

**REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS**

**September 12, 2011**

**9:00 a.m.**

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 12<sup>th</sup> day of September, 2011 at 9:00 a.m. in the Commissioners' Room of the Quay County Courthouse, Tucumcari, New Mexico for the purpose of taking care of any business that may come before them.

**PRESENT & PRESIDING:**

Bill Curry, Chairman  
Robert Lopez, Member  
Brad Bryant, Member  
Ellen L. White, County Clerk  
Richard Primrose, County Manager

**OTHERS PRESENT:**

Donald Adams, Quay County Fire Marshal  
Larry Moore, Quay County Road Superintendent  
Cheryl Simpson, Quay County Manager's Office  
Becky Wallace, PMS Medical Services  
Glenda Reid and Susan Taylor, Daughters of the American Revolution

Chairman Bill Curry called the meeting to order. Donald Adams led the Pledge of Allegiance.

A MOTION was made by Robert Lopez SECONDED by Brad Bryant to approve the minutes from the August 22, 2011 regular commission meeting. MOTION carried with all members voting "aye".

A MOTION was made by Brad Bryant SECONDED by Robert Lopez to approve the Agenda as presented. MOTION carried with all members voting "aye".

Old Business: None

Susan Taylor and Glenda Reid presented the Proclamation for Constitution Week September 17-23, 2011 and requested the Board adopt it as presented. A MOTION was made by Robert Lopez, SECONDED by Brad Bryant to approve the Proclamation as presented. MOTION carried with all members voting "aye". A copy is attached and made a part of these minutes.

A MOTION was made by Robert Lopez, SECONDED by Brad Bryant to table Item No. 2 of the Agenda until Christy Dominguez arrives at the meeting. MOTION carried with all members voting "aye".

Ellen White, Quay County Clerk presented a Professional Services Contract between Quay County and Professional Document Systems for a data conversion of recorded documents into digital images for the time frame of 1981 through 2005. White explained these documents are currently indexed into the software used by the Clerk but no images are available. The books where these documents are located are beginning to show severe wear and tear and this will enable the Clerk to preserve the original condition of the books for future use. The public will be able to access these documents through public computers in the office. A MOTION was made by Brad Bryant, SECONDED by Robert Lopez to approve the Contract. MOTION carried with all members voting "aye". A copy is attached and made a part of these minutes.

Donald Adams, Quay County Fire Marshall informed the Commission the Bard/Endee Fire Department has applied for the FY12 Fire Protection Grant. If awarded, the Department will purchase a water tanker.

Larry Moore, Quay County Road Superintendent presented the following report:

1. Crews are hauling caliche on the project at Nara Visa. This will finalize the Co-op projects. When it's complete, the crews will move to Quay Road AD (11 mile road) to lay chip seal. They will begin with removal of debris from the ditches and rights-of-way.
2. Final paperwork has been submitted for the 2011 School Bus Projects.
3. Moore went to Santa Fe and submitted information on a tort claim to the NMAC regarding the removal of trees in a county right-of-way along Quay Road 67.

Commissioner Bryant informed Moore of a complaint he received regarding the condition of Section Line Road.

Christy Dominguez, Tucumcari MainStreet Association joined the meeting. Time noted 9:40 A.M.

A MOTION was made by Robert Lopez, SECONDED by Brad Bryant to return to Item No. 2 of the Agenda which was tabled earlier in the meeting. MOTION carried with all members voting "aye".

Christy Dominguez presented information regarding the Tucumcari MainStreet Association "Fired Up!" event. Dominguez said this is a State recognized Centennial Commemoration event and will serve as the MainStreet Train Depot Commencement Grand Opening. The event will be held on November 4, 2011 from 4:00 P.M. to 8:00 P.M. in the railroad area of downtown Tucumcari. A steam engine will be on loan from Union Pacific Railroad and will provide the dignitaries from the State with a ride from Dalhart, Texas to Tucumcari. There will be approximately 75-100 seats available for rides for a fee. An additional ride will be offered on November 5 from Tucumcari to Santa Rosa. The MainStreet Association will provide transportation from Tucumcari to Dalhart and from Santa Rosa back to Tucumcari for those purchasing tickets to ride the train. There will be a variety of booths near the depot including Fire Artists doing raku pottery, blacksmithing, glass blowing and fire eaters. Games, food and live music will be onsite throughout the day. The New Mexico Centennial hot air balloon will be tethered at the depot. Dominguez explained this is a very expensive event but will bring lots of

attention and tourism to the community. She asked the Commissioners to look over the sponsorship opportunities and provide whatever assistance they can. The Commissioners thanked Dominguez for her work on the project and stated Richard Primrose would be in contact with her if the County could make a donation after he reviews the budget.

County Manager Richard Primrose presented the following Manager's Report:

1. Request Commission approval of the final budget from the Department of Finance for Quay County's Fiscal Year 2011-2012. A MOTION was made by Brad Bryant, SECONDED by Robert Lopez to approve the budget. MOTION carried with all members voting "aye".
2. Presented a draft of the Infrastructure Capital Improvement Plan for FY2013-2017 for input and suggestions. Primrose requested any additions, deletions or corrections should be made as soon as possible as the final plan is due on September 30.
3. Presented the Lease Agreement between Quay County and Mis Amigos Family Services, LLC for office space at 109 E Main. Chairman Curry requested janitorial services be clarified in the contract. A MOTION was made by Robert Lopez, SECONDED by Brad Bryant to approve the Agreement with the amendment for janitorial services. MOTION carried with all members voting "aye". A copy is attached and made a part of these minutes.
4. Reported there will be no commodity distribution for Quay County this month.
5. Presented a letter from Jeri Robinson, Corresponding Secretary for the Quay County Fair Board thanking the County for all their cooperation and diligence during the recent Fair.

Janie Murray, Quay County Assessor joined the meeting. Time noted 10:00 A.M.

6. Provided information regarding the Sole Community Provider Program and the funding amounts for this fiscal year.
7. Presented the 2010 Census Reports by NMRPO Counties in New Mexico.
8. Natural Resources Conservation Services is having a meeting at 10 AM on September 15 to discuss various programs for the FY 2012.
9. A Water-gy meeting will be held on September 16 in Albuquerque.
10. Received a letter from the State Fire Marshall authorizing the purchase of a Top Mount Slip-On Firefighting Unit for the Porter Fire Department.
11. Xcel Energy will be hosting a Public Forum on September 28, 2011 from 11:30 a.m. to 2:40 p.m. in Roswell, New Mexico.
12. The Auditor will be onsite this week to begin the audit.

Chairman Curry called for a ten minute recess. Time noted 10:20 A.M.

CHECKS WERE REVIEWED. A MOTION was made by Robert Lopez, SECONDED by Brad Bryant to approve the expenditures as presented. MOTION carried with all members voting "aye". A copy of the expenditure report is attached and made a part of these minutes.

Janie Murray, Quay County Assessor requested approved of the 2011 Property Tax Rates as set by the NM Department of Finance. A MOTION was made by Brad Bryant, SECONDED by

Robert Lopez to approve the Rates as presented. MOTION carried with all members voting "aye". A copy is attached and made a part of these minutes.

Murray informed the Commissioners she would be attending the Gathering of the Counties at the New Mexico State Fair on behalf of Quay County.

Under Other Business: NONE

A MOTION was made by Brad Bryant, SECONDED by Robert Lopez, to go into Executive Session pursuant to the Open Meetings Act 10-15-1(H)7 pertaining to threatened or pending litigation. MOTION carried with Lopez voting "aye", Curry voting "aye" and Bryant voting "aye". Time noted 10:35 A.M.

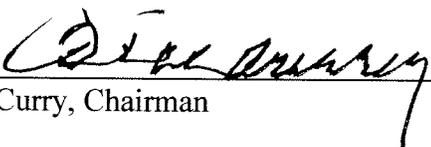
-----EXECUTIVE SESSION-----

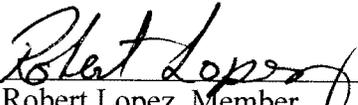
A MOTION was made by Robert Lopez, SECONDED by Brad Bryant that the above described items were discussed during Executive Session and no action was taken. MOTION carried with Lopez voting "aye", Curry voting "aye" and Bryant voting "aye".

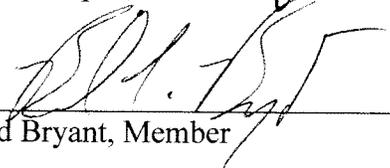
Return to regular session. Time noted 11:50 A.M.

There being no further business, a MOTION was made by Robert Lopez, SECONDED by Brad Bryant to adjourn the regular meeting of the Board of Quay County Commissioners until the next regular meeting set for Monday, September 26, 2011 unless sooner called. The Commission announced they would be having lunch at Kix Restaurant MOTION carried with all members voting "aye". Time noted 11:55 A.M.

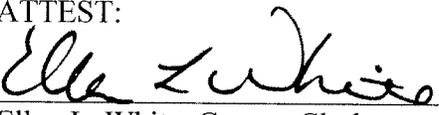
BOARD OF QUAY COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Bill Curry, Chairman

  
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Robert Lopez, Member

  
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Brad Bryant, Member

ATTEST:

  
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Ellen L. White, County Clerk