGULAR SESSION QUAY COUNTY BOARD OF COMMISSIONERS June 24, 2013

#### 9:00 A.M. Call Meeting to Order

Pledge of Allegiance

Approval of Minutes-Regular Session June 10, 2013

Approval/Amendment of Agenda

#### Public Comment

#### Ongoing Business

#### New Business

- I. **Larry Cooksey, Quay County Undersheriff**
  - Monthly Activity Report
  
- II. **Larry Moore, Quay County Road Superintendent**
  - Roads Update
  
- III. **Richard Primrose, Quay County Manager**
  - Request Approval of 2012-2013 Resolution No. 32 Road Fund Budget Increase
  - Request Approval of 2012-2013 Resolution No. 33 Wildlife Services Budget Increase
  - Request Approval of 2012-2013 Resolution No. 34 General Fund Transfer to Road Equipment Fund
  - Request Approval of 2013-2014 Work and Financial Plan with USDA Wildlife Services
  - Correspondence



DOC #CM-00312  
07/08/2013 04:30 PM Doc Type: COCOM  
Fee: (No FieldTag Finance Total Fees found) Pages 12  
Quay County, NM Veronica Marez, County Clerk



**IV. INDIGENT CLAIMS BOARD**

- Call Meeting to Order
- Request Approval of Indigent Minutes for the May 28, 2013 Meeting
- Review June Claims Presented by Julie Lafferty
- Adjourn

**V. Request Approval of Accounts Payable**

**VI. Other Quay County Business That May Arise During Commission Meeting**

**Adjourn**

*Lunch- Time and Location to be Announced*

# REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

June 24, 2013

9:00 a.m.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 24th day of June, 2013 at 9:00 a.m. in the Commissioners' Room of the Quay County Courthouse, Tucumcari, New Mexico for the purpose of taking care of any business that may come before them.

## PRESENT & PRESIDING:

Brad Bryant, Chairman  
Sue Dowell, Member  
Mike Cherry, Member  
Veronica Marez, County Clerk  
Richard Primrose, County Manager

## OTHERS PRESENT:

Larry Moore, Quay County Road Superintendent  
Cheryl Simpson, Quay County Manager's Office  
Larry Cooksey, Quay County Under-Sheriff  
Janie Hoffman, Quay County Assessor  
Steve Hansen, Quay County Sun

Chairman Brad Bryant called the meeting to order. Brad Bryant led the Pledge of Allegiance.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the minutes from the June 10, 2013 regular commission meeting. MOTION carried with all members Bryant and Dowell voting "aye" and Cherry voting "aye".

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve the Agenda as presented. MOTION carried with all members voting "aye".

Public Comments: Chariman Brad Bryant thanked everyone who called and check on him while he was out sick. Chariman Bryant informed everyone that his place of business is Modern Woodmen of America and he has never worked for Tucumcari General Insurance and that he only leases an office from C.J Wiegel.

Old Business: None

Larry Cooksey, Quay County Under-Sheriff presented the monthly activity report.

Larry Moore, Quay County Road Superintendent presented the following report:

1. Moore thanked everyone who helped with the NMAC Roadeo and Shrimp boil.
2. Quay Rd 66.5 held up real well with all the traffic coming through during the fire at Aaron McKinney's place.
3. Crews will be taking a week to work on equipment and then start in Nara Visa and work on Quay Rd L.
4. Two dump trucks that were purchased will be in between July and August.
5. Commissioner Dowell thanked Larry Moore for the report he gives Commissioners of every road bladed daily.
6. Moore will be attending a RPO meeting being held Wednesday June 26, 2013 in Eagles Nest, NM.
7. Moore gave the mileage report for bladed areas.

County Manager Richard Primrose presented the following Manager's Report:

1. Requested Approval of 2012-2013 Resolution No.32 Road Fund Budget Increase. A MOTION was made by Sue Dowell, Seconded by Mike Cherry to approve said Resolution. MOTION carried with all members voting "aye". A copy of said Resolution is attached and made a part of these minutes.
2. Requested Approval of 2012-2013 Resolution No. 33 Wildlife Service's Budget Increase. A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to approve said Resolution. MOTION carried with all members voting "aye". A copy of said Resolution is attached and made a part of these minutes.
3. Requested Approval of 2012-2013 Resolution No. 34 General Fund Transfer Budget Increase and Transfer to Road Equipment Fund. A MOTION was made by Sue Dowell, Seconded by Mike Cherry to approve said Resolution. MOTION carried with all members voting "aye". A copy of said Resolution is attached and made a part of these minutes.
4. Requested Approval of 2013-2014 Work and Financial Plan with USDA wildlife Services. A MOTION was made by Sue Dowell, Seconded by Mike Cherry to approve said Financial Plan. MOTION carried with all members voting "aye". A copy of said Plan is attached and made a part of these minutes.

#### CORRESPONDENCE:

1. Primrose and Commissioners will be attending a presentation on Prairie Chickens in Portales July 11.
2. Primrose presented the Gross Receipt tax report.
3. Attended the Association of Counties in Clovis June 17-21.
4. Primrose thanked all Rural and City Fire Departments for fighting the fire this past week and all the work they do.
5. The Commission meeting on July 22 will be held in San Jon.
6. County employee picnic will be held on July 3.
7. Senator Udall's office will be meeting with the County to discuss funding on hospital ER on July 1st.
8. Courthouse will be closed on July 4<sup>th</sup> for Independence Day.
9. Payroll deduction for all insurance begins July 1<sup>st</sup> and will be twenty four paydays not twenty six because of the new insurance billing. Months with three paydays will not have deductions.

Chairman Bryant requested a recess. Time noted 9:50 a.m.  
Return to regular session. Time noted 9:55 a.m.

A MOTION was made by Mike Cherry, SECONDED by Sue Dowell to go into session as the Indigent Claim Board. MOTION carried with all members voting "aye". Time noted 10:00 a.m.

-----INDIGENT CLAIMS BOARD-----

Return to regular session. Time noted 10:05 a.m.

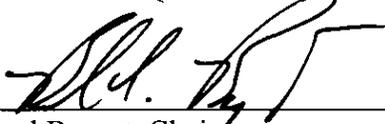
CHECKS WERE REVIEWED AND APPROVED:

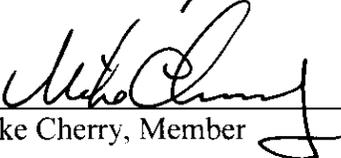
OTHER BUSINESS THAT MIGHT ARISE: NONE

Chairman Bryant announced the Commissioners would be having lunch following the adjournment of this meeting at Kix 66 Restaurant. The public is welcome to attend.

There being no further business, a MOTION was made by Mike Cherry, SECONDED by Sue Dowell to adjourn the regular meeting of the Board of Quay County Commissioners until the next regular meeting set for Monday, July 8, 2013 unless sooner called. MOTION carried with all members voting "aye". Time noted 10:05a.m.

BOARD OF QUAY COUNTY COMMISSIONERS

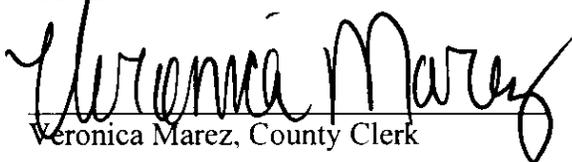
  
\_\_\_\_\_  
Brad Bryant, Chairman

  
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Mike Cherry, Member

  
\_\_\_\_\_  
Sue Dowell, Member



ATTEST:

  
\_\_\_\_\_  
Veronica Marez, County Clerk

**QUAY COUNTY  
FISCAL YEAR 2012-2013  
RESOLUTION No. 32**

Authorization of Budgetary Increase to **Road Department Fund (402)**

**WHEREAS**, at meeting of the Board of Quay County Commissioners on June 24, 2013 the following was among the proceedings;

**WHEREAS**, the Board of Quay County Commissioners deem it necessary to request this Budgetary Increase

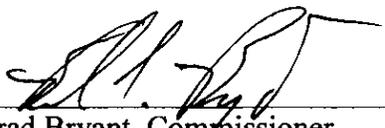
**State Fund 204  
Budgetary Increase**

	<u>DEBIT</u>	<u>CREDIT</u>
402-00-37030 State-Arterial Project		\$ 62,788
402-12-45051 State-Arterial (CAP)	\$ 62,788	

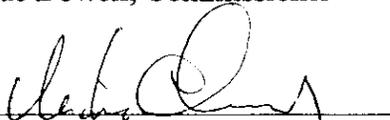
**WHEREAS**, the above activity was not contemplated at the time the final budget was adopted and approved **Increased Revenue Received**

**NOW THEREFORE, BE IT RESOLVED** that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Increase be made.

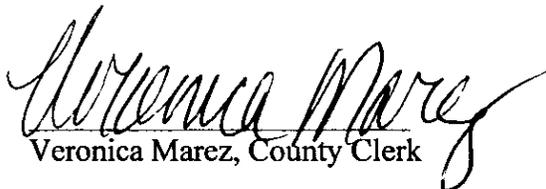
DONE at Tucumcari, County of Quay this 24<sup>th</sup> day of June, 2013.

  
\_\_\_\_\_  
Brad Bryant, Commissioner

  
\_\_\_\_\_  
Sue Dowell, Commissioner

  
\_\_\_\_\_  
Mike Cherry, Commissioner

ATTEST:

  
\_\_\_\_\_  
Veronica Marez, County Clerk

**QUAY COUNTY  
FISCAL YEAR 2012-2013  
RESOLUTION No. 33**

Authorization of Budgetary Increase to **Wildlife Services Fund (639)**

**WHEREAS**, at meeting of the Board of Quay County Commissioners on June 24, 2013 the following was among the proceedings;

**WHEREAS**, the Board of Quay County Commissioners deem it necessary to request this Budgetary Increase

**State Fund 218  
Budgetary Increase**

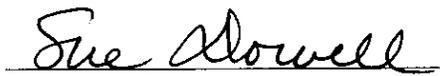
	<u>DEBIT</u>	<u>CREDIT</u>
639-00-37230 Donations		\$ 8,530.00
639-12-45030 Professional Services	\$ 8,530.00	

**WHEREAS**, the above activity was not contemplated at the time the final budget was adopted and approved **Revenue Received not Budgeted**

**NOW THEREFORE, BE IT RESOLVED** that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Increase be made.

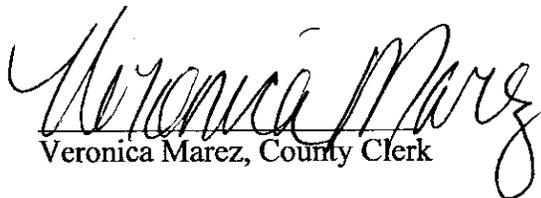
DONE at Tucumcari, County of Quay this 24<sup>th</sup> day of June, 2013.

  
\_\_\_\_\_  
Brad Bryant, Commissioner

  
\_\_\_\_\_  
Sue Dowell, Commissioner

  
\_\_\_\_\_  
Mike Cherry, Commissioner

ATTEST:

  
\_\_\_\_\_  
Veronica Marez, County Clerk

**QUAY COUNTY  
FISCAL YEAR 2012-2013  
RESOLUTION No. 34**

Authorization to Transfer Funds to **Road Equipment Fund (650)**

**WHEREAS**, at meeting of the Board of Quay County Commissioners on June 24, 2013 the following was among the proceedings;

**WHEREAS**, the Board of Quay County Commissioners deem it necessary to request this Transfer of Funds

**State Fund 300**

<b>Transfer</b>		<b><u>FROM</u></b>	<b><u>TO</u></b>
401-99-97650	Transfer from General Operations	\$223,666.00	
650-99-95401	Transfer to Road Equipment Fund		\$223,666.00

**WHEREAS**, the above activity was not contemplated at the time the final budget was adopted and approved. **Road Equipment Purchases**

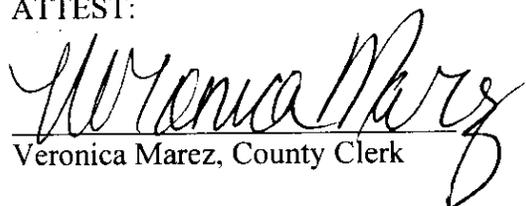
**NOW THEREFORE, BE IT RESOLVED** that after approval of the Local Government Division of the Department of Finance and Administration, the above Budgetary Transfer be made.

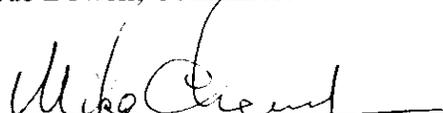
DONE at Tucumcari, County of Quay this 24th day of June, 2013.

  
\_\_\_\_\_  
Brad Bryant, Commissioner

  
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Sue Dowell, Commissioner

ATTEST:

  
\_\_\_\_\_  
Veronica Marez, County Clerk

  
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Mike Cherry, Commissioner

**WORK AND FINANCIAL PLAN**  
**between**  
**QUAY COUNTY**  
**and**  
**UNITED STATES DEPARTMENT OF AGRICULTURE**  
**ANIMAL AND PLANT HEALTH INSPECTION SERVICE**  
**WILDLIFE SERVICES (APHIS-WS)**  
**for**  
**July 1, 2013 through June 30, 2014**

Pursuant to Cooperative Service Agreement No. 09-73-35-2385-RA between the county of QUAY and APHIS-WS, this Work Plan defines the objectives, plan of action, resources and budget for the maintenance of an Integrated Wildlife Damage Management (IWDM) program to protect residents, property, livestock, crops, and natural resources from damage caused by predators and other nuisance wildlife to be conducted from July 1, 2013 through June 30, 2014.

APHIS-WS is a federal agency with a broad mission that includes carrying out wildlife damage management activities. In recent years, USDA-APHIS has maintained an effective IWDM program to resolve conflicts with wildlife throughout the County. APHIS-WS is available and qualified to conduct the wildlife damage management services necessary to accomplish the County's goals.

**I. OBJECTIVES/GOALS**

Wildlife Services' overall goal is to maintain a biologically-sound IWDM program to assist property owners, businesses, private citizens, and governmental agencies in resolving wildlife damage problems and conduct control activities in accordance with applicable Federal, State and local laws and regulations. Assistance may be in the form of providing technical assistance or direct control activities. Recommendations and control activities will emphasize long term solutions and incorporate the Integrated Wildlife Damage Management approach.

The scope of this program is limited only by the financial resources allocated by the cooperator and APHIS-WS. Although successful elimination of any specific threat is not guaranteed, all reasonable efforts will be made to resolve or mitigate human-wildlife conflicts within financial and regulatory constraints.

**II. PLAN OF ACTION**

To accomplish this goal, the following general field services will be provided: (1) technical assistance through demonstration and instruction of wildlife damage prevention and/or control techniques; (2) predator identification and removal when livestock, crop or natural resource damage

is verified; (3) nuisance wildlife removal when property damage is identified; (4) removal of wildlife displaying aggressive behavior or causing actual injury to county residents. To provide these basic services, APHIS-WS will:

1. Assign one Wildlife Specialist(s) for 12 staff-months averaging 40 hours per week distributed among direct control activities, technical assistance, APHIS-required administrative tasks and annual leave.
2. Procure and maintain a vehicle, tools, supplies, and other specialized equipment as deemed necessary by the State Director to accomplish the objectives identified in this plan.
3. Safely & professionally utilize approved wildlife damage management tools/equipment including firearms (including high-pressure air rifles), advanced optics, assorted snaring devices, trailing hounds, all-terrain vehicles, leg-hold traps for the protection of endangered species and public safety, cage-type & other specialized traps, deterrent methods/devices (including pyrotechnics), Environmental Protection Agency approved toxicants (including euthanasia drugs), night vision equipment and electronic calling devices.
  - a. Field Specialists will ensure that the most effective, efficient, and humane tools will be utilized and will conduct direct control operations in a safe manner.
  - b. Equipment will be maintained in good working order to help prevent accidents and/or hazardous situations.
4. Conduct all control activities with trained USDA-WS employees and volunteers.
  - a. Technical Assistance may be in the form of recommendations for implementing various non-lethal techniques. Official USDA pamphlets may be used to convey this information to the public.
  - b. Direct Control activities may include, but are not limited to the monitoring, trapping, dispersal, and shooting of known and potential predators or nuisance wildlife.

The District Supervisor in the WS District Office will supervise this project. This project will be monitored by the State Director and administrative staff in Albuquerque. The Cooperator will be kept advised on the status of this project on a regular basis.

APHIS-WS will cooperate with the New Mexico Department of Game and Fish, the U.S. Fish and Wildlife Service, County and local city governments, and other entities to ensure compliance with applicable Federal, State, and local laws and regulations.

### **III. PROCUREMENT**

Purchase of supplies, equipment and miscellaneous needs including salaries will be made by APHIS-WS. All expenditures will be processed through APHIS's FMFI system and charged to the Cooperator as described in the Financial Plan.

**IV. STIPULATIONS AND RESTRICTIONS**

APHIS-WS activities under this cooperative effort will be limited to the State of New Mexico, County of Quay. Techniques will be environmentally sound, safe, and selective. If applicable, both Federal and State permits will be secured to perform wildlife damage management activities, and those activities will be conducted within the policy guidelines of APHIS-WS. All program activities will be conducted in compliance with Local, State, and Federal regulations.

In the absence of a finalized county budget, a letter of intent must be provided pending final budget approval. The cooperative Wildlife Services Program can't continue unless a mutual agreement is negotiated by June 30, 2013.

**V. COST ESTIMATE FOR SERVICES**

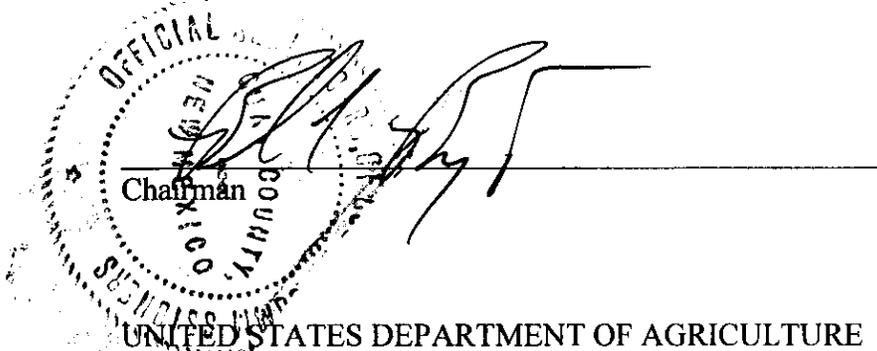
The cooperator will be billed quarterly by APHIS-WS for costs incurred but will not exceed \$33,500 annually. This figure includes a 1% APHIS overhead charge and represents only a portion of the actual cost required to deliver the program described in this Work/Financial Plan. APHIS-WS has waived the remaining overhead costs. APHIS-WS and NMDA will also contribute to the balance of salary and benefits. An estimated itemization of expenses is listed below; however funds may be distributed between itemized categories at the discretion of APHIS-WS if required:

CATEGORY	PROGRAM DELIVERY COST COOPERATOR
Vehicle Maint./ Replacement/Fuel	\$28,568
Supplies/Equipment	\$ 2,800
Travel/Training	\$ 1,800
APHIS Overhead (1%)	\$ 332
<b>Total:</b>	<b>\$33,500</b>

In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by WS are due and payable within 30 days of receipt. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

The financial point of contact for this Work Plan/Financial Plan is Patsy Baca, Budget Analyst (505) 346-2640. This plan has been approved by the USDA APHIS WS Western Regional Office for use in the State of New Mexico for cost-share agreements. Copies of this approval and the APHIS Overhead waiver are available upon request.

QUAY COUNTY BOARD OF COMISSIONERS  
Tax Identification Number: 85-6000238



Chairman

6/24/13  
Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES  
Albuquerque, NM  
Tax Identification Number: 41-0696271

\_\_\_\_\_  
State Director, New Mexico

\_\_\_\_\_  
Date

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Director, Western Region

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Date