

## REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS

December 13, 2010

9:00 a.m.

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 13<sup>th</sup> day of December, 2010 at 9:00 a.m. in the Commissioners' Room of the Quay County Courthouse, Tucumcari, New Mexico for the purpose of taking care of any business that may come before them.

### PRESENT & PRESIDING:

Franklin D. McCasland, Chairman  
Bill Curry, Member  
Robert Lopez, Member  
Ellen L. White, County Clerk  
Richard Primrose, County Manager

### OTHERS PRESENT:

Larry Moore, Quay County Road Superintendent  
Darla Munsell, CDBG Coordinator  
Brenda Bishop and Robert Grzywacz, MCCH Representatives  
Brad Bryant, District 3 Commissioner-Elect

Chairman Franklin D. McCasland called the meeting to order. Brenda Bishop led the Pledge of Allegiance.

Chairman McCasland called the Public Hearing for discussion of the proposed CDBG Program Application Submission to order. Chairman McCasland asked if anyone was present to testify. Having no one in the audience wishing to speak, Darla Munsell, CDBG Coordinator stated she would be submitting Quay Road 64 for resurfacing. Chairman McCasland closed the Public Hearing with no further comments.

A MOTION was made by Robert Lopez, SECONDED by Bill Curry to approve the minutes from the November 22, 2010 regular commission meeting. MOTION carried with all members voting "aye".

A MOTION was made by Bill Curry, SECONDED by Robert Lopez to approve the Agenda as presented. MOTION carried with all members voting "aye".

Public Comments: There were none.

Darla Munsell, CDBG Coordinator presented Resolution No. 16; Authorizing Submission of the NM Community Development Block Grant along with the supporting Application for approval. A MOTION was made by Robert Lopez, SECONDED by Bill Curry to approve both the Resolution and Application. MOTION carried with all members voting "aye". Copies of said documents are attached and made a part of these minutes.

Thomas Garcia, Quay County Sun joined the meeting. Time noted 9:10 a.m.

Brenda Bishop along with Robert Grzywacz, MCCH Council Representatives presented the appointment of the 2011 Quay County MCCH Council membership for approval. A MOTION was made by Robert Lopez, SECONDED by Bill Curry to approve the appointments. MOTION carried with all members voting "aye". A copy of said membership roster is attached and made a part of these minutes.

Larry Moore presented the Quay County Road Department Report:

1. Purchased 2 military pick-ups to be used by the road department from the Government Surplus Warehouse in Santa Fe for a total cost of \$11,400.00.
2. The purchase of caliche from K. Barnett has been approved. A statement will be sent and the check cut for this purchase pending a cross section survey of the material. The total purchase price should be roughly \$64,000.00.
3. Darla Munsell and Moore attended a workshop in Las Vegas, NM for processing Project Identification Forms regarding RPO projects. Two bridges will be submitted for repairs, however with the lack of funding it is not likely they will be approved.
4. Moore contacted Heather Sandoval, District 4 Engineer regarding accel/decal lanes on Hwy 54 for Ute Lake Ranch Road. Sandoval stated that project would not be approved as that responsibility lies with the Subdivider.
5. Work continues to progress on Quay Road BH with completion projected for the end of January.
6. Crews have been servicing equipment, including the Reclaimer and cleaning culverts as time allows.
7. Will be taking the Reclaimer to Quay Road 65 to try and alleviate the rippling that is continuously a problem.

Chairman McCasland asked what the status of repairs on Quay Road AD (11 mile road). Moore stated repairs will begin in January.

County Manager Richard Primrose presented the following Manager's Report:

1. Provided the Quay County Family Health Center November Monthly RPHCA Report.
2. Received a letter from Vicki Watson, Director Small Business Development Center at Mesalands Community College with information regarding a Forklift Safety Training that was provided and thanking Danny Estrada for the use of the county forklift.
3. Received notification from the State Fire Marshall regarding an inspection conducted at Conservancy District 3 determining they had ceased to operate as a fully functional sub-station.
4. Received notification from State Fire Marshall that the Fire Protection Grant Council awarded \$11,478.80 to the Porter Fire Department for miscellaneous equipment which was not encumbered by the October 1, 2010 deadline. Those funds must be returned to the State.
5. The support beam has been successfully installed in the basement by Mares Construction.
6. One quote has been received to remove the stones from the front steps of the courthouse and install sealant and fix drainage issues. Also one quote for the roof has been received.

7. The new HVAC units are being installed throughout the building. Commissioner Curry asked what will happen to the boiler. Primrose stated the boiler will be dismantled and sealed off.

Chairman McCasland requested that Primrose have the crews from Steele Electric see what can be done to address the lack of lighting in the hallways and on the front steps of the courthouse. The Clerk received numerous complains during the General Election regarding the lighting and McCasland stated on election night, it was dangerous for the workers returning supplies to the Clerk using the front steps that were poorly lit. Primrose stated he has spoken with them and will follow up.

8. Quotes for plumbing of the 40,000 gallon water tank at Jordan are being requested. The quotes thus far have exceeded the budget.
9. Primrose thanked Ellen White, Janie Murray and Veronica Marez for all their hard work on the Employee Appreciation Dinner.
10. The courthouse will be closed on December 24 and December 31 for the holidays. Santa Claus will be at the courthouse on Friday, December 17, 2010 at 3:00 p.m.
11. A carried-in luncheon in honor of Chairman McCasland will be hosted today at 11:30 in the basement of the courthouse.

Chairman McCasland requested a ten minute break. Time noted 10:00 a.m.

Return to regular session. Time noted 10:10 a.m.

A MOTION was made by Bill Curry, SECONDED by Robert Lopez to go into session as the Indigent Claim Board. MOTION carried with all members voting "aye". Time noted 10:15 a.m.

-----INDIGENT CLAIMS BOARD-----

Return to regular session. Time noted 10:30 a.m.

CHECKS WERE REVIEWED AND APPROVED:

A MOTION was made by Bill Curry, SECONDED by Robert Lopez, to go into Executive Session pursuant to the Open Meetings Act 10-15-1(H) 2 NMSA to discuss limited personnel matter. MOTION carried with Lopez voting "aye"; Curry voting "aye" and McCasland voting "aye". Time noted 10:35 a.m.

-----EXECUTIVE SESSION-----

A MOTION was made by Bill Curry, SECONDED by Robert Lopez that only the items listed above were discussed during Executive Session and no action was taken. MOTION carried with Lopez voting "aye"; Curry voting "aye" and McCasland voting "aye".

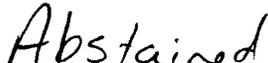
Return to regular session. Time noted 11:25 a.m.

There being no further business, a MOTION was made by Bill Curry, SECONDED by Robert Lopez to adjourn the regular meeting of the Board of Quay County Commissioners until the next regular meeting set for Monday, January 10, 2011 unless sooner called. MOTION carried with all members voting "aye". Time noted 11:30 a.m.

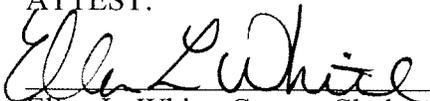
BOARD OF QUAY COUNTY COMMISSIONERS

  
Robert Lopez, Member

  
Bill Curry, Member

  
Brad Bryant, Member

ATTEST:

  
Ellen L. White, County Clerk